

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Thursday, January 23, 2014

SPECIAL MEETING
11:00 AM

A Special Meeting of the Board of Commissioners was held in the District Board Room. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin** and Office Administrator **Melody Snyder**. Visitors present were Frank Jackson, Mark Vornbrock, Tom Kush, Doug Tuma, Michael Laurie, Scott Shapiro, Jena Thornton, Sarah Hatfield, Dawn Smithson, Leli Marcus, Lee Ockinga, Kassana Holdan, Natalie Martin and Jil Stenn.

Meeting came to order at 11:00 AM

1. VISITOR BUSINESS

- There was no visitor business

2. BOARD DISCUSSION – Commercial Connection Policy

- **Commissioner Bard** began the meeting by briefly reviewing the purpose of the special meeting and related background: to consider a change in the existing commercial connection policy. Existing policy requires new commercial connections to have at least one water unit per structure.

The settlement agreement executed with the former property owner at 17205 Vashon Hwy SW had met all the conditions for a 16 room motel. 17205LLC, the new owner/developer, has requested a change to existing policy to accommodate the new design which separates the 16 rooms into single room lodges. The required detailed engineering report has met all the conditions of the existing settlement agreement and current water use calculations are within the District parameters for four water units.

SPECIAL MEETING CONCLUDED AT 11:42 AM at which time **the Board** entered into Executive Session to confer with legal counsel relating to enforcement actions under the provisions of RCW 42.30.110(1)(i)(C).

EXECUTIVE SESSION: An Executive Session was entered into at 11:43 AM.

RETURN TO REGULAR MEETING: **the Board** came out of the Executive Session at 12:24 PM and returned to the Special Meeting at 12:25 PM. No action was taken in Executive Session.

3. BOARD DISCUSSION/ACTION

- 17205 LLC CWA request - **The Board** continued discussion of district policy issues pertaining to the 17205 LLC CWA request and drafted a new policy which includes the new exemption from the one water unit per commercial structure for temporary lodging that includes inns and hotels. **Commissioner Bard** made a Motion to approve the addition of Resolution #1156 approving a revision to the commercial connection policy to be inserted in the Master Resolution category iv) HOW TO OBTAIN WATER SERVICE, amending section c) New Service Connection – Commercial, and to approve the CWA renewal for 17205 LLC; **Commissioner Powell** seconded the Motion. Motion passed unanimously.

- 4. FCS Group General Services Agreement – Commissioner Powell** made a Motion to approve **General Manager Lakin** signing the general services agreement with FCS Group; **Commissioner Bell** seconded the Motion. Motion approved unanimously.

5. **Next Regular Meeting Agenda Items - Commissioner Bell** would like to include a discussion on ways to improve digital communications with district customers and **Commissioner Bard** would like to discuss the Booster Pumps proposal, the WASWD Emergency Preparedness checklist and water quality sampling schedule and reporting.

Commissioner Bell made a Motion to conclude the Special Meeting at 12:50 PM; **Commissioner Powell** seconded the Motion. Motion passed unanimously.