

Water District 19
Board of Commissioners Meeting
September 12, 2023

Regular Meeting 6:00 PM

Board President Seth Zuckerman called the Regular Meeting to order at 6:05 PM. Those also in attendance were **Commissioners Mike Weller** and **Robin Pfohman**, **General Manager John Martinak**, **Operator in Responsible Charge Armin Wahanik**, **Operations Technician Keven Jones**, and **Office Administrator Melody Snyder**. Visitors present were Kim Goforth, and Morgan Brown.

6:05 PM Call to Order – **Commissioner Zuckerman**

Public Comment: Kim Goforth, Vashon Household Board Member, also associated with Vashon Collaborative, said that the organizations she participates in are studying the possible purchase of the K2 facility. She inquired about the possibility of acquiring water for the parcel North of the K2 building. Vashon Household is looking into the possibility of building 48 units of housing on that parcel. She also spoke about building 80 living units in the old K2 facility. The Commissioners discussed with her possible ways that Vashon Household could transfer water units from one parcel they might own to another, as long as both were owned by the same owner for at least 3 years. Morgan Brown, Chairperson for the Vashon-Maury Island Groundwater Protection Committee had questions on how the Board arrived at the water allocation process figures. Commissioners suggested he read the District’s Comprehensive Plan, especially Chapters 2 and 3 which covers Basic Planning Data and Water System Analysis, and offered to coordinate a meeting of the Groundwater Committee and Water District 19 to discuss the topic in the future.

Approval of Previous Meeting Minutes – Tuesday, August 8th, 2023 – Regular Meeting. **Commissioner Pfohman** made a Motion to approve the minutes as edited; **Commissioner Weller** seconded. The Motion carried unanimously.

System Operations Report – OIRC Wahanik – The water demand has been lower than the 10-year average. Even in recorded dry years, this year’s consumption is still below average. The District’s higher water usage tiers could be a factor for the low production numbers. OIRC Wahanik also noted that rainfall is way below average. He’s noticed that the stream flows are doing fine but he is a bit concerned. Stream flow in Beall is currently around 425 gallons per minute. King County rain gauge data is now recorded, replacing the practice of measuring rainfall at the well site. Peak demand for the year came in July at 644,800 gallons per day (447 gpm). A cost of water analysis (chemical/power expense per gallon) shows that groundwater averaged \$104 per 100k gallons and surface water averaged \$141 per 100k gallons of treated water.

Financial Report – General Manager Martinak – Financial situation looks good right now. Net ordinary income to August 31st is \$563,000 with \$328,000 coming from the sale of new water units. At this point last year, the District’s income was \$29,000 ahead of expenses. A decline in emergency repairs this year has also helped to limit expenses. Pending expenses and

seasonal declines in water sales are expected to lower the net ordinary income in the months to come. Operating ratio is currently at 1.26 (not including income from water unit sales). **General Manager Martinak** plans to start work on the 2024 budget projections. The loan DWSRF Loan contract has not yet been received for review.

6:35 New Business

- ArcGIS/System Mapping – **Operations Technician Keven Jones** gave a presentation on the benefits of investing in an updated ArcGIS system. The investment could greatly assist with locations of valves, mains, and customer’s meters.
- Leak Policy – Review of current policy was discussed. No revisions were made to existing policy to include bill reductions for irrigation systems.
- Operator Vacancy – **Operator in Training Jayce Alberthal** resigned. September 4th was his last day employed by the District. **General Manager Martinak** has posted an ad for the position on Vashon Facebook job site. The reduction in staff is not likely to have a significant impact through the winter months.

7:30 Old Business:

- Creekside Village - Site plan has been provided for Board review.
- Hazardous Tree/Encroachment
 - Tree Removal – the large limbs have been removed; trunk is still standing.
 - Line Survey – no update to date. The survey work is complicated by previous line adjustments and abandoned ROWs in the area, requiring the surveyor to sort through KC records prior to identifying the property line.
- Labor negotiations – **General Manager Martinak** emailed IUOE Local 302 for a status update, and to confirm the union is not awaiting any additional information or action from the District at this time. The response was that the operators still intend to vote on the previous offer but have not yet done so.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers #27533 through #27564 totaling \$51,124.04. Capital Improvement Fund Voucher #12304 totaling \$5,646.75. Payroll Warrants #4146 through #4162 totaling \$40,523.40 and Payroll EFT Direct Deposits totaling \$13,870.80 dated 08/16/23 and 09/01/23. Electronic payments dated 08/17/23, 09/05/23 and 09/08/23 totaling \$9,797.46 and Department of Revenue payments for \$9,958.16. Commissioner Pfohman made a Motion to approve the vouchers as submitted and seconded by **Commissioner Zuckerman**. Motion carried.

Schedule Next Meeting – General Manager Martinak will be out of town when the next regular Tuesday meeting is normally held so the Board opted to change the next meeting to Thursday, October 12th, 2023, at 6:00 PM. All agreed.

There being no further business to come before the Board, **Commissioner Weller** made a motion to conclude the meeting at 8:05 PM. **Commissioner Pfohman** seconded, and the motion carried unanimously.