

Water District 19
Board of Commissioners Meeting
February 13, 2024

Regular Meeting 6:00 PM

Board Secretary Mike Weller called the Regular Meeting to order at 6:01 PM. Those also in attendance were **Commissioner Robin Pfohman, General Manager John Martinak, Operator in Responsible Charge Armin Wahanik** and **Office Administrator Melody Snyder. Board President Seth Zuckerman** joined via ZOOM. Visitors present were Gordon Kion Jr., Gerald Eysaman and Lia Lira.

6:01 Call to Order – **Commissioner Weller**

Guest – Gerald Eysaman & Gordon Kion: CWA for ADU – The property currently has a medical hardship mobile home on site as well as a main residence for the Kions. They are looking to add an ADU. The existing buildings and proposed ADU all comply with King County code. The district’s Master Resolution does not have any reference for a medical hardship and ADU connected to same meter. There is a concern that the 5/8” meter will not serve all buildings adequately. Gerald Eysaman, Architect for the Kions does not feel that would be an issue as consumption history does not reflect high volume of usage. **Commissioner Weller** made a motion that the medical hardship mobile home does not disallow the ADU, approving the application for the CWA and when the need for the medical hardship house should end, the mobile home will be removed; **Commissioner Pfohman** seconded the motion. Unanimously approved.

Guest – Lia Lira, Bramble House: CWA for Commercial Remodel – The owner is planning a small renovation at the Bramble House Restaurant. They are only changing a few of the water fixtures, adding a hand sink and small washing machine. Not a major remodel, no changes to service capacity, kitchen, or bathrooms. Engineering report done for the original CWA in 2015 should apply today as occupancy/hours of operation haven’t changed. **Commissioner Weller** made a motion approving the CWA, based on previous engineering calculations; **Commissioner Pfohman** seconded the motion. Unanimously approved.

Approval of Previous Meeting Minutes – Tuesday, January 9, 2024 – Regular Meeting. **Commissioner Zuckerman** made a motion to approve the minutes as amended; **Commissioner Pfohman** seconded the motion. Unanimously approved.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers #27691 through #27719 totaling \$53,803.69. **Capital Improvement Fund Voucher** #12313 totaling \$7,918.85. **Payroll Warrants** #4225 through #4240 totaling \$42,934.85 and **Payroll EFT Direct Deposits** totaling \$15,081.06 dated 01/16/24 and 02/01/24. **Electronic payments** dated 01/17/24, 02/02/24 and 02/08/24 totaling \$9,576.69 and Department of Revenue payment for \$6,043.33. **Commissioner Weller** made a Motion to approve the vouchers as submitted and seconded by **Commissioner Pfohman. Commissioner Zuckerman** abstained.

System Operations Report – OIRC Wahanik reported on the freeze event that occurred in January. There was considerable damage to our customers’ water lines and outside spigots. District facilities were not affected. The fill pipe for the Morgan Hill tank did freeze but was not damaged. Customer-side leaks drove demand up to peak season levels, peaking at 647,000 gallons per day. The district had sent out robotic calls and emails in preparation for the freeze, but more outreach may be needed for future events. The first round of PFAS (Per – and Polyfluoroalkyl Substances) testing have been collected and sent to the lab, we have not received results. Manganese may be reclassified as a Primary Contaminant by EPA. If this happens, the well site and Morgan Hill will require treatment to meet compliance.

Financial Report – General Manager Martinak – Expenses outpaced income through January for a net loss of \$7,700. Expenses reflected late arriving bills from 2023: Zellerhoff Construction \$14.5k; meter transmitters & cables: ~\$10k. Pending expenses include Firewall replacements for the office and treatment plant servers (\$9.8k), replacement of Ellis Pump #2 (~\$16k) and routine inspection and cleaning of storage tanks and clearwell (~\$10k, later this year).

New Business:

- Customer Property Damage, Flooding – Information Item – Recent repairs (01/30/2024) to the main on 216th necessitated that the water be drained from that section of pipe. A customer’s property – located below the hydrant used to expel the water – was flooded. General Manager Martinak visited the site and verified the incident. The homeowner has submitted an incident report and is asking for \$600 to account for his time to clean up the debris and pump water from a building. He asked to have the \$600.00 credited to his water account. The Board approved crediting his account \$600.00.
- New Hire – Information Item – McKenzie Bomber accepted the position of Operator in Training and will be starting on the 26th of February. She is a certified Wastewater Treatment Plant Operator with 1.5 years of experience. It is expected she will be able to obtain the necessary Drinking Water certifications within six months of hire. Operations Tech II Jones has been tasked with serving as her mentor and will be leading the training efforts and keeping her on track for getting her certifications.
- EPA’s Lead & Copper Rule Revisions requires all community water systems to complete a Lead Service Line Inventory for all district service lines by October 16, 2024. Compliance will require an inventory of all service lines, identifying service line material used both sides of the service connection: district-owned & customer-owned. This will require many hours of reviewing records, site visits/investigations and data entry.

Old Business:

- Beall Creek – Slope Stability Assessment – General Manager Martinak has reached out to Geotech NW, Mike McGinnis has responded but next steps have not yet been determined.
- Encroachment – The letter from our legal counsel has been sent and received by the two parties encroaching on the Districts property near Ellis Creek. As of today, the District has only heard back from one party, they will be challenging the claim.
- Labor Negotiations – A meeting with union representatives is scheduled for the 15th of February.

- The board discussed the possibility of meeting for a closed session sometime during the week of the 26th to discuss labor negotiations.

Schedule Next Meeting: Tuesday, March 12th.

There being no further business to come before the Board, **Commissioner Weller** made a motion to adjourn the meeting at 7:28 PM; **Commissioner Pfohman** seconded. Motion carried.