

**WATER DISTRICT 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, April 13, 2021**  
**Meeting was conducted by ZOOM Conferencing**

**REGULAR MEETING 6:00 PM**

**Board President Bob Powell** called the Regular Meeting of the Water District 19 Board of Commissioners to order at 6:04 PM. Those also in attendance were **Commissioners Seth Zuckerman** and **Mike Weller**, **General Manager Jim McRae**, **Operations Lead James Rossi** and **Office Administrator Melody Snyder**. Visitors present were Sarah Kassik and Tom Bardeen.

**• VISITOR BUSINESS**

- Tom Bardeen – Requested permission to run two 2-inch service lines either from SW Bank Road or SW 178<sup>th</sup> St to two parcels he owns that front 103<sup>rd</sup> Ave SW. Each of the parcels has one water unit. 103<sup>rd</sup> Ave SW is not a King County maintained road but owned by a private party. The General Manager communicated to Tom that the District was not willing to make the service connections off Bank Road. With that stipulation, the Board is amenable to the service lines installation from SW 178<sup>th</sup> Street if Tom secures the easement agreement with the owner of the property that abuts his property.

**• BOARD – ACTION REQUIRED**

- Approve minutes from Tuesday, March 9<sup>th</sup>, 2021 Regular Board Meeting – **Commissioner Weller** made a Motion to approve the minutes as amended; **Commissioner Powell** seconded. Motion approved unanimously.
- Review & approve Water System Plan Chapters 8 (CIP) & 9 (Finance) – Discussion continued between staff and board members about the Water System plan. Edits were suggested for review. It was decided that **General Manager McRae** will incorporate suggested edits from this meeting and forward to the board members separately. Each board member will input any additional changes for the **General Manager McRae** to incorporate into the plan. The goal is to finish editing as soon as possible to forward to Kerrie Sidebottom of G & O. The district is at least 4 – 6 weeks away before we can schedule a meeting for public review.
- Changes to chapter 8 – Changes were noted by **General Manager McRae**. He will forward to the board after he enters the data into the chapter.
- Set a date for an open public meeting for Water System Plan Special Meeting – no date for an open public meeting will be set until the board is satisfied with the edits from this meeting.

**• BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- Flushing & Colored Water – update (communications) – **General Manager McRae** would like to send a letter out to district customers and the local paper explaining some of the dis-colored water situations the district customers have been experiencing and requested feedback from the board. **Commissioner Zuckerman** wondered if we track the calls we receive from our customers and their locations in the district to determine what areas are hit the hardest and if they coincide with our Capital Improvement Plans. **Office Administrator Snyder** said that we do track all calls, but we have not mapped them yet. **Operations Lead Rossi** also noted that part of the problems is our aging infrastructure and not maintaining an annual flushing program.

- Financing options & thoughts for large capital projects – Comprehensive Plan needs to be approved before financing from government agencies can take place.
- Current Capital Improvement Projects update – General Manager McRae updated the Board on the two in-house main projects. The pressure tank needed for SW Bank Road is still close to 6-8 weeks out according to **Operations Lead Rossi**. Once the tank is on hand, he will move forward with scheduling.

- **ADMINISTRATION REPORT**

- General Manager's report
- Financial report through March 2021
- Production report through March 2021- **Commissioner Weller** noted that the Treatment Plant has not been running for two months. **Operations Lead Rossi** said that maintenance issues have prevented him from operating it. **Commissioner Weller** asked if this will delay the district's annual shut down of the well site to which **General Manager McRae** replied that it would not.

**Commissioner Powell** made a Motion to conclude the meeting at 8:20 P.M; **Commissioner Weller** seconded. Motion passed unanimously.