

Water District 19
Board of Commissioners Meeting
September 11, 2024

Regular Meeting 6:00 PM

Board Secretary Michael Weller called the Regular Meeting to order at 6:01 PM. Those also in attendance were **Commissioner Robin Pfohman, General Manager John Martinak, Operator in Responsible Charge Armin Wahanik** and **Office Administrator Melody Snyder**. **Commissioner Zuckerman** was out of town and could not attend the meeting. One visitor was present, Alex Bruell, Editor Vashon Beachcomber

6:01 Call to Order – **Commissioner Weller**

Approval of Previous Meeting Minutes –Tuesday, August 13th, 2025 Regular Meeting. **Commissioner Pfohman** made a motion to approve the minutes as amended, seconded by **Commissioner Weller**. Motion carried unanimously.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers #27903 through #27928 totaling \$55,433.24. **Capital Improvement Fund Voucher** #12320 through #12322 totaling \$3,383.06. **Payroll Warrants** #4338 through #4352 totaling \$33,359.11 and **Payroll EFT Direct Deposits** totaling \$13,013.42 dated 08/16/24 and 09/03/24. **Electronic payments** dated 08/18/24, 09/06/24 and 09/11/24 totaling \$8775.99 and Department of Revenue payment for \$10,518.80. **Commissioner Pfohman** made a motion to approve the vouchers as submitted. **Commissioner Weller** seconded. Motion carried unanimously

System Operations Report – OIRC Wahanik – reported that Systems Operator Jones is working on moving the algae water over to the Vashon Wastewater Treatment Plant. The conservation message that was sent out August 28th appears to be working. The wells are able to carry the district’s water consumption. Our August maximum water use was almost as high as the high-water usage event in January, but overall usage is lower than previous years. The August maximum was reached before the conservation message went out. A service line leak at Tramp Harbor was repaired by Zellerhoff Construction. The 188th project has encountered a delay. The new fire marshal has requested a fire hydrant to be moved, delaying the project. Lead and copper sampling kits are being sent to 20 district customers as part of sampling required by the Department of Health every 3 years. The sampling needs to be completed and sent in for testing by the end of this month.

Financial Report – General Manager Martinak – Net gain for the year is \$197,000 (which will be substantially depleted by treatment plant costs). Operating Ratio, year to date 1.15, past twelve months: 1.24 and for August, 1.35. The initial cost of Department of Health’s Algal bloom directive is estimated to be around \$125,000 - \$150,000.

New Business

- **Treatment Plant Wastewater/Recycle Pond Issues– General Manager Martinak –**
 - DOE Compliance Status – Twice weekly status reports are required. The district continues to be out of compliance with each wastewater discharge. To date, 31 violations (556k gallons of wastewater) have been reported on the Environmental Reports Tracking System. Notice of Intent for a discharge permit has been started, but not completed. No word yet of enforcement/fines.
 - DOH Compliance Status – The district continues to comply with all Department of Health Directives: stopped recycling water from the ponds, arrange for the tanks to be drained and cleaned, obtain proposals from G&O to address the algae problem and optimize treatment plant operations. Submitted proposal to DOH for approval (they’ve revised, and revisions sent back to G&O). Thus far, no WAC violations have been cited.
 - G&O Plant Optimization/Algae Prevention Report – G&O is revising the original proposal as per DOH comments. Kick off meeting with G&O is on the horizon.
 - Emergency Water Use Restrictions – Restrictions and a favorable turn in the weather have decreased demand.
 - Emergency Intertie w/Heights Water – The intertie was not available for use due to a failed meter. Existing agreement stipulates the metering device is the responsibility of the “supplier”. No word from Heights on replacement of the meter, negating the intertie option.

216th Contract Management Assistance – General Manager Martinak – G&O has confirmed level of assistance it can provide for project management and site inspections

Old Business:

- Water Unit Allocation Policy – Discussion – Agenda for the special meeting on September 26th. Commissioner Weller offered to work on a slide show template. Date and time to be confirmed with Commissioner Zuckerman who is on vacation.
- Encroachment – Update/Information Item – waiting for feedback from the Yeoll’s attorney
- Staffing – Update/Information Item – no progress with experienced operators. Exploring entry-level options.

Schedule Next Meeting – Next regular meeting to be held on Tuesday, October 15th, 2024. Commissioner Pfohman will not be attending.

Executive session – At 7:35 **Commissioner Weller** announced that the Board of Commissioners will meet in Executive Session to review the performance of a public employee as allowed by RCW 42.30.110(1)(g). The Board will be in Executive Session for 20 minutes. The Board is not expected to take further action following the Executive Session.

The board exited Executive Session at 8:06 PM. No action was taken during the Executive Session.

There being no further business before the board, **Commissioner Pfohman** made a motion to adjourn, seconded by **Commissioner Weller**. The meeting was adjourned unanimously at 8:07.

Sign Vouchers & Minutes Book