

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Thursday, August 15, 2019

REGULAR MEETING 6:00 PM

Board President **Bob Powell** called the Regular Meeting of The Water District 19 Board of Commissioners to order at 6:05 PM. Commissioners **Seth Zuckerman** and **Michael Weller**, General Manager **Jim McRae** and Office Administrator **Melody Snyder** were also present.

AGENDA:

• **VISITOR BUSINESS**

- Tom Langland – did not attend
- Matt Lawrence – Colvos Brewery, request for a Certificate of Water Availability (CWA). Matt did not attend but provided some architecture drawings about their plans for a Brewery/Eatery. **Commissioner Zuckerman** noted that the plans submitted were not the required engineered stamped plans which detail daily water consumption. **Commissioner Weller** agreed; need to see better water usage plans. No decisions were made at this time. The Board requested that General Manager McRae relay to Matt the water usage detail that is required before a CWA can be approved
- Other Guests, no other guests attended

• **BOARD – ACTION REQUIRED**

- Approval of Meeting Minutes: Tuesday, July 9th, 2019 – **Commissioner Weller** made a Motion to approve the minutes as amended; **Commissioner Powell** seconded. Unanimously approved. Tuesday, July 30th, 2019 Special Meeting – **Commissioner Zuckerman** made a Motion to approve the minutes as submitted; **Commissioner Weller** seconded. Unanimously approved.
- September 10th Board Meeting – defer or cancel – **General Manager McRae** and **Office Administrator Snyder** will both be unavailable to attend the September 10th regular board meeting due to prior commitments. **The Board** voted to combine the August 27th Special Meeting with the September 10th Regular Meeting. Next regular board meeting will be October 8th, 2019.
- Tom Langland (dba Billy Bob LLC) requested to transfer one water unit on the waiting list (they are on for 3) to another parcel that Billy Bob LLC also owns. The parcel is contiguous to the parcel in question. Their position will not change on the waiting list and the transferred water unit will be in the next position. **Commissioner Powell** made a Motion to approve Tom Langland's (dba Billy Bob's LLC) request to transfer one water unit on the waiting list to another parcel; **Commissioner Zuckerman** seconded. Motion passed unanimously.
- CIP Funding & Timing – while necessary system improvements were determined earlier in the planning process, the prioritization of the projects had not been completed for the current planning cycle, which ends in 2026. However, a 5,300' stretch of pipe between Vashon Highway & Tramp Harbor Drive along 216th had been slated as the first main replacement project for the current planning cycle. The District's engineers, Gray & Osborne recently provided estimates for the project, which is expected to cost \$1.5 million. The District will also incur some of the cost, primarily through providing project management resources. The motion was tabled pending the August 27th meeting 2019, where the board will be prioritizing CIP projects and financial requirements.
- Union Update & possible actions (update & discussion from negotiations earlier in the day) – **General Manager McRae** met with the Union representatives today. The Union presented salary

proposals as well as pension and training proposals. The next move will be to prepare a financial schedule showing the impact to the district. **Commissioner Weller** is happy with the operator rate schedule that General Manager McRae proposed. Other pay scale items were discussed but no decisions made. If these issues are not discussed at the August 27th Special meeting, they will be on the agenda for the October 8th board meeting.

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- Linda Kozak – release of water unit #0522039014 – Ms. Kozak currently has two water units. One of the units is attached to her house and an Accessory Dwelling Unit (ADU). The other unit has no meter and on the same parcel as the house and ADU. She has agreed to change her rate structure to the ADU rate and sell back the second water unit to the district for \$7,000.00. Proper documentation has been signed and a check will be issued next month.
- Proposed Development at 192nd & Vashon Highway – A developer contacted the district about a proposed commercial development. **General Manager McRae** reported that the parcel does not have water units associated with the property so no commercial development can occur.
- Water System Plan Update – Production numbers have been revised based on the previous board meeting, so Chapters 1 – 7 have been completed. Finance & CIP are the last two chapters to complete, with work to be done at the August Special Meeting. The financial worksheets are dependent on the CIP to accurately reflect fund accounts, so more detail is required on capital spending. The conclusion based on capacity numbers is that there is enough current production to meet demand for the next 20 years.
- Water units – **Commissioner Powell** discussed putting the topic of getting back to issuing water units based on current projections in the water system plan. The district will take a deeper look into the 2020 budget prior to taking any further action.
- King County Hazard Mitigation Meeting on Thursday, August 22nd – General Manager McRae will be attending with Chief Krimmert & Rick Wallace to discuss the County, State and Federal responses to island emergencies.
- Update on Staffing, if necessary – nothing to report at this time. There has been some interest in open positions, but no applications have been received to date.

• **ADMINISTRATION REPORT**

- General Manager Report – Nothing new to report; most presented earlier
- Financial performance through July 2019 vs. budget
- Operations Report – July 2019 system performance reports were reviewed and nothing out of the ordinary was noted. DOH is working to tighten the maximum contaminant levels (MCL) for certain contaminants, most notably arsenic and manganese. No penalties have been assessed as the District continues to be in compliance, but General Manager McRae will continue to stay abreast of possible changes and inform the board of any changes.

Commissioner Weller made a Motion to conclude the meeting @ 8:17 PM; **Commissioner Powell** seconded. Motion passed unanimously.