

Water District 19
Board of Commissioners Meeting
June 11, 2025

Regular Meeting 6:00 PM

Commissioner Zuckerman called the Regular Meeting to order at 6:00 PM. Those also in attendance were **Commissioners Mike Weller and Robin Pfohman, General Manager John Martinak, Operations Lead Helen Westphal and Office Administrator Heidi McWatters.** Guest present was Mike Dawson.

At 6:00 PM, **Commissioner Zuckerman** announced that the Board of Commissioners will meet in Executive Session until 6:30 PM to discuss strategy or position regarding grievance proceedings as allowed by RCW 42.30.140(4)(b).

At 6:45 PM the Board came out of the Executive Session. No action was taken during Executive Session. **Commissioner Zuckerman** called to order the regular meeting at 6:45 PM.

Approval of Previous Meeting Minutes - Tuesday, May 13th, 2025, Regular Meeting.
Commissioner Pfohman made a motion to approve the minutes as amended, **Commissioner Weller** seconded. The motion carried.

Guest: Mike Dawson – Leak Forgiveness Bill – Mr. Dawson requested relief on the balance on his bill, citing time and material to make repairs on a leak that he believes to have been caused by excessive pressure in the distribution system. Commissioner Weller proposed that the District waive half of the leak charge (\$567.25). Mr. Dawson accepted the proposal. Commissioner Weller made the motion that the District waive \$283.63 out of \$567.25. Commissioner Pfohman seconded. The motion carried.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers numbered from 28164 to 28191 totaling \$47,341.76. **Capital Improvement Vouchers** numbered 12347 to 12348 totaling \$13,250.82. **PWTF Well #2** Loan numbered 87 totaling \$25,407.20. **Dept. of Revenue** payment totaling \$6,833.78. **Deferred Comp** payments in the amounts of \$500 and \$500 paid on May 16,2025 and June 3,2025. **Dept. of Retirement** payment totaling \$9,833.36 paid on June 9,2025. **Payroll Direct** deposits in the amounts of \$22,609.32 & \$22,899.91. **Payroll EFT** payments in the amounts of \$8,060.20 and \$8,226.96. **Commissioner Weller** made a motion to approve the vouchers as submitted. **Commissioner Pfohman** seconded. Motion carried.

System Operations Report – Operations Lead Westphal – Spring flushing has been completed. Plant was run every day last week, and operators have been running the plant on weekends and to meet demand they will need to continue. Wells #1 & #4 have been taken offline to conduct an aquifer recharge/recovery study. System demand will be met by the WTP and Morgan Hill until the wells are brought back into service in two to three weeks. The pond covers

are ready to be installed after the ponds have been cleaned, possibly on Thursday June 12th.

Commissioner Weller asked if there were any signs of algae. Helen reported that there was a little algae present, but nothing to be concerned about. Bacteriological samples have been satisfactory and weekly cyanotoxin samples have come back as non-detectible. Helen is making final edits to the CCR report for 2024. Commissioner Zuckerman submitted a few minor edits as well as asking for a section about water pressure.

Financial Report – General Manager Martinak – Operating income remains below where it was last year, primarily due to a decline in residential consumption. Fortunately, expenses are lower than last year as well. The year-to-date operating ratio is 1.05, and 1.28 over the past 12-months. Account balances are \$384,970 over May last year for a combined total of \$2,263,470. Residential usage is down, as last year. Reserves for May were \$2,263,470.

New Business:

- Master Resolution Update (new policy, update leak policy (PRV requirements), etc.) – Commissioner Zuckerman would like to inform Water District 19 customers about installing PRV's, especially in high pressure areas. The District will consider options in getting the word out: insert flyer into customer statements, emails notifications, etc.

Old Business:

- **KC Franchise Amendment/Rental Fee – Update:** Commissioner Zuckerman was approached by a Water District 19 customer who pointed out that the current ROW fee of \$18 is a regressive tax. Commissioner Zuckerman proposed basing the fee on a percentage of a customer's usage. Commissioner Pfohman would like more information on how this may be applied and what the rates would be.
- **216th Main Replacement – Update – General Manager Martinak**
The 216th Main Replaced Project is currently out for bids. Bids are due by July 1st, 2025. G&O will then review the bids, making their recommendation for the Board to award the contract at the July 8th meeting of the board.

At 8:00 PM, **Commissioner Zuckerman** announced that the Board of Commissioners will leave the regular meeting and meet in Executive Session for about 15 minutes to discuss the minimum price at which real estate will be offered as allowed by RCW 42.30.110(1)(c).

The board exited Executive Session at 8:20 PM. No action was taken while the board was in the executive session.

The board discussed meeting availability until 8:35, at which time **Commissioner Pfohman** made a motion to adjourn the meeting; **Commissioner Weller** seconded, the motion passed unanimously, and the meeting was adjourned.

Next Meeting: Tuesday, July 8th, 2025