

**Water District 19
Board of Commissioners Meeting
Tuesday, July 12, 2022**

Regular Meeting 6:00 PM

Board President Seth Zuckerman (via ZOOM) called the Regular Meeting to order at 6:03 PM. Those also in attendance were **Commissioners Mike Weller** and **Robin Pfohman** (via ZOOM), **General Manager John Martinak** and **Office Administrator Melody Snyder**.

6:03 Call to Order – **Commissioner Zuckerman**

Guest – None Scheduled

Approval of Previous Meeting Minutes – Tuesday, June 14th, 2022 – Regular Meeting: **Commissioner Pfohman** made a motion to approve the minutes as amended; **Commissioner Zuckerman** seconded. Unanimously approved.

System Operations Report – Operations Lead Wahanik – **Operations Lead Wahanik** was away on vacation so **General Manager Martinak** reported for him. The Operators are moving ahead with improvements at Morgan Hill, filling the tank to bring the well up at a moment's notice. Replacement valves are to be ordered for the booster pump station. At Ellis Creek, Pump 2 had been removed for repairs, expected to be reinstalled next week. Pump 1 has been overheating and shutting down, which may be due to drawing excessive amperage. Utilities Services to check it out. **General Manager Martinak** also noted it could be tied to settings on SCADA software. **Operations Technician Kassik** will work with **General Manager Martinak** to conduct a pump test while tracking amperage and voltage draws. The chlorine analyzer project slated for the well field will be on hold until September or October. Supply issues are causing the delay. Well drawdown tests have started on Well 1 and 2. Well 1 stabilized at 80 gpm, Well 2 at 110 gpm. **General Manager Martinak** doesn't think the screens are bad, may be more of an aquifer yield issue.

Financial Report – General Manager Martinak – Net income after two quarters -\$11,809; net income for the second quarter was \$14,829. Commercial usage numbers are up from last year, Residential usage down. The rainy conditions this Spring attributed to the lower-than-expected usage revenue. Expenses are lower than originally projected. Since this was Mr. Martinak's first budget as General Manager it was based on a fair amount of guess work. The cost of fueling 3 service trucks has been especially expensive. **General Manager Martinak** spoke about exploring options to improve staff time tracking and budgeting of Operations and Maintenance expenses. The district doesn't have a good idea of how much time or money we spend on DOH compliance and reporting. He'd like to track that better.

New Business and/or Action Items: General Manager Martinak would like to work on setting priorities for the district and to determine what are the district's goals for the next couple of years. He also stated that the district needs to start the process of applying for loans and grants.

- Capital Improvement Projects –

- **Priorities from the Comprehensive plan:** 216th, 115th /Bank Road and Vashon Highway. **General Manger Martinak** will have an informal chat with Kerri of Gray & Osborne about options she might suggest at 115th & Bank Road.
- **Funding – Project Manager McRae** will be attending a webinar on grant funding this week
- **Water Use Efficiency – Commissioner Zuckerman** had a conversation with Michael Laurie, a Vashon Sustainability Consultant about ways the district could use his services for water use efficiency for district customers. He had been retained by the district in the past for work with high use customers and the Vashon School District. **Commissioner Pfohman** suggested creating a “saving water” partnership and inviting district customers to discuss setting water use efficiency rules. The board will schedule time at next month’s meeting to discuss the efficiency goals setting process in more detail.

Old Business:

- **Operator Apprenticeship Program – Operator in Training Alberthal** has been enrolled in the Evergreen Rural Water Apprenticeship Program. He’ll be going to Shelton, WA for orientation the 23rd of August and to pick up materials and then to Yakima, WA August 30th – September 1st for the Fall Conference. **Operations Lead Wahanik** will be his sponsor for training purposes.
- **Water System Plan Resubmittal –**
 - The District’s response and revision to the Comprehensive plan was sent the 11th of July. Now we wait for approval/comments/questions from the Department of Health and King County. Also need to complete and update the remaining sub-plans/programs:
 - Risk & Resiliency Assessment
 - Emergency Response Plan
 - Cross-connection Control Program
 - Water Shortage Response Plan
 - Water Use Efficiency Program

Schedule Next Meeting – changed from Tuesday August 9th to Monday August 8th, due to scheduling conflicts with the Board. Notification will be sent to the local paper and updated on the district's website.

Adjournment

There being no further business to come before the Board, the Commissioners moved to adjourn the meeting at 7:34 PM.