

Water District 19
Board of Commissioners Meeting
July 9, 2025

Regular Meeting 6:00 PM

Commissioner Zuckerman called the Regular Meeting to order at 6:01 PM. Those also in attendance were **Commissioners Mike Weller and Robin Pfohman, General Manager John Martinak, Operations Lead Helen Westphal and Office Administrator Heidi McWatters.** The guests in attendance were David Warren and Holly Stewart.

6:00PM Call to order – **Commissioner Zuckerman**

Guest: David Warren – Parcel for sale in Ellis Watershed– Mr. Warren resides at 212th & Monument Rd and would like for the district to purchase a parcel that is adjacent to his home and the Ellis watershed. King County auctioned off this small undeveloped parcel in late 2023. The opening bid for the parcel was \$3,800. The district was unsuccessful in its attempt to purchase the parcel at that time. The lot is currently on the market for \$12,000. The commissioners asked **General Manager Martinak** to contact the realtor and attempt to negotiate a reasonable price for this undevelopable parcel.

Approval of Previous Meeting Minutes - Wednesday, June 11th, 2025, Regular Meeting. **Commissioner Weller** made a motion to approve the minutes as amended, **Commissioner Pfohman** seconded. The motion carried.

Approval of the Special Meeting Minutes for 6/12, 6/15, 6/18, 6/26, & 6/30. **Commissioner Pfohman** made a motion to approve the minutes as amended, **Commissioner Zuckerman** seconded. Motion carried.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers numbered from 28192 to 28224 totaling \$55,188.25. **Capital Improvement Vouchers** numbered 12349 to 12350 totaling \$11,515.22. **Dept. of Revenue** payment totaling \$7,035.00. **Deferred Compensation** payments in the amounts of \$500 and \$500 paid on June 17, 2025 and July 2, 2025. **Retirement** payment totaling \$9,356.09 paid on July 10, 2025. **Payroll Direct** deposits in the **Dept. of Retirement** amounts of \$21,028.44 & \$23,798.48. **Payroll EFT** payments in the amounts of \$7,333.44 and \$8,252.82. **Commissioner Pfohman** made a motion to approve the vouchers as submitted. **Commissioner Weller** seconded. Motion carried.

System Operations Report – Operations Lead Westphal – The annual aquifer recharge test concluded after 3 weeks of resting the wells. The water level of Well #1 rose from -545' while pumping to a static water level of -400'. Well #4 recovered from -573' to -400' static water level. The plant was in operation every day in June. No issues with operation were reported. Weekly samples for cyanotoxins in the WTP continue to be "non-detect". Routine bacteriological samples from the distribution system were all satisfactory. A pond cover was installed on the west pond prior to sludge removal as warm, sunny weather led to increased algae growth. Since

covering the ponds, water clarity has improved, and pH levels have decreased. There have not been any problems using recycled water from the ponds. Discussions are underway with SCADA support engineers to obtain quotes for a (required) WIN911 update and other program improvements. A recent power failure/brownout caused problems with SCADA alarms. Frederick was able to resolve the problem remotely.

Financial Report – General Manager Martinak – Through the second quarter, operating income remains below where it was last year, primarily due to a decline in residential usage. Residential usage is down 3.4%, \$149,765 in 2024 to \$123,451 in 2025. The year-to-date operating ratio is 1.03, and 1.3 over the past 12 months. Cash/Maintenance Fund - \$747,474, Construction Fund - \$616,181, Capital Fund - \$945,501, combined accounts totaling \$2,309,156.

New Business:

- **Awarding of Contract for 216th Main Replacement – Action Item:** Bids were opened on July 1st. There were 4 bids in total, ranging from \$2,550,102.00 to \$3,511,499.15. The lowest bid came from Reed Trucking and Excavating. The district's DWSRF loan is \$2,558,486. After evaluating the bids, G&O recommended that the project be awarded to Reed Trucking and Excavating. **Commissioner Pfohman** motioned to award the project to Reed Trucking and Excavating, **Commissioner Weller** seconded. The motion was carried.
- **216th Main Replacement: Scheduling, Possible Over-runs – Information Item:** A Reed Trucking representative shared concerns over the potential for cost-overruns due to the need to truck spoils off-island. The goal is to start construction during the dry weather season to increase the possibility of using native fill, thus reducing the quantity of spoils to be removed.
- **KC Franchise Agreement Renewal – Information Item:** The current Franchise agreement expires in March 2026. The application process has begun, but the legal description of the retail service area needs to be updated. **Commissioner Weller** suggested hiring a survey company to update the legal description.

Old Business:

- **G&O Algae Monitoring & Treatment Proposal – Update:** Design is complete on the potassium permanganate treatment system and work is being done on the algae monitoring program. Once the monitoring plan is complete, the complete package will be sent to DOH for review.
- **Ellisport Encroachment – Update:** Ms. Lightmark's attorney has not yet replied to the recent letter identifying settlement deadlines.
- **Collection Franchise Fee: Flat Fee vs. Linked to Usage – Discussion:** **Commissioner Zuckerman** will be requesting usage data from administrative staff to explore the option

of basing the fee on a percentage of water usage and not the existing flat fee of \$18 per billing cycle per customer.

Next Meeting: Tuesday, August 5th, 2025

There being no further business to come before the Board of Commissioners, **Commissioner Pfohman** made a motion to adjourn the regular meeting and go into an Executive Session at 7:55 PM to review the performance of a public employee as allowed by RCW 42.30.110(1)(g). **Commissioner Weller** seconded, the motion passed unanimously.

The board exited Executive Session at __:__ PM. No action was taken while the board was in the executive session.

There being no further business to come before the Board of Commissioners, **Commissioner** _____ made a motion to adjourn the regular meeting at ____ PM; **Commissioner** _____ seconded, and the motion carried unanimously.