

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, December 11, 2018

REGULAR MEETING 6:00 PM

Board President **Bob Powell** called the regular meeting of the Water District 19 Board of Commissioners to order at 6:00 PM. Commissioners **Seth Zuckerman** and **Michael Weller**, General Manager **Jim McRae**, Water Treatment Lead **Jamie Hatton** and Office Administrator **Melody Snyder** were also in attendance. Visitors present were Jim Dam, Tim Gable, Aimee Demarest, Julia Montagnet, Beth Alberthal, Don Asher, Charles and Sharon Welch.

AGENDA

• VISITOR BUSINESS

- Don Asher – Madrona Cove (SMA) – **General Manger McRae** suggested that Don Asher attend the meeting as an opportunity for the board to look at the draft Satellite Management Agency (SMA) with Madrona Cove and an opportunity to ask questions. Don Asher said that they're getting close to ratifying the project but it is still premature to try to go over the agreement tonight. **General Manager McRae** and **Water Treatment Lead Hatton** have been to the site to get a better idea on what is in place and are comfortable with the progress thus far. Board Counsel has reviewed the contract although the agreement has not progressed to the point of a full legal review. The Department of Health is encouraging the district to participate in Satellite Management Agency (SMA) program. **General Manager McRae** feels it's of mutual interest to the District and the Vashon Community to act as the SMA for the island.
- Jim Dam – Needle Creek Water Company is also looking to the district to become the Satellite Management Agency for their system. Any contract with us will look similar to the Madrona Cove SMA. Needle Creek is having trouble finding qualified operators to maintain its system, which consists of 24 residences, with 25 connections. The Needle Creek water system has issued 32 total shares in its service area. **General Manager McRae** will sort out the financial parts and present to the board later. Mr. Dam expressed the benefits to both parties.
- Guests in attendance were here with questions about the Vashon Household project on Vashon Highway and 188th. Vashon Household has not presented new plans to the district for the project and has not requested a new Certificate of Water Availability (CWA) therefore there was not much that the board could answer. **Commissioner Powell** told the visitors that the district will be doing the research dealing with micro housing as a separate set of issues and requirements. The district wants to keep its noses out of bedroom and bathrooms and not evaluate residential CWA's based on square footage and number of occupants. Ordinarily, most types of housing projects are done by submitting the plans and the permit process has nothing to do with how many people live in the house. Tim Gable was concerned that the district is carving out an entirely new category for micro housing and that the district is treading on thin ice. He also questioned the district on the 20 year moratorium. **Commissioner Powell** explained how loosely water units were issued prior to 1996 without regard to the system capacity and adequate fire flow. The district is adhering more to water source availability and the sustainability of the well field before issuing any new water units. Mr. Gable felt that inadequate notice was provided by

the district on the agenda item concerning Vashon Household. Staff suggested to Mr. Gable to check the district's website for agenda information that is posted before every board meeting.

• **BOARD – ACTION REQUIRED**

- Discussion & Action on 2019 water rates – The Board reviewed the presentation on the increase in the base and usage rates and the overall 20% increase to the district's revenue. **Commissioner Weller** made a Motion to approve the new rates and usage charges starting with the February 1st billing cycle as presented; **Commissioner Powell** seconded. Approved unanimously. **Commissioner Zuckerman** also made a Motion to increase the base charges across the board by 10%; **Commissioner Powell** seconded the Motion. Motion pass unanimously.

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- Discussion with Jim Dam on Needle Creek water system – no further discussion occurred
- Discussion on CWA process - no further discussion occurred
- Water System Plan 2016 (continue with Chapters 1, 5 & 7) – chapter 4 has been completed by Water Treatment Operator Hatton and reviewed by the board. Discussion continued on chapter revisions.
- General Manager Update – General Manager McRae reported that he was working on the salary analysis for staff and would be ready for presentation at the next regular board meeting.
- The Board was in agreement to continue meeting twice a month to continue working on the Water System plan and called for a special meeting to be held on Tuesday, December 27th, 2018 at 5:30 PM. Notification will be sent to the local papers and advertised on the district's website.

• **OPERATIONS REPORT**

- Monthly Operations Report – mailed in advance of the meeting – water quality, 2018 reduced the DBP's testing. Morgan Hill, up and down chlorine pump failure, in and out of service. Holding at the moment.

• **ADMINISTRATION REPORT**

- Financial Update through November 2018 – mailed in advance of the meeting

• **SIGN APPROVED MINUTES IN BOOK**

• **SIGN VOUCHERS**

Commissioner Zuckerman made a Motion to conclude the meeting at 8:30 PM; **Commissioner Weller** seconded. **All approved unanimously.**