

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Thursday, November 29, 2018

SPECIAL MEETING 5:30 PM

President Bob Powell called the special meeting to order at 5:28 PM. Also in attendance were **Commissioner Seth Zuckerman** and **Mike Weller**, **General Manager Jim McRae** and **Office Administrator Melody Snyder**. Visitor present was Susan Reimer with the Vashon Beachcomber.

• **VISITOR BUSINESS** – there was no visitor business

• **BOARD – ACTION REQUIRED**

- 2019 Water Rates – **Commissioner Powell** is hoping to raise the rates effective January 2019. Different rate structures and tiers were discussed. **The Board** discussed methods to achieve an approximate 20% overall revenue increase as previously agreed. In splitting the increase between base rates and usage fees, they agreed on a split of approximately 10% increase to base rates and 40% increase to usage fees. When discussing the increase to usage fees, the board agreed that customers who use very little water should have a smaller increase than customers in the middle to upper consumption ranges. The board discussed agricultural uses, and agreed that for now, adopting special metering or some other program to reduce cost for those users should not be attempted until revised rates prove to be a problem for agricultural customers. Also discussed was putting in 200cf into the base rate. **General Manager McRae** will create a more accurate spread sheet and have it available for approval at the next board meeting. The hope is that there will be more incentive for conservation.
- Water System Plan - postponed

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- CWA process discussion – **Commissioner Powell** recognizes the importance of revising the existing policy for issuing CWA's (Certificate of Water Availability). The current policy inadequately addressed the CWA issued to Vashon Household and from advice of district counsel; he made a Motion to rescind the CWA issued to Vashon Household for the project on Vashon Highway and 188th. Motion seconded by **Commissioner Zuckerman** and approved unanimously. **The Board** directed **General Manager McRae** to notify Chris Szala of Vashon Household that the CWA issued in May 2018 will be rescinded. **The Board** also noted should Vashon Household re-apply for a CWA; they must comply with the current policy. The Board will also reevaluate the current policy.
- **The Board** changed the December 11th meeting to 6:00 PM
- 2019 Budget guidance – General Manager McRae noted on the expense side he wants to address the board about staff needs and salary. He would like their guidance. He sent the board a narrative on what the district is up against and will supply more information to the board to take a look at the next meeting. **Commissioner Zuckerman** raised the question on bringing in trainees and working their way towards certification.
- Update on CIP – prioritization & project timing - postponed for December 11th meeting
- Timeline updates for Water System Plan completion - postponed for December 11th meeting

Commissioner Powell made a Motion to conclude the meeting at 8:29 PM. Motion seconded by **Commissioner Weller** and passed unanimously.