

**WATER DISTRICT 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, February 28, 2017**

**SPECIAL MEETING**  
**10:00 AM**

**Meeting came to order at 10:03 AM**

A Special Meeting of the Board of Commissioners was held in the District's Board Room. Those in attendance were President **Richard Bard** and Commissioners **Bob Powell** and **Jenny Bell** and General Manager **Jeff Lakin**. The purpose of the meeting was to meet with Katy Isaksen of Katy Isaksen & Associates other business as necessary. The Vashon Beachcomber and Vashon Loop papers were notified in advance of the meeting.

**1. BOARD DISCUSSION/ACTION**

- The Board had previously invited Ms. Isaksen to educate the district about rate analysis and related budget planning options and for purposes of potentially contracting for her services. Katy stressed her objectives of helping utilities be self-sufficient and sustainable, including balancing predictable customer bills vs. predictable revenue with adequate reserve. The Board discussed her Union Hill Water Association example, a district of similar size and demographic, which shows both higher base charges and higher tiers than Water District 19. Observed Water District 19's approximate 75/25 ratio of fixed vs. usage based customer charges. The Board also discussed the potential benefits and risks of adjusting the base charges and rate structure to emphasize usage over base charges, to increase incentives for customers of all categories to use less water, while remaining fair especially for agricultural and other commercial customers. Union Hill has an "Interruptible" customer class to provide water at lower rates. Ms. Isaksen left at approximately noon.

**Commissioner Powell** agreed to write down his objectives for rate analysis.

**SPECIAL MEETING CONCLUDED AT 12:04 PM** at which time **the Board** entered into Executive Session to review the performance of a public employee under provisions of RCW 42.30.110(1)(g).

**EXECUTIVE SESSION:** An Executive Session was entered into at 12:05 PM.

**RETURN TO SPECIAL MEETING:** **the Board** came out of the Executive Session at 12:14 PM. No action was taken in Executive Session. At 12:15 PM the Board re-entered into **EXECUTIVE SESSION** to review the performance of a public employee under provisions of RCW 42.30.110(1)(g).

**RETURN TO SPECIAL MEETING:** **the Board** come out of the Executive Session at 12:35 PM. No action was taken in Executive Session.

**The Board** and **General Manager Lakin** discussed the capacity dated requested by and provided to the King County Community Advisory Group

**Commissioner Powell** left the meeting at 1:30 PM

**Meeting concluded at 1:45 PM**

