

Water District 19
Board of Commissioners Meeting
October 7th, 2025

Regular Meeting 6:00 PM

Commissioner Zuckerman called the Regular Meeting to order at 6:02 PM. Also in attendance were **Commissioners Robin Pfohman, General Manager John Martinak, Operations Lead Armin Wahanik, Office Administrator Heidi McWatters**.

6:02 PM Call to order – **Commissioner Zuckerman**

Approval of Previous Meeting Minutes - Tuesday, August 16th, Regular Meeting. **Commissioner Pfohman** made a motion to approve the minutes as amended, **Commissioner Zuckerman** seconded. The motion carried. Approval of the Special Meeting Minutes for Friday August 29th **Commissioner Zuckerman** made a motion to approve the minutes from the special meeting as amended, **Commissioner Pfohman** seconded. The motion carried.

Review of Vouchers/Warrants/Electronic Payments – Data being not yet available, the commissioners will be notified once the documents have been compiled and ready for review.

System Operations Report – Operations Lead Wahanik – To address customer confusion regarding the recent Tier 2 Treatment Violation notification letter, additional clarification will be provided in a newsletter, along with other District news. The newsletter will be delivered with November and December billing. The treatment plant has been running well. The peak usage season is over, and system demand has subsided. Sampling of recycle pond water indicates a sharp decline in algae count numbers since the installation of the pond covers. Helen has been working on the system valve exercising program and McKenzie has been clearing and painting hydrants as well as performing service meter changeouts. Inventory of meter replacement supplies is running low and needs to be replenished. It is estimated that 200-300 manual read meters remain to be upgraded to electronic reads. Construction is underway for a new food bank at the Methodist church. The project requires a new water service and fire hydrant.

Financial Report – General Manager Martinak – Interest income and additional financial data is not yet available. Combined accounts are ~\$2.5 million (\$2.2 million 09/2024). Year-to-date operating ratio is 1.16, 1.22 over the past 12 months. Operating income is slightly higher than last September; expenses were also slightly higher. Reed Trucking submitted \$485K in invoices for work performed on the 216th Main Replacement project during September. Force Account fees (work said to be outside of the contract) are being negotiated.

Resolution No 1187 – A resolution authorizing Heidi McWatters to sign on the petty cash account #1-539-1068-4189. **Commissioner Zuckerman** made a motion to approve Resolution No 1187 as amended, **Commissioner Pfohman** seconded the motion and the motion was carried.

New Business:

- **Commissioner Recruitment Project – Information Item** – The board discussed the outreach and selection process for filling the 2026 vacancy. A calendar will be set up to schedule interviews with potential candidates.

Old Business:

- **216th Main Replacement Project – Information Item** – Construction of Phase 1 began on 09/15/2025. New pipe is being laid along Vashon Highway. A section of new pipe did not meet the 3' minimum bury depth, and may require re-excavation to address concerns with bedding, backfill and compaction.
- **Soper Slide – Information Item** – Additional sheeting has been added to protect exposed areas from seasonal rains. The Koch Estate has yet to sign the proposed agreement, allowing the District/Risk Management Poll to proceed with restoration of the privately owned road.
- **VoV Antenna Lease – Information Item** – **Commissioner Weller** resolved the lease issue with VoV. No modifications to the lease were needed to satisfy the conditions of the VoV's grant. Questions were raised as to how much power is used by the transmitters. None in attendance knew the answer, and the board would inquire with Commissioner Weller upon his return.
- **G&O Algae Monitoring & Treatment Proposal – Information Item** – The design and monitoring plan are ready for DOH review. DOH has proposed a meeting to discuss the proposal during the week of 10/20.
- **Labor Management Committee – Information item/Discussion** – The initial meeting has been set for 10/20/2025. **Commissioner Pfohman** distributed a proposed agenda.
- **Collection Franchise Fee: Flat Fee vs. Linked to Usage – Discussion** – To date, \$54,000 have been collected for the back rent charges (\$245K).

Next Meeting: 11/18/25

At 7:53 **Commissioner Pfohman** made a motion to adjourn the meeting, which was seconded by **Commissioner Zuckerman**. The motion passed unanimously, and the meeting was adjourned.