

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, July 13, 2021

REGULAR MEETING 6:00 PM

Board President Bob Powell called the Regular Meeting of the Water District 19 Board of Commissioners to order at 6:06 PM. Those also in attendance were **Commissioners Seth Zuckerman** and **Mike Weller**, **General Manager Jim McRae**, and **Office Administrator Melody Snyder**.

• **VISITOR BUSINESS**

- No visitors were present at the meeting

• **BOARD – ACTION REQUIRED**

- Approve minutes from Tuesday, June 8, 2021 Regular Board Meeting – **Commissioner Powell** made a Motion to approve the minutes as amended; **Commissioner Zuckerman** seconded. Motion passed unanimously.
- Approve minutes from Monday, June 21, 2021 Special Board Meeting – **Commissioner Weller** made a Motion to approve the minutes as amended; **Commissioner Zuckerman** seconded. Motion passed unanimously.
- Set date for public meeting for Water System Plan – no action was taken

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- Progress on Water System Plan submittal – There were edits to the Water System Plan that had not been included in Chapter 8. The Board discussed how to include those edits to finish the plan and to get the plan moving along. **Commissioner Zuckerman** made the edits to the plan at the meeting and reviewed. Follow changes by email.
- Financing Capital Project & balance sheet review -
- Status of SCADA improvement projects – **General Manager McRae** reported that things were not going great at the treatment plant. There have been head loss issues, problems with the clear well, and something seems to be going wrong every week. There has also been lack of communication from Operators with Administrative staff. **General Manager McRae** recently discovered that operations have been using both Scada systems (WonderWare & WINCC) and he instructed **Operations Lead Rossi** to work with S&B to quickly complete the change over to the WINCC system. **Commissioner Powell** asked why all the work being done by S & B is not being utilized. **General Manager McRae** responded that Operations Lead Rossi currently only has one other operator plus himself trained on the new system, which has made it impossible to abandon the WonderWare system until all operators have been trained. To date, the District has primarily been running with one filter at the Treatment Plant, with only occasional periods where both filters have run simultaneously. However, thus far operations have been able to meet demand and maintain adequate tank levels by running one to two wells along with the plant.
- **Operations Lead Rossi** currently has dedicated himself and **Operator Roeser** to the operation of the water treatment plant, which leaves the District with two operators in the field, assuming no operators are on vacation or leave. General Manager McRae will follow-up with the board at the August Regular Board Meeting.
- **Commissioner Powell** asked about other water treatment plant work, especially the capital improvements. **General Manager McRae** noted that all the capital improvement work is in process

and that the majority of the work is being done by S&B and Bainbridge Electric, with the oversight from District staff.

- Revision of policy relating to transferring of water units – postponed to August meeting.
- Cascade Rising – **General Manager McRae** will participate in the Island Emergency Drill (CR22). This will be an Island wide drill to prepare critical services on the island to plan for operations after an earthquake in the Puget Sound produces tsunami category waves that would significantly impact Vashon Island. The Vashon Emergency Operating Center would be the hub for communications and planning for the continuation of essential services.

• **ADMINISTRATION REPORT**

- General Manager's report
- Financial report through June 2021 – fund balances lower than required and steps need to be taken to maintain adequate balances.
- Operations & Production report through June 2021

Commissioner Zuckerman made a Motion to conclude the meeting at 8:13 PM; **Commissioner Powell** seconded. Motion approved unanimously.