

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, February 14, 2017

REGULAR MEETING
4:00 PM

A regular meeting of the Board of Commissioners was held in the District Board Room. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Operations Lead **Jamie Hatton** and Office Administrator **Melody Snyder**.

Meeting came to order at 4:03 PM

1. VISITOR BUSINESS

- There were visitors present

2. BOARD DISCUSSION/ACTION

- Approval of minutes – Tuesday, January 10th, 2017 – **Commissioner Powell** made a Motion to approve the minutes as presented; **Commissioner Bard** seconded the Motion. Motion passed.
- Response to Community Action Group (CAG) – questions were raised about the capacity study which is on the website. **The Board** concurred that all future communications with the CAG shall either come directly from the Board or be reviewed by the Board. **Commissioner Bell also** stated that the website should only have the latest Board approved Capacity Analysis report.
- State audit – the Exit Meeting was held with State Auditor Kendra Huson and Audit Manager Carol Ehlinger on Monday, February 13 at 9:30 am. **Commissioner Powell, General Manager Lakin and Office Administrator Melody Snyder** were in attendance. State Auditor Kendra Huson reviewed the audit, costs involved, their findings and recommendations to the District. Next audit is scheduled for November of 2019.
- Performance Reviews – **Commissioner Bard** would like to reinstate regular performance reviews and update the current format and process.

3. OPERATIONS REPORT

- DOH tracer study at Treatment Plant – **Operations Lead Hatton** reported that G & O completed the study. Preliminary findings are positive.
- Snowstorm event temporarily disabled both the Beall and Ellis Creek sites due to runoff sediments filling the impoundments. All were in agreement about being better prepared for the next event.
- Wells 1&2 – running combined rate of 175 gpm due to storms - a little concerned with observed drawdowns while running.
- Comprehensive Performance Evaluation for the Water Treatment Plant – DOH funded study on the water treatment plant. DOH will be coming out the 27th of February to discuss report and a response plan.
- Beall well – **The Board** concurred that an IOC sample would be prudent and a successful test run is necessary. Will not include as a source in the Comprehensive Plan if the well is not functional.

4. ADMINISTRATION REPORT

- Comp Plan – Chapters 8, 9, 10 forthcoming.

- DOH review of Vashon Meadows operating plan – still reviewing, received another drawing revision request and forwarded.
- Temporary tank and pump system at 115th seems to be working well. Generator remains at location for when power is lost.

5. OTHER BUSINESS

- **Commissioner Bell** has had a conversation with a consultant regarding a comprehensive rate analysis, and had them contact **Commissioner Powell**. Will invite consultant to next meeting for an interview.
- **Commissioner Bell** will be gone for the March 14th meeting; will attend via Skype. **Commissioner Powell** will also be gone for some days in March but will be attending the March 14th meeting. Discussion occurred about a possible special meeting. Possible days available are: February 21st, 22nd, 23rd and the 27th or 28th.
- **Commissioner Bell** made direct contact with the Department of Health as she noted at last month's meeting. Her conversation was how to meet production short falls due to projected growth in population. No growth scenario is acceptable to DOH.

REGULAR MEETING CONCLUDED AT 5:59 PM at which time **the Board** entered into Executive Session to review the performance of a public employee under provisions of RCW 42.30.110(1)(g).

EXECUTIVE SESSION: An Executive Session was entered into at 6:00 PM.

RETURN TO REGULAR MEETING: the Board came out of the Executive Session at 6:30 PM. No action was taken in Executive Session. At 6:31 PM the Board re-entered into **EXECUTIVE SESSION** to review the performance of a public employee under provisions of RCW 42.30.110(1)(g).

RETURN TO REGULAR MEETING: the Board come out of the Executive Session at 6:50 PM. No action was taken in Executive Session.

6. SIGN APPROVED MINUTES IN BOOK

MEETING CONCLUDED AT 6:50 PM