

Water District 19
Board of Commissioners Meeting
January 14, 2024

Regular Meeting 6:00 PM

Commissioner Seth Zuckerman called the Regular Meeting to order at 6:02 PM. Those also in attendance were **Commissioners Mike Weller** and **Commissioner Robin Pfohman**, **General Manager John Martinak**, **Operator in Responsible Charge Armin Wahanik** and **Office Administrator Melody Snyder**. Matt Barnes was present.

6:02 PM Call to Order – Commissioner Zuckerman

216th Project Rebid/Project Management: Discussion with G&O (Zoom) – At the December 10th Board meeting, the Board requested a meeting with G & O to discuss why the requirements for the loan application had not been met. Russ Porter accepted some responsibility for not catching all the requirements of the loan. Kerri Sidebottom concurred. Moving forward, the process needs to begin again, with the required loan documents. The Board requested some type of compensation for the costly error from G & O. The District still has not received any invoice from Reed Trucking for their losses in the cancelation of the loan agreement.

Approval of Previous Meeting Minutes – Thursday, November 21st, 2024, Special Meeting. **Commissioner Zuckerman** made a motion to approve the abbreviated minutes as amended; **Commissioner Weller** seconded, with **Commissioner Pfohman** abstaining. Tuesday, December 10th, 2024, Regular Meeting. **Commissioner Weller** made a motion to approve the minutes as amended; **Commissioner Pfohman** seconded. Motion carried unanimously. Tuesday, January 7th, 2025, Special Meeting. **Commissioner Zuckerman** made a motion to approve the minutes as amended; **Commissioner Pfohman** seconded. Motion carried unanimously.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers #28019 through #28051 totaling \$49,995.21. Capital Improvement Fund Voucher #12341 totaling \$1,203.10. Payroll Warrants #4397 through #4411 totaling \$36,049.49 and Payroll EFT Direct Deposits totaling \$11,435.12 dated 12/16/24 and 01/02/25. Electronic payments dated 12/17/24, 01/03/25 and 01/09/25 totaling \$8551.21 and Department of Revenue payment for \$6,708.29. Commissioner Weller made a motion to approve the vouchers as submitted. Commissioner Pfohman seconded. Motion carried.

System Operations Report – OIRC Wahanik – Quarterly disinfection by-products testing complete. Peak day a year ago today at 729,612 gallons. Treatment plant has been running fine. Two new meter service installs should be done in January. One is scheduled for Wednesday, January 15th.

7:00 Financial Report – General Manager Martinak –Net income for 2024 was \$501,215, \$78,000 over what had been projected, with an operating ratio of 1.3. Unanticipated events necessitated a deviation from planned activities. Reductions in field staff limited the

ability to complete scheduled in-house projects and water treatment/wastewater management became a resource allocation priority. Profit/Loss projections show a potential deficit of \$384,000 for 2025. Major expenses include back rent for use of King County right-of-way, increased staff (payroll), algae treatment/abatement measures and the potential for cost overruns on the 216th main replacement project. Line-item budget and rate increase options to be prepared for review at the February meeting.

7:20 New Business

- King County Comp Plan Updates – Commissioner Weller – Raised concerns over proposed changes to the Plan. Commissioner Weller will attempt to arrange a meeting with King County to discuss these changes and likely ramifications for island water purveyors.
- **Commissioner Zuckerman** addressed current news events concerning the fires in California and shared his concerns for the community and the Water District’s ability to provide an adequate supply of water should that same situation occur on Vashon. He plans to contact King Conservation District about having them conduct a wildfire resilience assessment of District infrastructure.

7:20 Old Business:

- KC Franchise Amendment: Information Item – GM Manager Martinak intends to verify King County’s estimation of right-of-way occupied by the District with existing GIS mapping of the distribution system in hopes of lowering the assessed rent fee. Once the District and King County come to an agreement on the amount due, payment options will be defined.
- Water Unit Allocation Policy – Commissioner Zuckerman will share a draft of the proposed policy updates with General Manager Martinak. The draft will be forwarded to the District’s attorney for review.
- Data Storage Options – The Board would like IT Consultant Frederick Granado to attend the February 11th Board Meeting.
- Treatment Plant Wastewater/Recycle Pond Issues– General Manager Martinak – G&O’s resident WTPO 3 visited the treatment plant to gather information and observe water treatment strategies. A report conveying optimization recommendations to follow. Pond covers were approved by G&O, but concerns were raised by DOH, stalling the procurement process. There was no update on the design of the potassium permanganate treatment for the recycled pond water.
- Staffing – Update/Information Item – Kathy Good turned in her retirement notice today. February 28th will be her last day. The vacant operator position is expected to be filled on February 10th.

There being no further business to come before the Board of Commissioners, **Commissioner Pfohman** made a motion to adjourn the regular meeting at 8:20 PM; **Commissioner Weller** seconded, and the motion passed unanimously.