

**Water District 19**  
**Board of Commissioners Meeting**  
**December 16, 2025**

**Regular Meeting 6:00 PM**

**Commissioner Zuckerman** called the Regular Meeting to order at 6:00 PM. Those also in attendance were **Commissioners Mike Weller, Commissioner Robin Pfohman (via Zoom), General Manager John Martinak, Operations Lead Armin Wahanik** and **Office Administrator Heidi McWatters**. Guests in attendance were Aaron Jones, Dianne Krouse and Angela Marshall.

6:01 PM Call to order - **Commissioner Zuckerman**.

Guest Aaron Jones had questions over how to read the new electronic service meter installed at his residence. **Operations Lead Wahanik** demonstrated how to collect usage and flow rate/leakage data on the replacement meter and an instruction sheet on how to read the meter was provided. It was agreed the meter instruction sheet should be available on the District's web site for all customers to access.

Approval of Previous Meeting Minutes - Tuesday, November 12th, 2025, Regular Meeting. **Commissioner Weller** made a motion to approve the minutes as amended, **Commissioner Zuckerman** seconded. The motion carried.

Guest, Angela Marshall introduced herself and shared her interest in serving on the board apply. Angela has lived on Vashon for 10 years and resides within the boundary of Water District 19. Angela's professional experience includes labor union representative and labor relations management. Angela expressed a commitment to community service, an interest resource protection, and a willingness to take on varied assignments.

**Executive Session: Commissioner Zuckerman** announced that the board would enter into Executive Session at 6:35, as permitted by RCW 42.30.110(1)(h) – to evaluate the qualifications of a candidate for appointment. The Board came out of Executive Session at 6:45 PM. No action was taken in Executive Session.

**Commissioner** \_\_\_\_\_ made a motion to appoint Angella Marshall to fill the vacated seat on the Board until the next King County General Election. **Commissioner** \_\_\_\_\_ seconded. The motion carried.

**Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers** numbered from 23839 to 23865 totaling \$361,082.34. **Capital Improvement Vouchers** numbered 12360 to 12363 totaling \$258,541.03. **Construction Fund Voucher** numbered 18349

totaling \$11,849.93. **Deferred Comp** payments in the amounts of \$500 & \$500 paid on November 18th, 2025 and December 3<sup>rd</sup>, 2025. **Dept. of Revenue** payment totaling \$8,372.67. **Dept. of Retirement** payment totaling \$6,680.55 paid on December 15th, 2025. **Payroll Direct** deposits in the amounts of \$21,386.12 & \$22,683.56. **Payroll EFT** payments in the amounts of \$7,534.82 and \$7,693.18. **Commissioner Weller** made a motion to approve the vouchers as submitted. **Commissioner Pfohman** seconded. Motion carried.

**System Operations Report – Operations Lead Armin Wahanik** – Monthly bacteriological samples were satisfactory and surface water treatment plant remains TOPS optimized. No Cyanotoxins have been detected in treated water. The treatment plant operated for 15 days in November, wells 1 & 4 were active 30 days, and MH well 29 days, Vashon Meadows and Beall wells were not active. DOH has asked G&O to resubmit the proposed algae treatment proposal, returning to the original plan of pre-filter treatment.

**Financial Report – General Manager Martinak** – Year-to-date revenue has exceeded expenses by \$522,000 for an operating ratio of 1.25. Work is underway on a budget for 2026 through 2031, identifying operating expenses as well as the ability to self-fund upcoming capital improvement projects. Pending expenses for 2025 include the KC ROW fee (\$262,063).

#### **New Business:**

- **Accountability Audit 1/2022 through 12/2024 – General Manager Martinak** – The routine audit by the State Auditor’s Office is nearing completion. Results are to be shared at an exit interview on 12/19/2025. **Commissioner Zuckerman, Commissioner Pfohman, General Manager Martinak, and Office Administrator Snyder** plan to attend the meeting.
- **Master Resolution Update – General Manager Martinak – Discussion** – The District Master Resolution needs an update to incorporate recent revisions, including the updated water unit allocation policy. This was identified as a goal for 2026.

#### **Old Business:**

- **Proposed Encroachment Settlement – Action Item** – The formal offer and comments by District legal counsel have been distributed for review. **General Manager Martinak** will explore the possibility of revising the document so that signing of the agreement would take place within 10 days of receiving payment.
- **216<sup>th</sup> Main Replacement Project– Information Item** – Today marked the 63rd work day of the project, originally scheduled for 70 days. Phase 1 is nearing completion. The new main has been super chlorinated and pressure tested. Flushing and bacteria tests are scheduled for tomorrow. Barring further delays, service connections could be connected to the new main by Christmas. Prior to beginning Phase 2, changes will be implemented to address problems faced during Phase 1. Goals include improved communication, more consistency in inspecting/reporting, better understanding and enforcement of job specifications. Payment for October services was just released (\$221,190). Staff reductions at DOH DWSRF department have slowed the processing of loan disbursements.
- **Collection Franchise Fee: Flat Fee vs Linked to Usage – Commissioner Zuckerman** – This discussion has been tabled until the January meeting.

- **Soper Road** – The District has not received word progress from the insurance company or the Koch Estate on settling claims related to the Soper Road incident. Eliza Hitchcock contacted **Commissioner Zuckerman**, reporting that the Koch's have employed a design/build firm to make restorations to the road and to share the addition sheeting has prevented further sloughing of the slope.

**Next Meeting:** 1/13/26

**Commissioner Weller** made a motion to adjourn the meeting end at 7:48. **Commissioner Pfohman** seconded the motion. The motion carried.