

**Water District 19**  
**Board of Commissioners Meeting**  
**August 5th, 2025**

**Regular Meeting 6:00 PM**

**Commissioner Zuckerman** called the Regular Meeting to order at 6:01 PM. Those also in attendance were **Commissioners Mike Weller and Robin Pfohman, General Manager John Martinak, Operations Lead Helen Westphal & Armin Wahanik, Office Administrator Heidi McWatters,** and guest, **Matt Harvey.**

6:01 PM Call to order – **Commissioner Zuckerman**

**Guest: Matt Harvey – Water Unit Allocations/Buyback List** – Mr. Harvey asked for an update on the new water unit allocation policy, the status of the current water unit buy-back list, and the schedule for releasing additional water units. The Board explained that changes to water unit allocation policy had been approved, and the resolution would be signed at this meeting, as well as a resolution granting those currently on the buy-back list first option to purchase any additional water units as they become available from either buyback of existing units, or issuance of new ones. No date has been set for the next water unit allocation.

**Approval of Previous Meeting Minutes** - Wednesday, July 9th, 2025, Regular Meeting. **Commissioner Zuckerman** made a motion to approve the minutes as amended, **Commissioner Pfohman seconded.** The motion carried. Approval of the Special Meeting Minutes for 7/14, 7/17, 7/21, & 7/25. **Commissioner Zuckerman** made a motion to approve the minutes from the special meetings as amended, **Commissioner Pfohman** seconded. The motion carried.

**Review of Vouchers/Warrants/Electronic Payments** – Data being not yet available, the commissioners will be notified once the documents have been compiled and ready for review.

**System Operations Report – Operations Lead Westphal** – The treatment plant remains in the lead position and has been running smoothly. The covers for the recycle ponds have lowered the algae count, and weekly sampling indicates an absence of cyanotoxins in treated water. Fire hydrant inspections and maintenance activities are ongoing. Operators have been cooperating with the claim agent and Zellerhoff Construction in repairing the failed service connection on Soper Road and restoring water service to the Koch residence.

**Financial Report – General Manager Martinak** – Financial data for July is not yet available. The profit & loss report as well as account balances will be emailed to the commissioners once they have been compiled.

**New Business:**

**Adopt and Sign Resolutions 1185 & 1186** – The motion and vote to approve Resolutions 1185 & 1186 were omitted from the July 9<sup>th</sup>. meeting minutes. To correct this oversight,

**Commissioner Weller** made a motion to approve Resolutions 1185 & 1186 as amended, **Commissioner Pfohman** seconded the motion. The motion was approved 3 - 0.

**Invitation to Purchase Gold Beach Water Company** – Mr. Spano, owner of Gold Beach Water Company, has expressed an interest in selling the privately owned water company to Water District 19. Discussion on the matter concluded that serious consideration would require a feasibility study, detailed information on the status of the system and support of customers currently served by the existing water company.

**Grievance settlement: Commissioner Pfohman** made a motion to approve the Step 2 grievance settlement. **Commissioner Weller** seconded the motion. The motion was approved unanimously. **Commissioner Zuckerman** thanked Helen for her service as OIRC during the past 6 months.

**Evaluation of complaints/charges brought against General Manager Martinak: General Manager Martinak** requested an update on the non-CBA settlement allegations made against him during the grievance process. The board stated that the grievance settlement related only to an appointment issue involving a Union member. The grievance settlement does not reflect Board findings against General Manager Martinak, and he received no discipline.

**Old Business:**

- **G&O Algae Monitoring & Treatment Proposal – Update:** Design of the potassium permanganate treatment system is complete. G&O is correlating algae count data (pre & post pond cover installation) with interim monitoring logs to compile a final monitoring plan for DOH approval. Monitoring and Treatment Proposal expected to be delivered to DOH for review in September.
- **216<sup>th</sup> Main Replacement** – A pre-construction meeting with Reed Trucking, G&O, and District staff is scheduled for Friday (08/08/2025).
- **Attempt to Purchase Parcel adjacent to Ellis Watershed** – Update: Formal offer is being written for submittal to the representing agent.
- **Collection Franchise Fee: Flat Fee vs. Linked to Usage – Discussion:** Revisions to the current flat fee of \$18 per customer were tabled until the District's appeal to lower the assessed rental fee has been resolved.

**Next Meeting:** Wednesday September 9<sup>th</sup>, 2025

There being no further business to come before the Board of Commissioners, **Commissioner Zuckerman** made a motion to adjourn the regular meeting and go into an Executive Session at 7:55 PM to review the performance of a public employee as allowed by RCW 42.30.110(1)(g). **Commissioner Weller** seconded, the motion passed unanimously. The board exited Executive session at 8:02 PM. No decisions were made during Executive Session.

There being no further business before the board, Commissioner Pfohman made a motion to adjourn, which was seconded by Commissioner Zuckerman. The motion passed unanimously and the meeting was adjourned at 8:06.