

Water District 19
Board of Commissioners Meeting
Tuesday, June 14, 2022

Regular Meeting 6:00 PM

Board President Seth Zuckerman called the Regular Meeting to order at 6:01 PM. Those also in attendance were **Commissioners Mike Weller** and **Robin Pfohman**, **General Manager John Martinak**, **Operations Lead Armin Wahanik** and **Office Administrator Melody Snyder**.

6:01 Call to Order – **Commissioner Zuckerman**

Guest – Sound Properties – Discussion – The Owners of Sound Properties did not attend tonight’s meeting.

Approval of Previous Meeting Minutes – Tuesday, May 17th, 2022, Regular Meeting: **Commissioner Zuckerman** made a Motion to approve the minutes as amended; **Commissioner Pfohman** seconded. Unanimously approved. Tuesday, June 7th, 2022, Special Meeting: **Commissioner Pfohman** made a Motion to approve the minutes as amended; **Commissioner Weller** seconded. Unanimously approved.

System Operations Report – **Operations Lead Wahanik** reported to the Board about the failure of the raw water pump at Beall Creek. An estimated cost to repair the pump around \$9,000.00. The annual spring shutdown of the well field is almost complete; should be back online around the 20th of June.

The 2021 Consumer Confidence Report (CCR) is finished and around 800 were sent out electronically to our customers. The notification to our customers to view the CCR report on the district’s website will be on the July statement.

Operations Lead Wahanik was asked how the Treatment Plant ran during the well shutdown. He reported that he was able to run both filters, maximizing production. Filters performing well. Still a problem with one of the blowers; could be a sealed bearing that’s going bad.

At Ellis Creek, one pump developed a wobble in the shaft which needs to be repaired. The second pump at Ellis is also questionable. It has failed and is in for repairs. Apparently, maintenance has not been performed on a regular basis. He’s working to correct those issues. He is working with Utilities Services to schedule a time for them to work on repairing the pump.

Morgan Hill Tank has been put back online after minor repairs were completed. The Tank still needs extensive work; it’s at least 70 years old and has not been cleaned out on a regular basis. Maintenance work also needs to be done at the site. The booster room roof should either be repaired or replaced: it leaks badly. The valves also need to be replaced.

The main flushing which started earlier in May is mostly completed. Had to stop because of the Well site shut down. The plan is to continue to flush again in the fall.

The Scada software program has been installed at the Treatment Plant, but the Operators are still running the old software program until they get more familiar with the Scada software. Both programs are communicating to the system. **Operations Lead Wahanik** is trying to find out from S & B if reporting is available on the program.

General Manager's Report – **General Manager Martinak** went over May's financials. The District's financials have improved slightly since the last forecast. Overtime is way down. The rainy weather has limited the district banking on extra income from water sales. The loan for the Vashon Highway/Gorsuch Project was paid off. Research is being done concerning the meter sizes at the K2 property using AWWA meter sizing standards. **General Manager Martinak** recommends sticking with their water use projections numbers when it comes time to meet with the owners about their water units.

New Business and/or Action Items:

- Evergreen Rural Water Apprenticeship Program – **General Manager Martinak** has been in conversation with **Operator in Training Alberthal** about enrolling him in the apprenticeship program and what his long-term plans are. He has been with the district for 3 months now. **General Manager Martinak** sat down with him to discuss his long-term plans. He's confident that **Operator in Training Alberthal** can achieve his WDM 1 & 2, WTP 1 and CCS (Cross Connection Control Specialist). The program could cost as much as \$3,000.00 for the classes and exam preparation. The board expressed support for the plan, recommending that it be at the General Manager's discretion. Staff has commented on how well he's been doing since he's been here.
- FEMA Grant for seismic retrofitting of 1 Million-Gallon Tank – **Project Manager McRae** has been re-researching the FEMA Grant that the district investigated back in 2017. The original grant is not for 100 %, but rather for 75% of the estimated \$2M project cost. The District would have to come up with the difference. The Board instructed **General Manager Martinak** to gather more information about retrofitting the million-gallon tank. It appears as if the district can re-submit the application without committing.

Old Business:

- Water System Plan – Resubmittal update – Karri Sidebottom of Gray & Osborne is working on the response letter to DOH and WSP revisions. Resubmittal is planned for mid-July. Updated Coliform and Disinfection By-products Monitoring Plans will be included with the resubmittal. DOH is not requiring that the remaining plans be updated for WSP approval, only that WD 19 provide a schedule for completion: Emergency Response Plan (6 months), Risk & Resiliency Assessment (6 weeks), Cross-connection Control Program (3 months), Water Shortage Plan (6 months).
- Multi-family water use/ERU designation – Discussion – **Commissioner Weller** made a Motion to adopt the new Multi-Family water use/ERU designation as amended; **Commissioner Zuckerman** seconded. Motion approved unanimously.

THE BOARD CONCLUDED THE REGULAR MEETING AT 8:20 PM at which time the Board entered executive session to review the performance of a public employee per RCW 42.30.110(1)(g).

RETURN TO REGULAR MEETING: The Board returned from executive session at 8:43 PM. No action was taken in executive session.

Schedule Next Meeting – Tuesday, July 12th, 2022, at 6:00 PM

Adjournment

There being no further business to come before the Board, the Commissioners moved to adjourn the meeting at 8:45 PM