

Water District 19
Board of Commissioners Meeting
May 20, 2026

Regular Meeting 6:15 PM

Commissioner Zuckerman called the Regular Meeting to order at 6:15 PM. Those also in attendance were **Commissioners Angela Marshall, Commissioner Robin Pfohman, General Manager John Martinak, Operations Lead Armin Wahanik** and **Office Administrator Heidi McWatters**.

6:15 PM Call to order – **Commissioner Zuckerman**

Approval of Previous Meeting Minutes – Tuesday, April 14th, 2026, Regular Meeting. **Commissioner Pfohman** made a motion to approve the minutes as amended, **Commissioner Marshall** seconded. The motion carried.

System Operations Report – Operations Lead Armin Wahanik – Information Item

- Activities have been limited due to the demands of the 216th main replacement project and having one operator assigned to “light duty”.
- Routine operations and repairs are keeping available staff busy.
- Vashon Meadows is currently offline; its limited water right being reserved for peak demand season.
- The west recycle water pond has been drained and is ready for sludge removal. Bids have been received and are being reviewed.
- A statewide drought emergency has been declared. This is largely due to below normal snowpack (which does not impact Vashon’s water supply). Spring flows and well water levels will be closely monitored.
- Aquifer recharge monitoring is currently underway at the well site. The wells have been offline for approximately 3 weeks and data suggests no major changes in static water level compared to previous years.

Financial Report – General Manager Martinak – Information Item – Staff continue to reconcile discrepancies between King County ledger reports and the District’s billing and accounting systems (UMS and QuickBooks). Office staff are working with a consultant to resolve the issues. Combined account balances at the end of April were approximately \$2.3 million, a slight increase over last year.

New Business

- **Transfer of Water Unit** – Action Item- A customer with two adjoining parcels is requesting Board approval to transfer one water unit from its existing parcel to the adjoining one. This being consistent with current District policy, **Commissioner Pfohman** made a motion to approve the transfer of the water unit. **Commissioner Marshall** seconded and the motion carried.
- **Commercial CWA Application** – Action Item – The owner of a single-family residence currently served by the District is requesting a Commercial Certificate of Water Availability (CWA) to convert the residence into a community center (consistent with current zoning). Water use projections for the community center (85 gpd MDD) were submitted along with CWA application for Board review. **Commissioner Zuckerman** made a motion to approve the CWA application and **Commissioner Pfohman** seconded. Motion carried unanimously.
- **Buyback List/KC Planning** – Information Item – King County Planning contacted the District to learn more about the District’s new water unit allocation policy, the state of the existing Buyback List and plans/schedule for future water unit allocations. The Board directed **General Manager Martinak** to compare projections used in the current Water System Plan’s capacity analysis with actual data to determine if the assumptions are still accurate. The findings will be used to address King County’s questions as well as to assess the District’s ability to satisfy the 24 requests for water service on the Buyback List.
- **Water System Plan Update** – Information Item – The current Water System Plan expires in December 2026. **General Manager Martinak** is to solicit proposals from qualified engineering firms to assist in updating the existing plan. Once the bid has been awarded, a pre-planned meeting will be scheduled with the Department of Health Office of Drinking Water’s planning division.
- **Field Staff Vacancy/Needs** – Information Item – Joey Mayorkinos (WDM 2, WTPO 2, CCS) submitted his resignation, effective June 5, 2026. The vacancy does not threaten compliance with DOH’s required number of certified operators. The resignation has been shared with the union. Upon completion, job postings will also be shared. The District is not anticipating problems in filling the vacancy.

Old Business

- **216th Main Replacement Project**– Information Item – Major work has been completed. Work remaining includes final calibration of the PRV on Monument Rd and restoration of disturbed areas. A punch list has been delivered to the contractor. Aside from problems experienced with the tie-ins on Monument and at Tramp Harbor, the adjustments made after Phase 1 have minimized cost overruns for standby time, Force accounts, and change orders during Phases 2 & 3.

- **Soper Road Update** – Information Item – The draft agreement allowing for the District (via WSRMP) to oversee the restoration of Soper Road has been distributed for review. Additional claims have not yet been received.
- **ADU Policy/Rate Structure** – Information Item – After reviewing available data on ADU account usage and billing rates in comparison to standard residential rates, **Commissioner Pfohman** made a motion to abandon the special rate structure for Accessory Dwelling Units and have the existing Residential Rate structure apply to all residential customers. **Commissioner Zuckerman seconded** and the motion carried unanimously.
- **Labor Management Committee** – Information Item – The next meeting has not yet been scheduled. Potential agenda items include a deeper dive into improved communication between field and office staff.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers numbered 28481 to 28503 totaling \$60,804.09. **Capital Improvement Vouchers** numbered 12374 totaling \$12,456.13. **Dept. of Revenue** payment totaling \$6,532.76. **Dept. of Retirement** payment totaling \$5,904.87 paid on June 5th. **Payroll Direct** deposits in the amounts of \$19,139.24 and \$20,313.94. **Payroll EFT** payments in the amounts of \$6,433.98 and \$6,668.04. Commissioner Pfohman moved to approve them, and Commissioner Marshall seconded. The motion carried unanimously.

Commissioner Zuckerman announced that the Board would go into executive session 7:56 pm as permitted by RCW 42.30.110(1)(g) to review the performance of a public employee. The Board exited executive session at 8:16 pm. No decisions were made during the executive session. **Commissioner Pfohman** made a motion to adjourn the meeting at 8:17 and **Commissioner Marshall seconded**. The motion carried unanimously.

Next Meeting: Scheduled for Tuesday, June 9th, 2026.