

**Water District 19**  
**Board of Commissioners Meeting**  
**November 12th, 2025**

**Regular Meeting 6:00 PM**

**Commissioner Seth Zuckerman** called the Regular Meeting to order at 6:02 PM. Also in attendance were **Commissioners Robin Pfohman, Commissioner Mike Weller, General Manager John Martinak, Operations Lead Armin Wahanik, Office Administrator Heidi McWatters.**

6:02 PM Call to order – **Commissioner Zuckerman**

**Approval of Previous Meeting Minutes** - Tuesday, October 7th, Regular Meeting. **Commissioner Pfohman** made a motion to approve the minutes as amended, **Commissioner Zuckerman** seconded. The motion carried. Approval of the Special Meeting Minutes for Friday October 27th **Commissioner Weller** made a motion to approve the minutes from the special meeting as amended, **Commissioner Pfohman** seconded. The motion carried.

**Review of Vouchers/Warrants/Electronic Payments –**

**System Operations Report – Operations Lead Wahanik** – Routine water quality monitoring samples were all satisfactory. Four water leaks were addressed in connection with the 216<sup>th</sup> water main replacement (9 project related leaks to date). A main break on the line serving 216<sup>th</sup> (west of Vashon Highway) required a Boil Water Advisory. The point of failure had previously been exposed by Reed Construction. At the time of the leak, the site had been backfilled and covered with steel plates. Reed performed the repairs and provided traffic control.

**Financial Report – General Manager Martinak** – Funds on hand reflect income from summer water usage/sales. The balance of combined accounts is currently ~\$2.6 million, with a year-to-date operating ratio of 1.25 for the year. Pending expenses include:

- \$262,063 KC's retroactive ROW fee
- \$37,000 Meter replacement supplies
- \$34,500 Archaeological Monitoring service (October)
- \$24,000 "Minor changes" from Reed Construction

**New Business:**

- **Commissioner Recruitment/Appointment Strategies – Discussion – Commissioner Zuckerman** will submit a call for applicants to Beachcomber for publication. Candidates bidding for the open seat will be interviewed at the December meeting.
- **Water Facility Inventory/Population Served Update – Information Item** – DOH has introduced new tools to calculate "Population Served", focused on the inclusion of

nonresident users of District water (visitors, commuters, students, etc.). Many water quality monitoring parameters are based on population served, and sampling requirements may increase because of the updated guidelines. Water Facility updates are due by 12/15/2025.

**Old Business:**

- **Labor Management Committee – Information Item** – The LMC first met in October. Issued raised concerned employee placement, meter reading practices, and improvements in professional relationships and communication. **General Manager Martinak** was directed to work with **Shop Steward Bomber** to facilitate future meetings, develop written procedures for meter reading, and communicate the rationale behind employee placement to Union Representative Ryen Young.
- **216<sup>th</sup> Main Replacement Project – Information Item** – Phase 1 is expected to be completed soon. Today marked day 42 on this portion of the project (originally scheduled for 21 days). The project has been slowed by excavation related leaks (struck service line and mains) and turnover of Reed’s crew. Improvements moving forward include stricter adherence to job specifications, verification of existing infrastructure, and improved communication between all parties. Reed was paid \$367, 624 for September services.
- **Soper Slide – Information Item** – The documents requested by Koch Estate attorney are expected to be delivered this week. Ms. Hitchcock has requested that additional sheeting be applied to the slide area to prevent further sloughing of the bank. **General Manager Martinak** to follow up with WSRMP on additional sheeting and positive movement on restoration of the private road.
- **Ellis Parcels: lot for sale/encroachment– Information Item** – The parcel has been receiving offers matching the list price and the District’s offer of \$4,500 has not been accepted.  
A formal offer to settle the encroachment onto District property has not yet been received but said to arrive soon. Our attorney has been informed that the sheds occupying District property have been removed.
- **Collection Franchise Fee: Flat Fee vs. Linked to Usage – Discussion** – Tabled for a future meeting.

**Next Meeting:** Tuesday December 16<sup>th</sup>, 2025

At 8:22pm **Commissioner Pfohman made** a motion to adjourn the meeting, which was seconded by **Commissioner Zuckerman**. The motion passed unanimously, and the meeting was adjourned.