

**Water District 19**  
**Board of Commissioners Meeting**  
**August 13, 2024**

**Regular Meeting 6:00 PM**

**President Seth Zuckerman** called the Regular Meeting to order at 6:02 PM. Those also in attendance were **Commissioners Mike Weller and Robin Pfohman, General Manager John Martinak, Operator in Responsible Charge Armin Wahanik, Systems Operator Keven Jones and Office Administrator Melody Snyder.**

6:02 Call to Order – **Commissioner Zuckerman**

**Approval of Previous Meeting Minutes** – Tuesday, June 25<sup>th</sup>, 2024, Special Meeting, July 9<sup>th</sup>, 2024, Regular Meeting and July 22<sup>nd</sup>, 2024, Special Meeting. **Commissioner Pfohman** made a motion to approve the minutes as amended and seconded by **Commissioner Weller.** Motion carried unanimously.

**Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers #27872 through #27902 totaling \$58,848.81. Capital Improvement Fund Voucher #12319 totaling \$4,509.25 and Construction Fund Voucher #18348 totaling \$24,946.92. Payroll Warrants #4323 through #4337 totaling \$38,195.56 and Payroll EFT Direct Deposits totaling \$13,757.72 dated 07/16/24 and 08/01/24. Electronic payments dated 07/16/24, 08/02/24 and 08/09/24 totaling \$9,127.16 and Department of Revenue payment for \$7,663.27. Commissioners Pfohman** made a motion to approve the vouchers as submitted and seconded by **Commissioner Weller.** Motion carried unanimously.

**System Operations Report – OIRC Wahanik** – The chlorine feed at Morgan Hill failed again. As before, it stopped working a few hours after startup, suggesting there may be a circuitry problem. Systems Operator Jones contacted the manufacturer, and they requested that the District return the unit for evaluation. The chlorine feed pump has since been replaced with a new pump. There has been an algae bloom in the recycle ponds at the Treatment Plant. OIRC Wahanik reported the issue to the Department of Health. Commissioner Pfohman asked that a Standard Operating Procedure (SOP) be developed to prevent this type of occurrence again. OIRC Wahanik was asked to start documenting SOP completion in the operations report. An SOP for the operation and exercising of Beall Well was identified as a priority. System Operator Jones reported that Leak Detection services recently completed 3 days identifying leaks in the distribution system. Zellerhoff construction repaired a leak on a customer service line.

**Financial Report** – General Manager Martinak – Net gain for the year is at \$150,000. The year-to-date operating ratio is at 1.12, 1.28 over the past 12 months. Seasonal customer demand is running approximately 14% less than last year.

**New Business**

- Treatment Plant Wastewater: Balancing DOE/DOH requirements – General Manager Martinak reported that DOH has directed the District “to keep the recycle pond offline because of the algae bloom event” until the ponds can be drained and cleaned. General

Manager Martinak suggested that the District go into an Emergency Water Use Restrictions. DOE maintains that the District is not permitted to discharge wastewater into the Beall Watershed and that all discharge events must be reported as violations on DOE's Environmental Reports Tracking System (ERTS). G & O presented their proposal to explore algal bloom prevention and plant optimization as per DOH's request.

**Old Business:**

- Water Unit Allocation Policy – Discussion – GM Martinak has had more conversation with legal counsel about our zero use customers. If the district is charging those customers, those customers are supporting the district's infrastructure, making it difficult to reclaim those water units. If zero-use customers have not been paying the bi-monthly fees, that may be another issue. The Board requested a special meeting be scheduled for Thursday, September 26<sup>th</sup>, to gather public input relating to the water unit allocation policy. The Board called for a special meeting to be held on Tuesday, August 27<sup>th</sup> to come up with a draft policy and review the points brought up by the board.
- Encroachment – Update/Information Item – no update.
- Staffing – Update/Information Item – GM Martinak will be interviewing an applicant this Friday.

**Schedule Next Meeting** - Wednesday, September 11<sup>th</sup>, 2024. Commissioner Zuckerman said he will be out of town and cannot attend the meeting.

At 8:08 PM, **Commissioner Zuckerman** announced that the Board of Commissioners will meet in Executive Session to review the performance of a public employee as allowed by RCW 42.30.110(1)(g). The Board will be in executive session until 8:30 PM. The Board is not expected to take further action following the executive session.

At 8:30 PM, **Commissioner Zuckerman** announced that the Board of Commissioners are extending the executive session for a period of 30 minutes, until 9:00 PM.

At 9:00 PM, **Commissioner Zuckerman** called the regular meeting back to order.

There being no further business to come before the Board of Commissioners, **Commissioner Weller** made a motion to conclude the meeting at 9:08 PM. **Commissioner Zuckerman** seconded the motion. The motion passed unanimously, and the meeting was adjourned.