

**WATER DISTRICT #19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, February 28, 2012**

**SPECIAL MEETING**  
**10:30 AM**

**Meeting came to order at 10:30 AM**

A Special Meeting of the Board of Commissioners of Water District 19 was held at the District Office. The purpose of the meeting was to discuss the Ridge Road Main Replacement Phase II bid results and other business as necessary. Those in attendance were President **Steve Haworth**, Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin** and Office Administrator **Melody Snyder**.

**1. VISITOR BUSINESS**

- There was no visitor business

**2. BOARD DISCUSSION/ACTION**

- Ridge Road Main Replacement – Phase II bid results – lowest bidder was Legend Development, LLC. **General Manager Lakin** has completed due diligence and recommended Legend Development, LLC be awarded the contract. **Commissioner Powell** made a Motion to approve the selection of Legend Development, LLC as the contractor for the Phase II Ridge Road Main Replacement Project; **Commissioner Bard** seconded the Motion. Motion approved unanimously. **General Manager Lakin** will write a press release for the local papers.
- Sensus Automated Meter Read System – United Pipe & Supply proposal results – updated proposal came within the planned budget. **General Manager Lakin** recommended acceptance of the proposal. **Commissioner Bard** made a Motion to accept the United Pipe & Supply proposal for the new Sensus Automated Meter Read System; **Commissioner Powell** seconded the Motion. Motion approved unanimously.
- Mitchell Contractors proposal to repair or replace roof at Beall Creek Station damaged during the January 2012 snow/wind storm. **The Board** tabled the decision until they complete a site visit. A special meeting will be held on Tuesday, March 13, 2012 at 3:00 PM at the Beall Creek Pump Station to allow the Board to view damage. **General Manager Lakin** also distributed a proposal for review from Mitchell Contractors for a modification to the office roof to remove the parapet and extend the roof. No decision was made at this time.
- Draft agreement for the Vashon School District Well proposal – **General Manager Lakin** distributed a draft agreement for **Board** review. Will discuss further at next meeting.

**3. ADMINISTRATIVE BUSINESS**

- Conversation with Steve Hirschey – **General Manager Lakin** reported on the details of a telephone conversation with Steve Hirschey on the 17<sup>th</sup> of February in response to **Commissioner Haworth's** letter of December 2011. Mr. Hirschey reiterated the 2009 Comprehensive Plan had been approved.
- Approval of Minutes - Tuesday, February 14, 2012 - **Commissioner Powell** made a Motion to approve the minutes as amended; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.

**4. SIGN APPROVED MINUTES IN BOOK**

## 5. SIGN VOUCHERS

**Commissioner Powell** made a Motion to conclude the meeting at 11:50 AM; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.