

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, February 9, 2021

REGULAR MEETING 6:00 PM

Board President Bob Powell called the Regular Meeting of the Water District 19 Board of Commissioners to order at 6:00 PM. Those also in attendance were **Commissioners Seth Zuckerman** and **Mike Weller**, **General Manager Jim McRae**, and **Operations Lead James Rossi**. Visitors present were Jim Dam from the Needle Creek Water System and Shelby Middling.

• VISITOR BUSINESS

- Jim Dam from the Needle Creek Water System requested that Water District 19 assume the responsibility for the Needle Creek Community Water System as its Satellite Management Agent. The Board listened to the request and asked General Manager McRae and Operations Lead Rossi to further evaluate the responsibilities of the District and get back to Jim Dam. In question was to better understand if the District would be able to charge the proportional costs of the District's overhead in addition to the direct costs of providing service.
- Water District customer Shelby Middling requested information regarding the main replacement work being done along Bank Road & 115th Avenue. A part of the work includes the replacement of the temporary booster station that serves the homes in that area. Staff assured her that the District still plans to replace the current storage tank and make other improvements to the system. The work has been delayed due to longer than expected construction time for the main replacement.
- Other business (none).

• BOARD – ACTION REQUIRED

- Approve minutes from Tuesday, January 12th Regular Meeting – **Commissioner Powell** made a Motion to approve the minutes as amended by Commissioner Zuckerman; **Commissioner Weller** seconded. Motion approved unanimously
- Open Public Meeting for Water system Plan (Feb-Mar) Set date & time – 1st phase. General Manager McRae is putting together the Capital Improvement and financial portion of the plan and believes that Chapter 8 is complete and hopes that Chapter 9 will be ready for the March Regular meeting. Jim is advocating to finish what G & O has done and to go ahead and set a date for the public meeting, which is the first step towards approving the Plan. In general, the Commissioners agreed to a date in the March-April timeframe, with the earliest possible date of March 23rd. The Board also requested that the water system plan be on the website in advance of the open public meeting.
- General Manager McRae requested that the District charge for operator's time when flow a nearby hydrant is done to ensure adequate fireflow for a Certificate of Water Availability (CWA). The current charge is \$94.00, which covers the administrative costs to create the CWA paperwork. Commissioner Weller noted that the City of Seattle applies a surcharge for services that requires operator actions. The Board instructed General Manager McRae to continue with the \$94.00 administrative fee, but to add a surcharge for operator's time when flow testing is required.
- The Board listened to discussion on the 2020 Consumer Confidence Report (CCR) that is due by July 1, 2021. District staff will work on the CCR and have a draft to the Board at the latest by the June meeting.

THE BOARD CONCLUDED THE REGULAR MEETING AT 7:45 PM at which time the Board entered Executive Session to review the performance of a public employee under provisions of RCW 42.30.110(l)(g).

EXECUTIVE SESSION: An Executive Session was entered into at 7:45 PM

RETURN TO REGULAR MEETING: The Board came out of Executive Session at 7:55 PM. No action was taken in the Executive Session.

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- Capital project status updates and discussion was presented by **General Manager McRae** with discussion with the pressure testing issues that had been experienced at both projects.
- Lead Operator Rossi reviewed the recently submitted Meter Report to Washington State Ecology. The report shows that the District is drawing source water at both the well site and surface water sources within its water rights.

• **ADMINISTRATION REPORT**

- General Manager's report
- Financial report through January 2021 was presented for review.
- Production report through January 2021 was presented for review.

Commissioner Weller made a Motion to conclude the meeting at 8:01 PM; **Commissioner Powell** seconded. Motion passed unanimously.