

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, March 10, 2020

REGULAR MEETING 6:00 PM

Board President **Bob Powell** called the Regular Meeting of the Water District 19 Board of Commissioners to order at 6:02 PM. Those also in attendance were Commissioners **Seth Zuckerman** and **Mike Weller**, General Manager **Jim McRae** and Office Administrator **Melody Snyder**.

AGENDA:

• **VISITOR BUSINESS**

- There were no visitors present

• **BOARD – ACTION REQUIRED**

- ERU recommendations & discussion – The Board felt that the Master Resolution did not adequately address specific language concerning the definition of an ERU and how the process works. Other areas discussed was how to deal with residential, multi-family, commercial and mixed use development. Update on the allocation sections. The Board will work on proposed language at the next regular meeting.
- Approve minutes from February 11th Regular Board Meeting – **Commissioner Weller** made a Motion to approve the minutes as amended; **Commissioner Powell** seconded. Motion passed unanimously.
- Approval of 2020 budget – After changing the estimated cost for water units on the budget, **Commissioner Powell** made a Motion to approve the 2020 budget as amended; **Commissioner Weller** seconded. Motion passed unanimously.

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- Status of Water System Plan – As the plan is almost complete, the Board scheduled a special meeting for Tuesday, March 31st, 2020 at 6:00 PM to get the plan out the door. The Vashon Beachcomber and Loop papers will be notified.
- Ken Gresset Water Unit – Declaration of Covenant discussion – Tabled.
- Update on 115th temporary tank and booster system – **General Manager McRae** presented the financial plans for the updated tank replacement; estimated costs are around \$23,690.00. **Commissioner Weller** suggested getting a temporary utility easement just to make sure we're legal. **Commissioner Powell** made a Motion to approve the 115th tank replacement budget as proposed; **Commissioner Zuckerman** seconded. Motion approved unanmoulsly.
- Island Center Homes (Vashon Household) project update and discussion – **General Manager McRae** received the proposed fire hydrant specification plans. The 4" water main which runs along 188th Street will not accomodate a fire hydrant. The main needs to be replaced. General Manager McRae doesn't know all the requirements and further discussion needs to occur. They may have to do a developer extension.
- Status of 216th main project – The district has spent \$26,043.14 to date for engineering. Gray & Osborne had the District contract with CPS to research an exact pipe locatetion and depth. Expected costs will be around \$6,000 for the work.
- Update on meeting with K2 owners on water units – **General Manager McRae** and **Commissioner Powell** met with the owners a couple weeks ago. The feeling from them is that they think they have more water units than what they have been paying for. A lot of research has been done to determine

if there are more than three associated with the facility but no corroborating information has been found to date that would substantiate K2's claim for additional water units.

- Update on insurance claim from February 2019 storm damage – estimating that the district will get about \$23,000.00 back from the insurance company for the storm damage done in 2019.
- *Go into Executive Session for personnel discussions*

THE BOARD CONCLUDED THE REGULAR MEETING AT 8:45 PM at which time the Board entered into Executive Session to review the performance of a public employee under provisions of RCW 42.30.110(1)(g).

EXECUTIVE SESSION: An Executive Session was entered into at 8:46 PM

RETURN TO REGULAR MEETING: The Board came out of Executive Session at 9:05 PM. No action was taken in the Executive Session.

- *Review and approve administrative wages for 2020*

The Board considered a request to restore General Manager McRae's salary to the amount that he had been receiving until the discovery that he was being overpaid, and agreed to do so in lieu of his COLA for this year. The board also agreed to award a COLA of 2.4% to Office Administrator Snyder and Office Assistant Good beginning in January 2020.

The Board also discussed the need to consider revising the method of allocating water shares once the existing waiting list has been completely worked through.

• **ADMINISTRATION REPORT**

- General Manager's report
- Financial report through February 2020
- Production report through February 2020

Commissioner Powell made a Motion to conclude the meeting at 9:10 pm; **Commissioner Weller** seconded. Motion approved unanimously.