

Water District 19
Board of Commissioners Meeting
March 11, 2025

Regular Meeting 6:00 PM

Commissioner Zuckerman called the Regular Meeting to order at 6:00 PM. Those also in attendance were **Commissioners Mike Weller** and **Robin Pfohman**, **General Manager John Martinak**, **Operations Lead Helen Westphal** and **Office Administrators Melody Snyder** and **Heidi McWatters**. Visitors present were Randall and Elliott Heath, Dan and Alison Bockus, Randi Lightmark and by phone, Mari Kanagy from the Vashon Beachcomber.

Call to Order – **Commissioner Zuckerman**

Guest: Daniel Bockus – Commercial CWA Request – for a development of eight small structures, approximately 1500 sq. ft per structure. Site plans provided for Board review, but no data on water usage fixtures in each structure. The Board requested that the CWA application be accompanied by an engineering report identifying projected water use for the project, as per District policy. No action was taken.

Guest: Randall Heath - Unrecognized Water Unit from Island Mutual Water Company – Mr. Heath made a request from the Commissioners that they provide him with authorization to connect to the District's mains, as provided for all holders of Island Mutual Water shares pursuant to the merger agreement between Island Mutual Water Company and Water District 19. **Commissioner Weller** made a motion to release a water share to Mr. Heath, provided he pays the standard water unit facilities charge and hookup fees; **Commissioner Pfohman** seconded the motion. Motion passed unanimously.

Guest: Rondi Lightmark – Encroachment onto District Property – It has been almost two years since it was discovered that Ms. Lightmark's studio was constructed on District property. She is concerned about the lack of resolution, delays, and attorney fees. Ms. Lightmark had been given the choice to either move her studio/accessory dwelling unit or to purchase the property from the district where her studio is located. Ms. Lightmark felt the property acquisition cost was too high. The Board suggested she provide an appraisal from a credible appraiser for comparison, or a different method for valuing the land she wishes to acquire from the District, which the Board might consider. No action was taken.

Approval of Previous Meeting Minutes - Tuesday, February 11th, 2025, Regular Meeting. **Commissioner Pfohman** made a motion to approve the minutes as amended, **Commissioner Weller** seconded. Wednesday, February 26th, 2025 – **Commissioner Weller** made a motion to adopt the minutes as presented, **Commissioner Pfohman** seconded. Motions for the minutes approved unanimously.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers numbered from **28077 to 28106** totaling **\$47,445.28**. Cap. Improvement Voucher numbered

12343 totaling **\$8,029.29**. Dept. of Revenue payment totaling **\$6,738.54**. Deferred Comp payments in the amounts of **\$500** and **\$500** paid on February 19,2025 and March 4,2025. Dept. of Retirement payment totaling **\$8,862.62** paid on March 5,2025. Payroll Direct deposits in the amounts of **\$18,973.32** & **\$23,588.47**. Payroll EFT payments in the amounts of **\$5,857.28** and **\$7,691.02**. **Commissioner Pfohman** made a motion to approve the vouchers as submitted. **Commissioner Weller** seconded. Motion carried.

System Operations Report – Operations Lead Westphal & General Manager Martinak – Helen Westphal was introduced as the District’s new Operations Lead. Blue-green algae (potentially toxic Oscillatoria) has been detected in the recycle ponds. DOH has been notified and the treatment plant has been taken offline. Additional samples have been collected for toxicity analysis. Until DOH-approved potassium permanganate treatment is in place, the treatment plant will be used only as needed, in order to avoid wastewater violations caused by discharging rinse water. Pond covers have been approved by DOH and the vendor has been notified to proceed with the order. Future Operations Reports are to include a work plan and tracking of staff activities and progress in meeting identified goals.

Financial Report – General Manager Martinak – Through February, operating income outpaced expenses by \$26,700, for an operating ratio of 1.12 Y-T-D and 1.31 for previous 12-months. Interest income was not yet available from King County. Through February capital reserves were as follows:

Maintenance Fund - \$727,946

Construction Fund - \$607,368

Capital Improvements Fund: \$904,351

New Business

Review Draft of Proposed Water Unit Allocation Policy – The commissioners reviewed attorney comments on their draft allocation policy summary, as well as Commissioner Zuckerman’s draft policy document. They requested that General Manager Martinak share the draft policy document with the District’s attorney for further review. They also discussed scheduling a final public meeting for public comments in late April, pending the attorney’s review.

Old Business:

KC Franchise Amendment: There have been no updates to report.

Next Meeting: Tuesday, April 8th, 2025

There being no further business to come before the Board of Commissioners, **Commissioner Pfohman** made a motion to adjourn the regular meeting at 8:15 PM; **Commissioner Weller** seconded, the motion passed unanimously, and the meeting was adjourned.