

Water District 19
Board of Commissioners Meeting
Tuesday, November 15, 2022
Regular Meeting 6:00 PM

Board President Seth Zuckerman called the Regular Meeting to order at 6:01 PM. Those also in attendance were **Commissioner Pfohman**, **General Manager John Martinak**, **Operations Lead Armin Wahanik** and **Office Administrator Melody Snyder**. **Commissioner Weller** was unable to attend tonight's meeting.

6:03 Call to Order – **Commissioner Zuckerman**

Approval of Previous Meeting Minutes - Tuesday, October 18th, 2022, Special Meeting and Tuesday, October 18th, 2022, Regular Meeting, **Commissioner Pfohman** made a Motion to approve the October 18th Regular minutes as amended and the Special minutes as submitted; **Commissioner Zuckerman** second. Motion approved unanimously.

Vouchers/Warrants/Electronic payments: Maintenance Fund Vouchers #27233 through #27262 totaling \$126,109.00. **Payroll warrants #3979 through #3997** totaling \$44,184.96 and **Payroll EFT Direct Deposits** totaling \$16,122.78 dated 10/17/22 and 11/01/22. **Electronic payments** dated 10/17/22, 11/02/22, and 11/15/22 totaling \$11,311.61 and Department of Revenue Payment for \$8,731.89. Motion to approve made by **Commissioner Pfohman** and seconded by **Commissioner Zuckerman**.

System Operations Report – Operations Lead Wahanik reported that things have begun to quiet down. He's working to provide the Commissioners with the actual peak day demand requested at the August 8th meeting. He spoke about Beall and Ellis creeks, keeping the stream levels at or above the required levels. Good news was that the stream flows were not impacted by this year's heat. The Treatment Plant will go off-line next month. Staff was able to flush the upper zone in September which finishes the flushing schedule for the year. There is still an active leak on 216th. It is a complicated repair as the line is deeper in the ground than most of the district's water lines. He's hoping to schedule a repair soon.

Financial Report – General Manager Martinak – Information items – October was warmer and drier, giving a boost to revenues, but higher than normal vendor bills lowered total revenues. Projection has the District breaking even for the year. The District's operating ratio has fallen in recent years from 1.3 (good) to 1.0 in 2022 (breaking even). **General Manager Martinak** gave the Board an update on the status of the loan process for the 216th project. Loan repayment will require an additional \$13.3k/month.

New Business and/or Action Items:

- Resolution # 1177 – The loan for the PWTF Hiway/Gorsuch project has been paid in full. The King County Treasury which manages our accounts needs a Resolution from us asking to close account PWTF- Hiway/Gorsuch #090196030. **Commissioner Zuckerman** made a Motion to approve Resolution # 1177 closing the PWTF Hiway Gorsuch Account #090196030; **Commissioner Pfohman** seconded. Motion approved unanimously.
- Waiting List – the waiting list has been satisfied as of today. The applicants have all responded with only one applicant requesting one water unit. **Commissioner Zuckerman** suggested

waiting on how to move forward before making any decisions on releasing new water units. **Commissioner Pfohman** was in agreement. This topic will be on next month's agenda.

- 216th Main Replacement DWSRF (Drinking Water State Revolving Fund) – **Commissioner Zuckerman** made a motion to approve the Two Million Seven-Hundred-Thousand-dollar (\$2,700,000.00) application for the state revolving fund for the 216th main replacement project; **Commissioner Pfohman** seconded. Motion carried.
 - Loan amount – \$2,700,000.00, General Manager Martinak will send out the application by the end of the week
 - Schedule – DOH expected to notify loan recipients in February
 - SEPA Checklist – Required, close to completion
 - Cultural review – Required, to be submitted with application
- Emergency Response & Water Shortage Response Plans – has been distributed to the Board for approval. **General Manager Martinak** has requested any additional comments be submitted soon. To avoid any fines, the district must provide the plans by the December 24th deadline. **Commissioner Pfohman** suggested some type of clause that would include keeping the Board of Commissioners up to date and in the loop.

Old Business:

- Madrona Cove SMA/CWAs – **General Manager Martinak** sent a written notice of termination to Don Asher, one of the Board of Directors. He has acknowledged the termination. The district will be out of the agreement in April of 2023.
- 115th & Bank Road Booster Station – **General Manager Martinak** has had a conversation with retired **Project Manager McRae** about the owner of the property that the booster station is located. He's okay with the current arrangement but doesn't want any type of permanent structure. **General Manager Martinak** will reach out to the owner to clarify any misunderstandings.

At 7:30 PM **Commissioner Zuckerman** announced that the Board of Commissioners will meet in executive session until 7:50 PM to review the performance of a public employee as allowed by RCW 42.30.110(1)(g)

The Board is not expected to take further action following the executive session

At 7:50 PM the Board came out of executive session and announce that will be extending the executive session for a period of 25 minutes until 8:15 PM

At 8:15 PM the Board came out of executive session and call the regular meeting back to order.

There being no further business to come before the Board, **Commissioner Zuckerman** adjourned the meeting at 8:16 PM; seconded by **Commissioner Pfohman**. Unanimously approved.