

**WATER DISTRICT 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, June 23, 2020**

**SPECIAL MEETING 6:00 PM**

**Board President Bob Powell** called the Special Meeting of the Water District 19 Board of Commissioners to order at 6:03 PM. Those in attendance were **Commissioners Seth Zuckerman, Mike Weller** and **General Manager Jim McRae**. Meeting member participated by using “ZOOM” conferencing.

**• VISITOR BUSINESS**

- No visitors were present at the meeting.

**• BOARD – ACTION REQUIRED**

- General Manager McRae discussed the upcoming Consumer Confidence Report (CCR) and recommended that he be allowed to proceed utilizing the 2016 CCR as a model for 2019. The board expressed their agreement and asked that he send copies to board members prior to submitting it to the Department of Health.
- Water System Plan Discussion began with Chapter 8 CIP. The following concerns and directions were given to General Manager McRae:
  - Commissioner Zuckerman presented changes to the CIP worksheet that would require minimum fund balances of \$600,000, split evenly between the Cash-Maintenance & Capital Improvement funds.
  - Commissioner Zuckerman also expressed concerns about the annual debt load, estimated to be around \$300,000 at the end of the planning period (2026) could be a burden on the District.
  - Commissioner Powell acknowledged that the District had historically underfunded maintenance and suggested that it is more helpful to consider base charges and usage charges in absolute terms and with similar districts that have similarly spread-out infrastructure with relatively few customers, and that were also experiencing growth in property taxes.
  - The Commissioners agreed that the projects on 216<sup>th</sup>, Vashon Highway and Bank Road are critical and need to be funded but thought that the Kingsbury projects are the only projects in the CIP that could be deferred.
- USDA funding – General Manager McRae reached out to WASWD, who connected him with the Department of Commerce and funders from the State and County for a primer on the type of funding available, beginning at 1:00 pm; board was invited to attend, if available.
- 2019 Consumer confidence Report (CCR) due July 1<sup>st</sup> so must be included in the July billing. At the time of the meeting, General Manager McRae was waiting for certain reports before the document could be completed, which he agreed to research from the DOH on language to be included in the report. Commissioner Zuckerman would like to see language which addresses arsenic concerns.

**• BOARD – DISCUSSION/TABLE/MORE INFORMATION**

**• ADMINISTRATION REPORT**

- None

**Commissioner Powell** made a Motion to conclude the meeting at 7:42 PM; **Commissioner Weller** seconded the Motion. Motion approved unanimously.