

Water District 19
Board of Commissioners Meeting
March 11, 2024

Regular Meeting 6:00 PM

Board President Seth Zuckerman called the Regular Meeting to order at 6:02 PM. Those also in attendance were **Commissioners Mike Weller** and **Robin Pfohman**, **General Manager John Martinak**, **Operator in Responsible Charge Armin Wahanik** and **Office Administrator Melody Snyder**.

6:02 Call to Order – **Commissioner Zuckerman**

Approval of Previous Meeting Minutes – Tuesday, February 13, 2024 – Regular Meeting. **Commissioner Weller** made a motion to approve the minutes as amended; **Commissioner Pfohman** seconded the motion. Unanimously approved.

System Operations Report – OIRC Wahanik – The Ellis Pump has been installed. Operations Technician II Jones has been working on the SOP’s (Standard Operating Procedures). A couple of the PFAS samples that were sent into AmTest for testing came back for resampling. The company doing the sampling has had a hard time keeping up. The district will resend. There had been a leak that occurred on 216th (different leak location on 216th), it was repaired March 6th. The Board made a request for OIRC Wahanik to also add to his “Look Ahead” list completion dates and dates they are shooting for to finish those projects.

Financial Report – General Manager Martinak – Through February, operating income is tracking just over expenses for an operating ratio of 1.02. To date, the District is still receiving bills from 2023 projects (Ellis pump replacement, meter replacement supplies, etc.). Pending expenses include routine inspections and cleaning of storage tanks and clearwell, new firewall for the treatment plant, lab supplies, gate and security fence work at the well site. There may be additional/unplanned expenses at the treatment plant: control valves and potential problems with the blowers.

New Business

- 2024 Lottery/2023 Water Unit Buy-Back List – Discussion/Action – The board discussed how many new water units to release, but no action was taken. The Board decided to review again at the April 9th meeting and is hoping to hear from the public at that meeting.
- Accounts in Arrears – Office Administrator Snyder will look into contacting individuals account owners in arrears. Discussion about arrear accounts being charged a past due percentage rate versus the \$7.50 penalty.
- 216th Main Replacement – Information item – General Manager Martinak and Distribution Lead Kassik will be meeting with Kerri Sidebottom of G & O next week to finalize the bid package.

Old Business:

- New Hire – Update/Information item – The training of Operator in Training McKenzie Bomber has been going very well.

- Beall Creek – Slope Stability Assessment – Update/Information item – General Manager Martinak had been in contact with Mark McGinnis of Geotech. Northwest. They determined that an on-site visit would be of little benefit. Distribution Lead Kassik had also inspected the slope and offered suggestions on “in-house” actions that could be taken to shore up the Beall access road.
- Encroachment – Update/Information item – A Zoom meeting occurred with the Yeoells attorney, March 11th. The Yeoells would like to resolve the encroachment by purchasing a portion of the district’s property and pursuing a line adjustment. Their attorney offered the following to streamline the process:
 1. Finalize/accept the Camp survey: General Manager Martinak to identify discrepancies between the Camp and District surveys.
 2. Property line adjustment to be a straight line. Agreed.
 3. Forego official appraisal and utilize King County Tax Assessment to determine property value: Board would like an appraisal to assure fair market value.
 4. Record property line adjustment through “friendly litigation” rather King County channels: General Manager Martinak to consult with the District’s attorney over this option.
- Labor Negotiations – Update/Information item – The latest revisions to the CBA are expected this week. If the District agrees with the changes, IUOE plans to send the CBA to the operators for a vote.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers #27720 through #27749 totaling \$62,680.15. Capital Improvement Fund Voucher #12314 totaling \$173.88. Payroll Warrants #4241 through #4256 totaling \$36,642.79 and Payroll EFT Direct Deposits totaling \$12,295.94 dated 02/16/24 and 03/01/24. Electronic payments dated 02/20/24, 03/04/24 and 03/12/24 totaling \$8,948.53 and Department of Revenue payment for \$7,017.19. Commissioner Weller made a Motion to approve the vouchers as submitted and seconded by Commissioner Pfohman.

Schedule Next Meeting – Tuesday, April 9th, 2024

There being no further business to come before the Board, **Commissioner Pfohman** made a motion to adjourn the meeting at 8:39 PM; **Commissioner Zuckerman** seconded. Motion carried.