

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, May 14, 2019

REGULAR MEETING 6:00 PM

Board President **Bob Powell** called the Regular Meeting of the Water District 19 Board of Commissioners to order at 6:01 PM. Commissioners **Seth Zuckerman** and **Michael Weller**, General Manager **Jim McRae**, Water Treatment Lead **Jamie Hatton** and Office Administrator **Melody Snyder** were also in attendance.

AGENDA:

Board President **Bob Powell** started the meeting by thanking **Commissioner Weller** for running for the board seat position #2 that is open. The election will be held November 2019.

• **VISITOR BUSINESS**

- No guests were present

• **BOARD – ACTION REQUIRED**

- Approval of Meeting Minutes: Tuesday, April 16th, 2019 – **Commissioner Powell** made a Motion to approve the minutes as amended; seconded by **Commissioner Zuckerman** and approved unanimously. Tuesday, May 7th, 2019 Special Meeting – **Commissioner Powell** made a Motion to approve the minutes as amended; seconded by **Commissioner Weller** and approved unanimously.
- Update on Well 4 rehabilitation – (no action required-approved at the April 16th meeting) the treatment was completed Friday, May 10th. Scott Barratt, owner of Water Recovery Services (WRS) indicated that the project went well and based on his experience, the well looked good. They pumped two truckloads of CO2 instead of three. **General Manager McRae** reported that the pump was exercised today to check the performance of the three-phase pump. On Monday, staff will start pumping the well following the recommendations of WRS. The plan is to have the well online by the end of May.
- Changes to General Manager spending authority – tabled until the June 11th meeting. The Board will work to create a revised document for emergency spending.

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- Update on SMA activities - Needle Creek due diligence – **General Manager McRae** updated the Board about the meeting he had with Jim Dam and the community association. He informed Jim that the district does not currently have enough operators to handle their system as well as the districts. The district will continue updating Needle Creek should our staffing situation changes but he doesn't see how to make happen without a fourth operator.
- Operator hiring – The Board inquired as to when the hiring of a fourth operator will be posted. **General Manager McRae** is hoping to have something posted by Memorial Day.
- **Commissioner Zuckerman** made a Motion requesting that **General Manager McRae**, in his negotiations with the IUOE Local 302 that he bring the articles to the board for approval before signing; **Commissioner Powell** seconded. Motion passed unanimously.

- Update on Vashon Household project and correspondence with Tim Gable – **General Manager McRae** updated the Board on the Vashon Household project and a response letter he had sent to Mr. Gable.
- Gorsuch Shelter America project – Certificate of Water (CWA) update – There has been no action at this time. The Board spoke about updating the district’s policy on issuing CWA’s. Current policy doesn’t adequately address multiple commercial/residential projects. **Commissioner Powell** requested this topic to be on next month’s agenda.

• **ADMINISTRATION REPORT**

- General Manager Report – Rate increase impact discussed. **Commissioner Weller** and **Zuckerman** both spoke about reaching out to the local papers to speak about rates, conservation and the Consumer Confidence Report.
- Financial performance through April 2019, compared with 2019 budget. Revenue tracking the budget, not the expenses.
- Operations Report – April 2019 system performance – **Water Treatment Lead Hatton** presented new graphs that she will include in her monthly reports and asked for input on the Consumer Confidence Report she’s drafted.

THE BOARD CONCLUDED THE REGULAR MEETING AT 8:11 PM at which time the Board entered into Executive Session to review the performance of a public employee under provisions of RCW 42.30.110(1)(g).

EXECUTIVE SESSION: An Executive Session was entered into at 8:13 PM

RETURN TO REGULAR MEETING: The Board came out of Executive Session at 8:50 PM. No action was taken in the Executive Session.

- Board discussed compensation for the General Manager – **Commissioner Powell** made a Motion to approve a 3% increase effective May 1, 2019 for **General Manager Jim McRae** with the understanding that he will receive a 1.25% increase once he has received his WTPO2 certificate; seconded by **Commissioner Zuckerman** and approved unanimously.
- The Board, in accordance with the requirements for the new dollar threshold set by the Office of Financial Management increased the Commissioner monthly pay from \$114.00 per diem to \$128.00.

Commissioner Powell made a Motion to conclude the meeting at 9:05 PM; **Commissioner Weller** seconded. Motion passed unanimously.