

Water District 19
Board of Commissioners Meeting
September 16, 2025

Regular Meeting 6:00 PM

Commissioner Zuckerman called the Regular Meeting to order at 6:01 PM. Those also in attendance were **Commissioners Mike Weller and Robin Pfohman, General Manager John Martinak** (via Zoom), **Operations Lead Armin Wahanik, Office Administrator Heidi McWatters**, and guest, **Eliza Hitchcock**.

6:01 PM Call to order – **Commissioner Zuckerman**

Guest: Eliza Hitchcock – Ms. Hitchcock expressed concerns over an uncovered portion of the slide area along Soper Road and her driveway, leaving it prone to further sloughing during rain events. She asked that the District work with Water and Sewer Risk Management Pool to mitigate the risk by adding additional sheeting and (possibly) adding temporary fill to help stabilize the slope. **GM Martinak** is to contact Jason Barney (Director of Claims) to communicate and address Ms. Hitchcock's concerns.

Approval of Previous Meeting Minutes - Tuesday, August 5th, 2025, Regular Meeting. **Commissioner Weller** made a motion to approve the minutes as amended, **Commissioner Pfohman seconded**. The motion carried.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers numbered from **28253** to **28283** totaling **\$76,391.91**. **Capital Improvement Vouchers** numbered **4694 & 4695** totaling **\$7,535.52**. Dept. of Revenue payment totaling **\$9,808.61**. Deferred Compensation payments in the amounts of **\$500** and **\$500** paid on August 20th, 2025, and September 4th, 2025. Dept. of Retirement payment totaling **\$6,897.85** paid on September 9th, 2025. Payroll Direct deposits in the amounts of **\$23,701.43 & \$20,888.50**. Payroll EFT payments in the amounts of **\$9,685.42** and **\$7,303.62**. **Commissioner Pfohman** made a motion to approve the vouchers as submitted. **Commissioner Weller** seconded. Motion carried.

System Operations Report – Operations Lead Wahanik – The District incurred a Tier 2 Treatment Violation for exceeding the approved rate of filtration on Filter 1. DOH has been informed of the incident, requiring that the District provide customer notification within 30 days of the event. **Operations Lead Wahanik** has composed a notification letter for DOH review. The violation was due to Filter 2 having been manually disabled. Water quality remained within accepted parameters during the event, with no known risk to public health. **Operations Lead Wahanik** will create an SOP to help minimize the risk of future exceedances in the rate of filtration. Prior to installation of the recycle pond covers, the algae count was 8,523 mg/L. Two weeks after installation, the count was reduced to 3,974 mg/L. More recently the count fell to 33 mg/L. No Cyanotoxins have been detected in the treated water leaving the treatment plant.

Financial Report – General Manager Martinak – Expenses and income remained consistent with recent months. Residential usage is down slightly from last year (-2.4%), non-residential consumption up 11%. The school's usage is up 115% over 2024. The year-to-date operating ratio is 1.0, 1.29 over the past 12 months.

New Business:

- **Soper Slide Settlement Process – Information Item/Update** – The Koch estate has not yet signed the proposed Partial Settlement and Remediation Agreement. This Agreement would allow the District to proceed with restoration efforts. The District has received a Letter of Representation from the Koch Estate. All future communications are to be directed through the representing attorney. Ms. Hitchcock has opened a claim against the District. The amount of the claim is yet to be determined. The Water & Sewer Risk Management Pool will cover the cost of restoring the road once the District has satisfied its \$100,000 deductible. Coverage on additional claims for damages will be assessed as they are filed.
- **Voice of Vashon Antenna Lease – Action Item** – VoV has asked that the current lease be modified to demonstrate control over the space occupied by its equipment for the next ten years. The request is to meet an eligibility requirement for grant funding of a “Digital Renovation Project”. The District is amendable to the proposed revision, provided that it includes guarantees that VoV's use of the site will not interfere with District operations. **Commissioner Weller** agreed to work with VoV on the revised lease.
- **Intertie Agreement with Heights Water – Information Item** – Heights Water has presented the District with proposed revisions to the existing intertie agreement. The District will proceed with negotiations to ensure the sustainability and viability of this important emergency water source.
- **Labor Management Committee – Action Item** – The District is exploring the option of forming a Labor Management Committee as laid out in the current CBA. **Commissioner Pfohman** and **General Manager Martinak** were identified as representatives of the District. **Commissioner Zuckerman** will reach out to IUOE to determine next steps. It is expected that the Committee will meet quarterly and for approximately 1 hour in hopes of improving communication between field staff and management.
- **216th Main Replacement Project Begins – Information Item** – Reed Trucking is on site and has begun staging equipment and materials. Reed is expected to begin laying pipe tomorrow (09/17/2025), working south from the PRV vault on Vashon Hwy. Archaeological Monitoring will begin at Vashon Hwy & SW 214th. **Operator Mayorkinos** has been identified as field lead/inspector for the project. G&O is to be onsite tomorrow to provide field inspection training to **Operator Mayorkinos** and **Operations Lead Wahanik**. **General Manager Martinak** met the District's assigned DWSRF Loan officer to review loan disbursement procedures.

Old Business:

- **G&O Algae Monitoring & Treatment Proposal – Update:** G&O has shared its proposed design and monitoring plan for District review. Upon completion of in-house review, the proposal will be sent to DOH for approval.
- **Ellis Parcel(s) – Update** – The District has not yet received the finalized offer from Ms. Lightmark’s attorney to purchase the portion of District property she currently occupies. The District has offered \$4,500 for an undevelopable parcel that abuts District property.
- **Collection Franchise Fee: Flat Fee vs. Linked to Usage – Discussion: Commissioner Zuckerman** would like to know the rental fee identified in the finalized agreement prior to revising fee collection rates. **General Manager Martinak** will distribute the updated agreement with the Commissioners.

Next Meeting: Tuesday October 7th, 2025

At 8:00 PM the board went into Executive Session to review the performance of a public employee as allowed by RCW 42.30.110(1)(g).

At 8:30 PM the board exited Executive Session. No action was taken by the board while in executive session.

The board reviewed the July and August vouchers. **Commissioner Zuckerman** made a motion to approve all vouchers submitted for July and August. **Commissioner Pfohman** seconded the motion, which passed unanimously.

At 8:33 **Commissioner Weller** made a motion to adjourn the meeting, which was seconded by **Commissioner Pfohman**. The motion passed unanimously, and the meeting was adjourned.