

Water District 19
Board of Commissioners Meeting
Tuesday, May 9, 2023

Regular Meeting 6:00 PM

Board President Seth Zuckerman called the Regular Meeting to order at 6:01PM. Those also in attendance were **Commissioners Mike Weller** and **Robin Pfohman**, **General Manager John Martinak**, **Operator in Responsible Charge Armin Wahanik** and **Office Administrator Melody Snyder**.

6:01 Call to Order – Commissioner Zuckerman

Approval of Previous Meeting Minutes – Tuesday, April 11th, 2023 - Regular Meeting. **Commissioner Weller** made a Motion to approve the minutes as edited; **Commissioner Pfohman** seconded. The Motion carried unanimously.

Review of Vouchers/Warrants/Electronic Payments – **Maintenance Fund Vouchers** #27414 through #27446 totaling \$41,755.56. **Capital Improvement Vouchers** #12300 through #12301 totaling \$2,547.15. **Payroll Warrants** #4082 thorough #4096 totaling \$31,344.52 and **Payroll EFT Direct Deposits** totaling \$10,298.66, dated 04/17/23 and 05/01/23. **Electronic payments** dated 04/18/23, 04/17/23 and 05/05/23 totaling \$8,218.39 and **Department of Revenue** payment for \$5,876.76. **Commissioner Weller** made a motion to approve the vouchers as submitted and seconded by **Commissioner Pfohman**.

System Operations Report – OIRC Wahanik – Water production has been pretty quiet; demand is still low. He noted that since the District has made some major main repairs, low production numbers could be attributed to those repairs. The SCADA project is still pending. S & B and IT Frederick Granado need to connect. The Board wants to be notified should the cost go beyond the \$35,000 budgeted. There was another leak on Soper Rd. **Distribution Lead Kassik** worked with Zellerhoff Construction and were able to repair the leak in one day. The District’s service truck is out of commission. Needs a new torque converter.

Financial Report – General Manager Martinak – As of the end of April 2023, income was \$37,000 over expenses. During the same period last year, net ordinary income was -\$21,000. The new rate increase will start May 1st. Pending expenses include pump repairs/replacement of Pump 2 at Ellis Creek, servicing of distribution pressure reduction valves, and transmission work/replacement needed on the service truck.

New Business -

- Sea Mar Clinic CWA – Action Item – Sea Mar needs a CWA to begin work on the old “Spinnaker Building”. They want to convert the office space into a medical clinic. Water use projections were provided for the clinic and office space, but the calculations did not meet the requirement of being prepared by an engineer. **General Manager Martinak** will request updated water use projections, prepared by an engineer, be resubmitted for Board review.
- New Hire – Information Item – **General Manager Martinak** has hired Keven Jones. He is a water operator working in California and is certified in Washington State as a WDM

2, WTPO 2. He is expected to arrive on Vashon at the end of May, starting at the district Monday, June 5th. His technical skills promise to be an asset to the District.

- Madrona Cove SMA – Information Item – The District’s agreement with Madrona Cove is officially over. **General Manager Martinak** can now notify the Department Of Health that the District is no longer responsible for providing system operations and/or management services for the Madrona Cove water system.
- May 15th Lottery: The office has received 46 applications. There are multiple applicants requesting more than 1 water unit. Total water units requested is 68.
 - Selection Process: At noon on 05/15/2023 applicant information will be entered into Random.org to determine selection order. Beachcomber staff will be invited to witness the process.
 - Applicants will be notified of the results via phone calls. Applicants successful in their bid for water units(s) will also receive notification via certified mail.
 - Applicants unsuccessful in obtaining a water unit in the 2023 lottery will be placed on a “buyback” list in the order in which they were selected by Random.org. Until 04/30/2024, applicants on this list will be offered water units as they become available from successful applicants deciding not to accept water unit(s) offered to them or zero use water units sold back to the District.
- DWSRF Loan: **General Manager Martinak & Office Administrator Snyder** attend a DOH Zoom meeting on handling Drinking Water State Revolving Fund loans. Recent changes in the conditions of Federal Funding (such Build America Buy America) have increased the level of accountability.
- Route 8 Billing: Customers residing in the Roseballen development (Route 8) are currently billed monthly. The District is looking into placing these customers on a bi-monthly billing cycle, as are all other District customers.

Old Business -

- Labor negotiations: The latest proposal from IUOE was received on 05/01/2023 and is being reviewed.

Schedule Next Meeting June 13th, 2023. Moved to the 6th of June.

At 8:30 PM, **Commissioner Zuckerman** announced that the Board of Commissioners will meet in Executive Session until 8:45 PM to review the performance of a public employee as allowed by RCW 42.30.110(1)(g)

The Board is not expected to take further action following the Executive Session.

At 8:50 PM the Board came out of Executive Session and called the regular meeting back to order.

No action was taken in Executive Session.

There being no further business to come before the Board, **Commissioner Weller** moved to adjourn the meeting at 8:52 PM. **Commissioner Pfohman** seconded, and the motion carried unanimously.