

**Water District 19**  
Board of Commissioners Meeting  
**Monday, August 8, 2022**

**Regular Meeting 6:00 PM**

**Board President Seth Zuckerman** called the Regular Meeting to order at 6:02 PM. Those also in attendance were **Commissioners Mike Weller** and **Robin Pfohman**, **General Manager John Martinak**, **Operations Lead Armin Wahanik** and **Office Administrator Melody Snyder**.

6:02 Call to Order – **Commissioner Zuckerman**

Guest – None Scheduled

**Approval of Previous Meeting Minutes** – Tuesday, July 12<sup>th</sup>, 2022, Regular Meeting: **Commissioner Weller** made a Motion to approve the minutes as presented; **Commissioner Pfohman** seconded. Unanimously approved.

**System Operations Report – Operations Lead Wahanik** noted that we are now officially in the warmer season and system water demand is lower this year. Peak day so far has been at 61700 gallons, which is moderate for the district. He reported that this has been the lowest usage year in about 5 years and has not been a problem keeping up with demand. Water production has been around 288 gallons per minute. The system and treatment plant have been very reliable. A few leaks were called in by customers and have been repaired. Since last meeting, the pumps at Ellis Creek have been repaired. Beall Creek is also up and running. The chlorine analyzer is still expected to show up either in September or October. Leaking valves at Morgan Hill well are to be replaced within the next couple of days. The Board discussed working on actual peak day demand for future planning purposes and would like to have that topic on the Agenda for next month’s board meeting.

**Financial Report – General Manager Martinak** reported that the district’s finances keep hovering around the breakeven mark. Lower than normal residential water use, and a consumer price index increase of 10.1% have limited the impact of the recent rate increase. General Manager Martinak is gaining a better understanding of District expenses and labor costs. Changes are planned for QuickBooks general ledger to better track Department of Health compliance expenses, main repairs, routine operations, etc. The goal is to better quantify basic operating costs for implantation into more accurate budget projections. Commissioner Zuckerman was pleased with the new simplified P&L report that General Manager Martinak presented at the meeting.

**New Business and/or Action Items:**

- CIP Funding Options – Federal money through Water Infrastructure Finance & Innovation Act is geared to big municipalities, financing of projects of at least 5 million dollars. The loans cover only 49% of the project cost, additional funding would be provided by the District. Previous expenses can be claimed as project cost, such as engineering, planning documents, and partial main replacements. Multiple projects can be bundled into a single loan. Other funding options include:
  - State – Revolving Fund – The money is geared more for smaller loans.
  - Bonds – **General Manager Martinak** will find out more from Project Manager McRae as he has been doing some research on acquiring bonds.

- Grants – Grant money is limited. To date, grant money has only been identified for removal of lead service lines and fluoridation.
  - **Commissioner Pfohman** offered some next steps for General Manager Martinak to pursue when he's researching funding.
- Disinfection By-products – Information – Trihalomethane levels in the storage tanks are high, looking at options to reduce Disinfection By-Products through mechanical mixers for the 625 and MG tanks.
  - 115<sup>th</sup> & Bank Rd Booster Station – Information/Action Item: **General Manager Martinak** had a conversation with Kerri Sidebottom at G & O about possible sanitary survey issue with the Dept. Of Health concerning the Booster Station. Would the district be willing to say that the booster station is part of our plan? The worst-case scenario could be lowering our operating permit from green. She will send a proposal. Easement update – Project Manager McRae is working with the owner of the property where the booster station is located on an easement agreement.
  - **Commissioner Zuckerman** brought up the subject that Maury Mutual Water District will be looking for a new operator and wanted to discuss the possibility of the district working on a Satellite Management agreement with them. General Manager Martinak will pencil something out as a start. Commissioner Zuckerman would like to continue discussion on helping smaller districts meet their staffing needs.

#### **Old Business:**

- Operator Apprenticeship Program – Update – all on track, **Operator in Training Alberthal** has been scheduled for two training seminars.
- Water System Plan/sub-plans – Update – **General Manager Martinak** has yet to hear from King County or DOH on resubmittal/final approval. Risk and Resiliency Assessment has been filed with EPA. Emergency Response Plan, CCC Program are yet to be updated. Water Use Efficiency Program goals are to be redefined for customer and supply side. Further internal discussion based on system data needed prior to setting goals in a public meeting later this year. Commissioner Zuckerman would like the average usage data from November to April. Non irrigation months. 10 years of history.

**THE BOARD CONCLUDED THE REGULAR MEETING AT 7:46 PM** at which time the Board entered closed session per RCW 42.30.140

**RETURN TO REGULAR MEETING:** The Board returned from closed session at 8:10 PM. No action was taken in executive session.

Next Regular Meeting will be held on September 13<sup>th</sup>, 2022

#### **Adjournment**

There being no further business to come before the Board, the Commissioners moved to adjourn the meeting at 8:12 PM.