

**WATER DISTRICT 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Wednesday, February 5, 2020**

**SPECIAL MEETING 6:30 PM**

Board President **Bob Powell** called the Special meeting of the Water District 19 Board of Commissioners to order at 6:30 PM. Commissioners **Seth Zuckerman** and **Michael Weller** and General Manager **Jim McRae** were also in attendance. There were no visitors present.

• **VISITOR BUSINESS**

- None

• **BOARD – ACTION REQUIRED**

- Commissioners were requested to review and sign a “*Stipulation & Order of Dismissal with Prejudice*” court document, if they deemed necessary. After review and discussion, it was unanimously agreed that they would not take any action. General Manager McRae will continue to monitor the suit. Commissioner Powell requested asking advice of the MRSC (.
- Water System Plan Chapter 8 (CIP) Review & Approval
  - **Worksheet Review** – The capital expenditure planning worksheet was discussed & the board agreed to the projects and project timing as presented in the worksheet. The data in the worksheet lays out the capital spending and funding for the latest *Water System Plan*.
  - **Worksheet Narrative** - The chapter narrative and graphics were discussed & the board agreed that General Manager Manager would make the necessary edits to the worksheet. The narrative in the plan will be incorporated into latest *Water System Plan*.
- Water System Plan Chapter 9 (Finance) Review & Approval
  - **Worksheet Review** – The financial models were discussed & the board agreed that General Manager McRae would make the necessary edits to the worksheet. The narrative in the plan will be incorporated into latest *Water System Plan*.
  - **Worksheet Narrative** - The chapter narrative and graphics were discussed & the board agreed that General Manager McRae would make the necessary edits to the worksheet. The narrative in the plan will be incorporated into latest *Water System Plan*.
- The 2020 Budget is incorporated into the Chapter 9 financial section, as are future budget forecasts.
- **Commissioner Zuckerman** made a Motion to increase Base Fees by 5% & Usage Fees by 13% to cover the increase in personnel expenses for its operators as a result of the Union contract that went in effect January 1, 2020; Commissioner Weller seconded. Motion passed unanimously.
- K2 request for an increase in Water Units was discussed based on 19 years of usage data. General Manager McRae was directed to communicate with their representative to see if there is agreement on the data used for the analysis and work towards a formal agreement.

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- Preliminary discussion on administrative salaries and employee handbook – there was not enough time remaining in the meeting to fully address this topic, so it will be presented at the February 2020 Regular Meeting.

**Commissioner Powell** made a Motion to conclude the meeting at 9:03 PM; **Commissioner Weller** seconded. Motion passed unanimously.