

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, September 7, 2021

REGULAR MEETING 6:00 PM

Board President Bob Powell called the Regular Meeting of the Water District 19 Board of Commissioners to order at 6:02 PM. Those also in attendance were **Commissioners Seth Zuckerman** and **Mike Weller**, and **General Manager Jim McRae**.

VISITOR BUSINESS

None

BOARD – ACTION REQUIRED

- Approve minutes from Tuesday, August 10, 2021, Regular Board Meeting – **Commissioner Zuckerman** made a Motion to approve the minutes as amended; **Commissioner Powell** seconded. All approved.

BOARD – DISCUSSION/TABLE/MORE INFORMATION

Madrona Cove update: **Office Administrator Melody Snyder** has prepared a draft of the changes to the SMA, which **General Manager McRae** needs to review. **General Manager McRae** will send it out to the commissioners to review. Contingent on favorable review by the commissioners, **General Manager McRae** will send the amendment to Don of Madrona Cove to sign, and then the commissioners can sign at next month's meeting.

Water rights discussion: **General Manager McRae** spoke with Doug Wood from the Dept. of Ecology about the District's pending water rights applications. **General Manager McRae** conveyed to him that we want to withdraw the application for water rights on Maury Island, and to maintain the well application near the high school. Maintaining it will require a mitigation plan. Mr. Wood has promised **General Manager McRae** more detail about what the mitigation plan must include.

Telephone system replacement and communications system upgrade: **General Manager McRae** presented a proposal for \$6,300 to upgrade the network router, server, and wiring, and \$1,945 to replace the phone system, which will not be supported soon, or perhaps is already unsupported. Commissioners asked **General Manager McRae** to submit a written proposal ahead of the next meeting for the Commissioners to review.

Beall Creek fish passage: **General Manager McRae** had submitted a proposal last year to restructure the District's Beall Creek intakes for better fish passage, based on designs prepared by engineer Paul Tappell. **General Manager McRae** was just contacted by Department of Ecology asking if we want our proposal to be considered in this year's round of funding, and the board assented.

Capital Improvement Expenditures update: **General Manager McRae** presented a list of project work that was done in 2020-21 and its costs. \$499K have been spent, primarily on the 107th Avenue (\$203k) and on the Bank Road upgrade beyond 115th Avenue (\$198k). The Bank Road project still

needs an asphalt patch, which will require flaggers, at an estimated cost of four to six thousand dollars. In addition, new hydrants will be set after the main upgrade along Bank Road from 107th to 115th Avenue. Notably, the costs just for supplies and District labor amounted to \$140k in the case of 107th Avenue, and \$117k on Bank Road — both substantially more than those projects were originally estimated to cost. Another surprise was that the spoils from the trench could not be used to cover the new pipe. Instead, new gravel needed to be used.

Irregular hire of small works contractor: **General Manager McRae** has met with the contractor to obtain a completed W-9 form, and an application to get on the small works roster. “Owner operators who meet requirements are exempt from having to pay themselves prevailing wage,” according to the Washington State prevailing wage handbook. **General Manager McRae** will work with the contractor to complete the necessary prevailing wage paperwork after the fact.

Overtime: **General Manager McRae** reported that much of Operations Lead Rossi’s August overtime was due to the fact that Operator Jovanovich was out for a month, while Operator’s Kassik and Roeser were taking vacations, and Operations Lead Rossi was covering their on-call shifts. Some overtime is built into the contract as a result of the provision that the regular work week is Mon-Fri for all operators. (Thus, all work by on-call operators on weekends is paid at overtime rates.) Routine tasks on Saturday and Sunday take up about 4 to 5 hours a day. It would be possible to operate the water treatment plant only Monday through Friday except during times of high demand.

Water System Plan: The version presented at the meeting still has some internal inconsistencies. The caption to table 9-6 needed an update on cost and rate escalations to match current projections. Table 9-9 reflected cash balances that did not account for new borrowing. And some figures at the bottom of page 4 (Table 9-3) were shifted over 1 column from where they should be. **General Manager McRae** agreed to make these changes and send Commissioners a new version by the end of the day on Thursday, September 9.

Executive session: The board entered executive session to discuss a personnel matter at 7:50 pm. The board returned from executive session at 8:43 pm. No decisions were taken during executive session.

Commissioner Zuckerman moved to adjourn. **Commissioner Weller** seconded. All voted in favor at 8:45 pm.