

Water District 19
Board of Commissioners Meeting
Tuesday, April 5, 2022

Regular Meeting 6:00 PM

Board President Seth Zuckerman called the Regular Meeting to order at 6:00 PM. Those also in attendance were **Commissioners Mike Weller** and **Robin Pfohman**, **General Manager John Martinak**, **Operations Lead Armin Wahanik** and **Office Administrator Melody Snyder**. Visitor present was Don Asher.

6:00 Call to Order – **Commissioner Zuckerman**

6:01 Guest – Don Asher, Madrona Cove SMA

- First Amendment to the SMA Agreement – had been approved by the board at a prior meeting, signatures needed by the Board President
- Second Amendment to the SMA Agreement – The Board changed the wording on the first page, 1. Exhibit A to read “*without the district’s written approval*” from “*without seeking the District’s review and consent*” and suggested putting the descriptions of the service area in compliance with the Department Of Health in the agreement. With those added changes, **Commissioner Weller** made a Motion to approve the Second Amendment to the SMA Agreement as amended: **Commissioner Pfohman** seconded. Motion approved unanimously.
- SMA Operations & Maintenance Contract – **General Manager Martinak** has been working to determine the costs the district will charge for the Operations & Maintenance Contract with the Madrona Cove Association. He needs to find out what type of water quality monitoring the Department of Health requires, the amount of testing needed and how many hours it’s going to take. Don Asher said all that was required was once a month coliform testing. **Commissioner Zuckerman** was clear that the billing amounts should be updated to reflect actual costs and the customers notified of those amounts. **Commissioner Weller** noted that there is a lot of duplication between the current Operations and Maintenance Contract and the existing SMA agreement. **Commissioner Weller** suggests that any areas of overlap between the documents should be deleted from the Operations and Maintenance Contract, and that the SMA agreement should govern. **General Manager Martinak** will work with **Operations Lead Wahanik** to fill in the blanks and wants to get in touch with Brietta Carter from the Department of Health for more information about the required testing.

6:29 Approval of Previous Meeting Minutes – Tuesday, March 8th, 2022 – **Commissioner Pfohman** made a Motion to approve the minutes as submitted; **Commissioner Weller** seconded. Motion approved unanimously.

6:32 System Operations Report – **Operations Lead Wahanik** updated the board on the water main flushing which started the first week of April. He’s hoping to continue through to May to reach as much of the district’s system as possible. It’s also possible the district may have to address

main flushing later in the year. He commented that with the iron and manganese content in our source water he's going to take time to research the manganese issue later in the year.

6:49 Financial Report – **General Manager Martinak** – reported to the board that first quarter projections came in less than he thought. Numbers are still not all in, but in the ball park of what he expected for the 1st Quarter.

6:57 New Business and/or Action Items:

- AccelNet Agreement – **General Manager Martinak** asked the board to provide some guidance on negotiations. **Commissioner Pfohman** wondered what amount would make the agreement worthwhile to the District. She suggested asking for \$2,000.00 month. It was asked to have **General Manager Martinak** inquire if the signal repeater is unidirectional. Safety concerns for staff was discussed.
- Sound Properties (K2 site redevelopment) – The District's commercial ERU policy was discussed. The owners of the property are expecting their current water units be modified based on history. The Board needs to see what their projected use would be. So far, no request for a Certificate of Water Availability from the owners.
- Clearly define an ERU – still under review
- Vashon Household – Discuss multi-family residential ERU policy – Vashon Household has asked the District to come up with more creative ways to apply the multi-family ERU's which currently is .75 ERU. Discussion occurred; no decisions made.
- Island Center Homes – Information item – **General Manager Martinak** showed the Board the updated water connection plans to the new buildings.

7:30 Old Business:

- Water System Plan – Discussion item – waiting for the Department Of Health and the Department of Ecology to weigh in.
 - KC Utility Technical Review Committee feedback
 - System Capacity: system demand, ERUs vs. water units/shares
- Tank on 115th – no new development. Still waiting for **Project Manager McRae** to work on the easement contract with the property owner on 115th. He has been out on vacation.
- Complete system sanitary survey – Plans are underway in preparation for the survey.

7:55 Schedule Next Meeting: Tuesday, May 10th, 2022, at 6:00 PM

Sign Vouchers & Minutes Book

Adjournment

There being no further business to come before the Board, the Commissioners moved to adjourn the meeting at 8:00 PM.