

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, November 9, 2021

SPECIAL MEETING 4:15 pm
and
REGULAR MEETING 6:00 PM

Board President Bob Powell called the Special Meeting of the Water District 19 Board of Commissioners to order at 4:15 PM. Those also in attendance were **Commissioners Seth Zuckerman** and **Mike Weller, Operations Lead James Rossi**, and **Office Administrator Melody Snyder**.

THE BOARD CONCLUDED THE SPECIAL MEETING AT 4:15 PM at which time the Board entered Executive Session to discuss the qualifications of an applicant for public employment under the provisions of RCW 42.30.110(1)(g).

RETURN TO SPECIAL MEETING: The Board came out of Executive Session at 4:45 PM. No decisions were taken during Executive Session.

THE BOARD CONCLUDED THE SPECIAL MEETING AT 5:00 PM at which time the Board entered Executive Session to discuss the qualifications of an applicant for public employment under the provisions of RCW 42.30.110(1)(g).

RETURN TO SPECIAL MEETING: The Board came out of Executive Session at 5:55 PM. No decisions were taken during Executive Session.

At 6:00 PM **Board President Bob Powell** called the Regular Meeting of the Water District 19 Board of Commissioners to order. Those also in attendance were **Commissioners Seth Zuckerman** and **Mike Weller, General Manager Jim McRae**, and **Office Administrator Melody Snyder**. Visitor Marc Thornsbury was also in attendance.

- **VISITOR BUSINESS**

- None

- **BOARD – ACTION REQUIRED**

- Approve minutes from Tuesday, October 12, 2021, Regular Board Meeting – Tabled until the December 14th Board Meeting

- **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- **Water System Plan:** Kerri Sidebottom of Gray & Osborne sent a revised version of Chapter 9, which **Commissioner Powell** said looks good, except that the cash balances in two of the years did not meet the stipulated minimum balances in the capital improvement and operating accounts. She will increase the proposed loan amounts in order to meet those objectives. **Commissioner Powell** and **General Manager McRae** have been working with her on the plan.
- **Financial report:** **Commissioner Weller** asked about the overages on water production costs (\$35k over budget, including overages on raw water, wells, and treatment costs) and depreciation (\$62k). **Commissioner Zuckerman** asked that future financial reports show not just the current YTD and budget numbers, but also the previous year's YTD numbers. **Commissioner Weller** suggested that the 2022 budget include anticipated expenses for computer hardware replacement, so that expenditures for this purpose don't need to come to the commission for discussion.

- **Water shares for higher density housing: Commissioner Zuckerman** raised the possibility of buying back water shares for a pool of water shares that could be accessed only by developers of higher density housing. Questions were raised about whether any ERU-owners would be interested in parting with their units. We could include a bill insert with bills going out to owners of water shares not connected to meters. After conducting this research, the issue will come back to the board for further discussion. **Commissioner Powell** reminded the commission of his suggestion that when new water shares are issued, after the end of the moratorium, some could be allocated for market-rate housing, and some could be reserved for affordable housing

THE BOARD CONCLUDED THE REGULAR MEETING AT 7:00 PM at which time the Board entered Executive session to review the performance of two public employees under the provisions of RCW 42.30.110(1)(g).

RETURN TO REGULAR MEETING: The Board came out of Executive Session at 7:32 PM. No decisions were taken during Executive Session.

In recognition of Kathy Good's responsibilities and performance, **Commissioner Powell** moved to increase her wage by 7 percent, effective with her November 15, 2021, paycheck. **Commissioner Weller** seconded. Motion passed unanimously.

In recognition of Melody Snyder's responsibilities and performance, **Commissioner Powell** moved to increase her wage by 12 percent, effective with her January 15, 2022, paycheck. **Commissioner Zuckerman** seconded. Motion passed unanimously.

THE BOARD CONCLUDED THE REGULAR MEETING AT 7:39 PM at which time the Board entered Executive session to discuss the qualifications of an applicant for public employment under the provisions of RCW 42.30.110(1)(g).

RETURN TO REGULAR MEETING: The Board came out of Executive Session at 8:20 PM. No decisions were taken during Executive Session.

The Commission will reconvene at 7:00 November 16 in Executive Session to continue the discussion of the qualifications of an applicant for public employment.

Adjournment

There being no further business to come before the Board, the Commissioners moved to adjourn the meeting at 8:23 PM.