

**Water District 19**  
**Board of Commissioners Meeting**  
**April 14, 2026**

**Regular Meeting 6:00 PM**

**Commissioner Zuckerman** called the Regular Meeting to order at 6:03 PM. Those also in attendance were **Commissioners Angela Marshall, Commissioner Robin Pfohman, General Manager John Martinak** (via Zoom), and **Office Administrator Heidi McWatters**.

6:03 PM Call to order – **Commissioner Zuckerman**

**Approval of Previous Meeting Minutes** – Tuesday March 10th, 2026, Regular Meeting. **Commissioner Pfohman** made a motion to approve the minutes as amended, **Commissioner Marshall** seconded. The motion carried.

**System Operations Report – Operations Lead Armin Wahanik (absent) – Information Item**  
– A written report was distributed prior to the meeting. No report was delivered during the meeting due to Armin’s absence.

**Financial Report – General Manager Martinak** – Information Item – Staff is currently working to reconcile discrepancies between King County ledger reports and fund balances reflected in District QuickBooks’ accounts. **General Manager Martinak** is in communication with an accounting consultant to resolve the discrepancies.

**New Business**

- **ADU Policy/Rate Structure – Information Item** – Existing policy states that residences with Accessory Dwelling Units (ADUs) are subject to a separate rate structure. The ADU rate structure carries a steeper increase in usage fees than the basic residential rate structure. Currently only three of the District’s residential customers are identified as having an ADU and subject to the ADU rates. Commissioners asked **General Manager Martinak** to provide usage comparisons during the May meeting to better evaluate current policy regarding ADUs.
  
- **Backflow Data Management – Information item** – Public water systems are required to track and record the inspection and testing of all installed backflow prevention devices. This has been a challenge for the District in the past. **General Manager Martinak** has proposed the use of a third party to improve compliance efforts. The Commissioners asked that a formal proposal be prepared to evaluate the benefits of employing such services as well as the impact on the >200 customers with backflow devices installed.

## Old Business

- **216<sup>th</sup> Main Replacement Project– Information Item** – The majority of main installation for all 3 Phases has been completed. Major work left to be completed includes the installation of the pressure reduction station on Monument, pressure testing and water quality sampling of the new main on Monument, tie-ins on Monument and Tramp Harbor, ROW and pavement restoration. G&O will be on site on Friday to inspect work completed and to create a punch-list of work yet to be done. **General Manager Martinak** reported that with adjustments implemented after Phase 1, Phases 2 & 3 experienced fewer problems and have avoided the added expenses of Force Accounts and/or Change Orders.
- **Soper Road Update – Information Item** – The Water & Sewer Risk Management Pool (WSRMP) is soliciting bids for the restoration of Soper Road. Given the complexity of the project, only two or three area contractors are thought to be capable of the work required. A formal bid proposal is expected by the end of next week. WSRMP's attorney continues to negotiate the terms of an agreement to allow the District/WSRMP to manage restoration efforts and secure a more competitive bid. No updates on personal damage claims related to the slide.
- **Labor Management Committee – Information Item – General Manager Martinak** to work with **Shop Steward Bomber** on an agenda for the next meeting, tentatively scheduled for the third Thursday of each month.

**Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers** numbered from 28481 to 28503 totaling \$60,804.09. **Capital Improvement Vouchers** numbered 123374 to 12375 totaling \$186,551,54. **Dept. of Revenue** payment totaling \$6,943.71. **Dept. of Retirement** payment totaling \$6,288.67. **Payroll Direct** deposits in the amounts of \$22,717.31 and \$18,672.80. **Payroll EFT** payments in the amounts of \$8,173.00 and \$6,242,22. **Commissioner Pfohman** made a motion to approve the vouchers as submitted. **Commissioner Marshall** seconded. Motion carried unanimously.

**Commissioner Zuckerman** announced that the Board would go into executive session 7:15pm as permitted by RCW 42.30.110(1)(g) to review the performance of a public employee. The Board exited executive session at 7:54 pm. No decisions were made during the executive session. **Commissioner Marshall** made a motion to adjourn the meeting and **Commissioner Pfohman** seconded. Motion carried unanimously

**Next Meeting:** Scheduled for Tuesday May12th, 2026.

