

Water District 19
Board of Commissioners Meeting
October 12, 2023

Regular Meeting 6:00 PM

Board President Seth Zuckerman called the Regular Meeting to order at 6:20 PM. Those also in attendance were **Commissioners Mike Weller** (Zoom) and **Robin Pfohman, General Manager John Martinak** (Zoom), **Operator in Responsible Charge Armin Wahanik** and **Office Administrator Melody Snyder**.

6:21 Call to Order – **Commissioner Zuckerman**

Approval of Previous Meeting Minutes – Tuesday, September 12th, 2023 – Regular Meeting. **Commissioner Pfohman** made a Motion to approve the minutes as amended; **Commissioner Weller** seconded. The Motion carried unanimously.

System Operations Report – OIRC Armin Wahanik – The 2023 cumulative production water consumption is closely tracking the last 10 years average. OIRC Wahanik reported that the District saw a climb in the HAA 5's. He's not sure why but will be investigating. He also noted a decline in stream flow. Measurements are taken daily at the stream.

Financial Report – General Manager Martinak – The Maintenance Fund is looking better than it has in the past several years. At the end of September there was a balance of \$505,520 with approximately \$55,000 in pending expenses. Construction Fund has increased due to new water units released this year. **General Manager Martinak** is working with staff to identify and prioritize system maintenance and improvement projects for the 2024 budget. DWSRF Loan repayments of \$13,400/month are expected to begin in 2024 and will need to be factored into the budget. The goal is to provide the Board with preliminary 2024 budget numbers for the November 14th meeting.

New Business

- DWSRF Loan Contract – District Counsel Loren Dunn, and Engineer Kerrie Sidebottom from Gray & Osborne have gone through the contract and did not have any concerns. **Board President Zuckerman** made a Motion to approve authorizing **General Manager Martinak** to sign the State Revolving Fund Contract; **Commissioner Pfohman** seconded. Motion unanimously approved. General Manager Martinak will send off immediately.
- Water Unit Buyback List/2024 Water Unit Allocation – General Manager Martinak shared customer's concerns about what the Board plans are for the next water allocation event. He's hoping to have some discussion on where we're heading, and how staff is to answer questions on the allocation process. The Board stated that they will be having open conversations on what to do for next spring.
- Post-moratorium status of Covenant with Vashon Village – Discussion/Action Item – General Manager Martinak was contacted by Scott Shapiro, owner of the Vashon Village LLC. Scott had questions about the existing agreement on his property and if it was still

in effect now that the District came out of Moratorium. The Board suggested Scott attend a meeting to discuss this in person.

Old Business:

- Hazardous Tree/Encroachment
 - Tree Removal – no progress to report. Limbs have been removed, trunk still standing. The office has not heard from tree removal service company about when job will be completed. Payment will not be made prior to job completion.
 - Line Survey – The survey was supposed to have been completed last week, but no report as of today.
- Labor negotiations – Short recap: Latest offer was rejected by Operators; General Manager Martinak was contacted by IOUE Local 302 and they are now willing to go into mediation. General Manager Martinak is waiting for clarification from legal counsel on identifying goals prior to entering PERC Mediation.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers #27565 through #27588 totaling \$81,475.15. Capital Improvement Fund Voucher #12305 through #12309 totaling \$8,807.36. Payroll Warrants #4163 through #4178 totaling \$34,665.29 and Payroll EFT Direct Deposits totaling \$11,854.42 dated 09/18/23 and 10/02/23. Electronic payments dated 09/19/23, 10/03/23 and 10/06/23 totaling \$8,671.65 and Department of Revenue payments for \$11,398.43. Commissioner Pfohman made a Motion to approve the vouchers as submitted and seconded by Commissioner Zuckerman. Commissioner Weller abstaining as he wasn't able to review in person. Motion carried.

There being no further business to come before the Board, **Commissioner Zuckerman** made a motion to conclude the meeting at 7:48 PM. **Commissioner Weller** seconded, and the motion carried unanimously.