

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, June 13, 2017

REGULAR MEETING
4:00 PM

Board President **Richard Bard** called the regular meeting of the Water District 19 Board of Commissioners to order at 4:00 pm. Commissioners **Bob Powell** and **Jenny Bell** were also present. District staff members in attendance were General Manager **Jeff Lakin**, Operations Lead **Jamie Hatton** and Office Administrator **Melody Snyder**. Public guests present were Erin Kelly, Strata Architects.

1. VISITOR BUSINESS

- Erin Kelly, Strata Architects, for the Fuller Store – requesting a CWA for a renovation remodel, creating a new restaurant and wine café; historic preservation approved. No laundry on site, no additional irrigation. **Commissioner Bard** motioned that the CWA be approved for the Fuller Store addition; **Commissioner Powell** seconded and the motion carried unanimously.

2. BOARD DISCUSSION/ACTION

- Approval of minutes – Tuesday, April 11th, Special Meeting Thursday, April 27th, and Tuesday, May 9th, 2017. **Commissioner Bard** motioned that the Thursday, April 27th, and Tuesday, May 9th, meeting minutes be approved as presented, Tuesday, April 11th minutes as amended; **Commissioner Powell** seconded and the motion carried unanimously.
- Mike Dawson who was not present at this meeting but had approached the district at the April 11th meeting about selling back one of his ERU's. General Manager Lakin has consulted with the district's council and they advised that since the district has historically used this ERU in planning figures it technically would be considered a water unit. The Board opted to revisit this subject at the next regular meeting.
- RH2 proposal for design of half of Bank Rd. main replacement – RH2 proposes \$48,148.00 for half the project. **Commissioner Bell** would like to review another Engineer's design costs beyond this one. **Commissioner Powell** realizes that other factors contribute to the ultimate costs of the project. Price of the project is based on the low bidders provided by the consultant. **Commissioner Bell** will contact MRSC on the legal process for contacting another consulting firm and notify General Manager Lakin of her findings. The proposal was not approved at this time.
- Purchase of bed mount tool box for 2015 Tacoma – **Operations Lead Hatton** made a request for a purchase of a tool box, cost estimated to be around \$750.00. **Commissioner Bard** motioned that the purchase of the tool box be approved; **Commissioner Powell** seconded and the motion carried unanimously.
- Comprehensive Plan – **Commissioner Bard** requested this agenda item be moved to end of meeting.

3. OPERATIONS REPORT

- Wellfield water quality – **Operations Lead Hatton** reported that Wells 2 and 4 were tested for CO₂; it is present, but not a significant amount. PH levels coming back to normal range. Chlorine Dioxide disinfectant effects can reduce DBP's. Wells were shut down for a month for annual testing. She also reported that the color has dissipated in the tanks. The district has been using stream water during the month of May. Filter 2 not operable, an air valve completely failed. General Manager Lakin expedited getting a new air valve. Monthly productions total way above trend due to

flushing.

- Operations Technician I Helen Westphal gave her resignation the first week of June; advertisements for her replacement were sent out.

4. **ADMINISTRATION REPORT**

- IVR communications upgrade to CBSW – Office used the program recently and was pleased with the results
- King County purchased an ERU for a parcel by the district's well site in an agreement with Frank Zellerhoff Jr. He owns the old Mukai Barreling Plant property but it is not zoned for Industrial use. In the effort to keep the historical site of the Mukai property available to the public, they've make an agreement to exchange properties as long as there was water for Mr. Zellerhoff to use. The parcel by the well site did not have an ERU, but the Mukai property does. This was a win-win situation for both parties.
- Job posting for Operations Technician. 12 applicants so far, but no one that has applied have the actual qualifications posted in the job description.

REGULAR MEETING CONCLUDED AT 5:40 PM at which time **the Board** entered into Executive Session to review the performance of a public employee under provisions of RCW 42.30.110(1)(g).

EXECUTIVE SESSION: An Executive Session was entered into at 5:40 PM.

RETURN TO REGULAR MEETING: the Board came out of the Executive Session at 7:15 PM. No action was taken in Executive Session.

5. **SIGN APPROVED MINUTES IN BOOK**

MEETING CONCLUDED @ 7:15 PM