

Water District 19
Board of Commissioners Meeting
August 11th, 2026

Regular Meeting 6:00 PM

Commissioner Zuckerman called the Regular Meeting to order at 6:01 PM. Also in attendance were **Commissioner Angela Marshall, Commissioner Robin Pfohman, General Manager John Martinak, Operations Lead Armin Wahanik** and **Office Administrator Heidi McWatters**. Guests included: Kim Goforth, Ignacio Ordonez, Morgan Brown, Mathew DuBore and Felix DuBore.

6:01 PM Call to order – **Commissioner Zuckerman**

Guest: Kim Goforth spoke on behalf of a client seeking a Certificate of Water Availability (CWA) for a 30-unit multi-family housing project. The parcel currently has 9 water units attached to it and the owner intends to transfer an additional (unused) water unit from another parcel. The 10 water units carry a maximum day demand (MDD) value of 6,200 gallons per day. The water use projections identify a MDD of 6,000 gallons per day, without accounting for irrigation. **General Manager Martinak** will gather usage data and water use projections from a similar project, completed last year, for comparison and Board review. A decision on the requested CWA is expected to take place during the September meeting.

Approval of Previous Meeting Minutes – July 14th, 2026, Regular Meeting. **Commissioner Marshall** made a motion to approve the minutes as amended, **Commissioner Pfohman seconded**. The motion carried unanimously.

System Operations Report – Operations Lead Armin Wahanik – Information Item

- DOH's routine Sanitary Survey is not yet scheduled but expected to take place soon.
- The Treatment Plant is currently operating 10 to 14 hours a day to meet demand along with Well 1, Well 4 and the well at Morgan Hill. Water production for July consisted of 76% surface water and 24% groundwater.
- Sludge removal from the west recycle pond is scheduled for August 12th – 13th, 2026.
- Routine bacteriologic samples were satisfactory and no cyanotoxins were detected in treated water.
- A couple of new service connections are pending King County permit approval.

Financial Report – General Manager Martinak – Information Item – Based on King County’s Ledger Report for July, District fund balances are slightly higher than this time last year. Additional expenses associated with the 216th project have been offset by the recent rate increase and a reduction in operating expenses. Efforts to reconcile QuickBooks with King County’s Ledger continue. As per the recommendations of the District’s accounting consultant, the District is preparing to reconcile all QuickBooks accounts through 12/2025. Once this baseline has been set, the process of reconciling each month forward, correcting mistakes along the way.

New Business

- **Surplus Equipment** – Action Item – **General Manager Martinak** presented a resolution to sell or dispose of surplus equipment. The Board provided edits to the proposed resolution. **General Manager Martinak** will revise the document for review at the September meeting.
- **Cybersecurity** – Information Item – Since the war with Iran, EPA and DOH have been encouraging utilities to bolster security against the increased risk of cyber-attacks. The District’s servers are compliant with current CISA recommendations and security will be improved with the scheduled installation of new servers at the office and the treatment plant. The District’s biggest identified vulnerability is the potential of connecting unsecure private devices to the District’s secure network and/or connecting District laptops to unsecure Wi-Fi networks. EPA/FBI/DOH warnings and best practices on cyber security have been shared with staff.

Old Business

- **Buyback List/Water Unit Applications** – Information Item – Applications will be delivered to all applicants identified on the current Buyback List by the end of August.
- **216th Main Replacement Project**– Information Item – With all major work completed, **General Manager Martinak** and the project engineer (G&O) are working with King County Roads to resolve issues with an exposed thrust block and damaged culvert at the intersection of Vashon Highway and 216th. G&O is preparing plans to correct the situation for King County review and **General Manager Martinak** is reviewing available records to determine whether the District or the contractor is responsible for costs associated with addressing these issues.
- **Field Staff Vacancy** – Information Item – No progress.
- **Soper Road Update** – Information Item – The site survey has been completed, restoration design has been finalized, and the permit application package is expected to be submitted to King County soon. All work will be confined to the abandoned ROW and the Koch property, negating the need for an easement from Ms. Hitchcock.
- **Labor Management Committee** – Information Item – The LMC last met on 07/21/2026. Topics included meter reading policy and efforts to implement improvements in communication between admin and field staff, and billing accuracy. The need for improved customer outreach was also discussed, such as educating customers on how to locate, read their service meters, and check for potential leaks.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers numbered 28530 to 28563 - \$51,542.89. **Capital Improvement Vouchers** numbered 1277 to

12381 - \$17,421.46. **Dept. of Revenue** payment totaling \$7,421.20. **Dept. of Retirement** payment totaling \$6,185.94 paid on July 17th. **Payroll Direct** deposits in the amounts of \$19,240.03 and \$20,004.69. **Payroll EFT** payments in the amounts of \$7,363.24 and \$7,568.44.

Next Meeting: Scheduled for Tuesday, September 22nd, 2026.

Commissioner Zuckerman announced that the Board would go into executive session at 7:58 PM as permitted by RCW 42.30.110(1)(g) to review the performance of a public employee. The Board exited executive session at 8:30 PM. No decisions were made during the executive session. **Commissioner Pfohman** made a motion to adjourn the meeting at 8:30 PM and **Commissioner Marshall seconded**. The motion carried unanimously.