

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, December 14, 2021

REGULAR MEETING 6:00 PM

Board President Bob Powell called the Regular Meeting of the Water District 19 Board of Commissioners to order at 6:18 PM. Those also in attendance were **Commissioners Seth Zuckerman** and **Mike Weller**, **General Manager Jim McRae**, and **Office Administrator Melody Snyder**. Visitors present were newly elected Board Member Robin Pfohman, newly hired General Manager John Martinak, and Kara Hill and Kerri Sidebottom, Engineer from Gray & Osborne, Inc. by Zoom conferencing.

• VISITOR BUSINESS

- Kara Hill came to the meeting via Zoom conferencing to hear about the Water System Plan and to express her frustration about many discolored water events at her house and at her neighbors in the Tramp Harbor area. The Board appreciated her coming to the meeting to voice her frustration and to let her know some of the capital projects in the system plan are to replace the aging infrastructure in her area which would greatly if not eliminate the discolored water issues. Grant money and other ways to pay for the capital projects was also discussed.

• BOARD – ACTION REQUIRED

- Presentation of Water System Plan by Kerri Sidebottom – Kerri explained the next steps to the audience about the Water System Plan and what to expect from King County Utilities Technical Review Committee and the Department of Health (DOH). She has submitted the plan to those two organizations and to five other water purveyors on Vashon (Burton Water Co., Dockton Water, Maury Mutual Water, Heights Water District and Westside Water). Kerri has been in contact with the Department of Health concerning questions they may have because of the delay in submitting the plan and she feels that should not be a problem moving forward. Kerri went through the System Analysis slides which included: Source, Treatment, Storage, Booster Stations, Distribution, Water Use Efficiency, Watershed Control Program, Capital Improvement Program, the Capital Improvement Map, and the Financial Program. Next steps will be to formally adopt the plan, adopt water use efficiency goals and measures, respond to DOH comments and submit revised plan to DOH. The approval of the plan can take up to 6 months before final approval. The plan will be available for customer review on the districts website, at the office and at the Vashon Library.
- Approve minutes from Regular Meetings held on **October 12, 2021- Commissioner Zuckerman** made a Motion to approve the minutes as amended; **Commissioner Weller** seconded and **November 9, 2021 – Commissioner Weller** made a Motion to approve the minutes as amended; **Commissioner Powell** seconded. Special Meetings held on **October 18, 2021 - Commissioner Zuckerman** made a Motion to approve the minutes as submitted; **Commissioner Powell** seconded, **October 27th, 2021 – Commissioner Weller** made a Motion to approve the minutes as Amended; **Commissioner Powell** seconded, **November 3, 2021 - Commissioner Powell** made a Motion to approve the minutes as amended; **Commissioner Zuckerman** seconded, **November 16, 2021 – Commissioner Powell** made a Motion to approve the minutes as amended; **Commissioner Zuckerman** seconded, **November 23, 2021 – Commissioner Weller** made a Motion to approve the minutes as amended; **Commissioner Powell** seconded, **November 30, 2021 – Commissioners Powell** made a Motion to approve the minutes as amended; **Commissioner Zuckerman** seconded and **December 2, 2021 –**

Commissioner Weller made a Motion to approve the minutes as amended; **Commissioner Powell** seconded. All approved unanimously.

- Approve purchase of replacement of Melody's laptop - Tabled
- Approve Operator's COLA 5.5% for 2022 – It was noted by the board that the annual COLA schedule has already been incorporated into the Collective Bargaining Agreement - Appendix A, with the district's operators. No approval from the board is necessary. Office Administrator Snyder requested that Office Assistant Kathy Good and herself be included in the 5.5% COLA increase. **Commissioner Weller** made a Motion to approve the 5.5% COLA increase for Office Administrator Snyder and Office Assistant Good bringing them line with the Operators COLA effective January 1, 2022; **Commissioner Powell** seconded. Motion approved unanimously.

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- **Commissioner Zuckerman** had a conversation with Leslie Ferrell, Board Member of Vashon Household about her desire to work with the district on ways that can allow multifamily housing development within the district's boundaries. **Commissioner Zuckerman** would like to revisit the calculations that determine the multifamily ERU's in 2022.
- **New General Manager announcement – Commissioner Zuckerman** introduced to the audience, new General Manager John Martinak. Welcome John! He will start the first week January 2022. Outgoing General Manager McRae will take on a new position with the district also effective the first week in January 2022.
- **New Board Member announcement –** newly elected Water District 19 Commissioner Position #3 Robin Pfohman was also introduced to the audience. Welcome Robin! This was outgoing Commissioner Powell's last meeting with the district. Commissioner Powell has been on the board for the last 12 years. He will be missed!

• **ADMINISTRATION REPORT**

- General Manager's report – provided in Board Packet and not discussed at this time
- Financial report through November 2021- provided in Board Packet and not discussed at this time
- Operations & Production report through November 2021 - provided in Board Packet

Adjournment

There being no further business to come before the Board, the Commissioners moved to adjourn the meeting at 8:06 PM.

