

Water District 19
Board of Commissioners Meeting
Tuesday, April 11, 2023

Regular Meeting 6:00 PM

Board President Seth Zuckerman called the Regular Meeting to order at 6:03 PM. Those also in attendance were **Commissioners Mike Weller** and **Robin Pfohman**, **General Manager John Martinak**, **Operator in Responsible Charge Armin Wahanik** and **Office Administrator Melody Snyder**. Visitors present: Tony Frascone and Ryen Young with IUOE 302.

6:03 Call to Order – Commissioner Zuckerman

Approval of Previous Meeting Minutes – Tuesday, March 14th, 2023 – Regular Meeting. **Commissioner Pfohman** made a Motion to approve the minutes as edited; **Commissioner Weller** seconded. Monday, March 27th, 2023 – Special Meeting, **Commissioner Weller** made a motion to approve the minutes as amended; **Commissioner Pfohman** seconded. The Motion to approve both minutes carried unanimously.

System Operations Report – OIRC Wahanik – noted that the PRV Vault incident on 216th had already been discussed at the Monday, March 27th, 2023, Special Meeting and added that **Distribution Lead Kassik** was continuing monitoring the 216th main for more possible leaks. **Distribution Lead Kassik** has flushed the mains in the district’s upper zones and had attempted to flush the school district’s mains over their Spring break but ran into other issues. It may be possible to flush over the summer break. The chlorine analyzer finally arrived. S & B acquiring the hardware to install. The following reports need to be completed by July 1st: Cross Connection, Water Use Efficiency Report and Consumer Confidence Report.

Financial Report – General Manager Martinak – The pump at Ellis Creek will need to be pulled. Cost unknown at this time. The rate increase approved at the March 27th special meeting will take effect May 1st; the increase in revenue will be reflected in bill payments received after May 25th. **Commissioner Zuckerman** proposed reinstating the monthly \$20,000 Capital Improvement Transfer; it had been suspended last year when cashflow was insufficient to make that transfer on a regular basis.

New Business

- **Water Share Buy Back/Exchange** – No decisions made at this time. Staff would like more time to provide some input. Suggestions on ways to proceed were discussed. **Commissioner Zuckerman** to forward the different scenarios out to all for the May 9th meeting.
- **216th Main Replacement** – **General Manger Martinak** - G & O Engineering met **Distribution Lead Kassik** and **General Manger Martinak** to review project drawings and a site visit of the project as well as the booster pump station on 115th & Bank Rd. Apparently, the District does not have the latest set of drawings. A fresh set will be delivered for review once updated to reflect minor changes made during the meeting. A

section of 6” main along Vashon Hwy was to be replaced with 8” DI pipe. It will now be replaced with 12” DI pipe to be consistent with future projects laid out in the Water System Plan. Commissioner Weller suggested that the Vashon Highway section could be included in the bid package as an alternate so that it is priced separately. G & O to assist with project management, site inspections and supervision will be provided by in-house staff. G & O also noted that construction projects have slowed down a little, which may translate into more attractive bids and material availability. **General Manager Martinak** will track down AutoCAD files of District Construction Standards for G & O to update and include in the bid and construction packages.

General Manager Martinak reported that he received a phone call from the Department of Health just before 4:00 pm today. A district customer served by the “temporary” booster pump station on SW Bank Rd filed concerns over water quality, reliability, and pressure. DOH wanted to know about the pressure tank situation. **General Manager Martinak** confirmed that it was still in place and is closely monitored due to its vulnerability: daily inspections and routine bacteriological sampling. DOH will inspect the booster pump station as part of its upcoming Sanitary Survey.

- Staffing – GM Martinak –
 - Operator Recruitment – there haven’t been any local applicants with the needed certifications. One qualified candidate has applied from out of state.
 - Staff Restructuring Options – Given the shortage of field staff, **General Manager Martinak** suggested spending more time out the office to help with operations. **Commissioners** encouraged General Manager Martinak to balance that with other duties that only he can perform for the District.

Old Business:

- Labor negotiations – GM Martinak – the District delivered material for review at the March 30th session, answers and classification were discussed. Some minor things agreed upon, no major movement. An informal conversation followed between the **Commissions** and **IUOE Representatives Young & Frascone**.

Review of Vouchers/Warrants/Electronic Payments – **Maintenance Fund Vouchers** #27381 through #27413 totaling \$62,037.46. **Capital Improvement Voucher** #12299 totaling \$10,348.20. **Payroll warrants** #4065 through #4081 totaling \$43,453.80 and **Payroll EFT Direct Deposits** totaling \$15,371.03, dated 03/18/23 and 04/03/23. **Electronic payments** dated 03/17/23, 04/04/23 and 04/11/23 totaling \$9,882.47 and **Department of Revenue** payment for \$5,369.30. **Commissioner Weller** made a Motion to approve the vouchers as submitted and seconded by **Commissioner Pfohman**.

Next Meeting: Tuesday, May 9th, 2023, Agenda items to include water use efficiency plans and DOH goal setting publication.

Monday, May 15th will be the lottery drawing.

At 8:25 PM, **Commissioner Zuckerman** announced that the Board of Commissioners will meet in Executive Session until 8:45 to review the performance of a public employee as allowed by RCW 42.30.110(1)(g).

The Board is not expected to take further action following the Executive Session.

At 8:50 PM the Board came out of Executive Session and called the regular meeting back to order.

Adjournment:

There being no further business to come before the Board, Commissioner Pfohman moved to adjourn the meeting at 8:51 PM. Commissioner Weller seconded, and the motion carried unanimously.