

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, January 3, 2012

SPECIAL MEETING
10:00 AM

Meeting came to order at 10:02 PM

A Special Meeting of the Board of Commissioners of Water District 19 was held at the District Office. The purpose of the meeting is to continue discussion of the Master Resolution and other business as necessary. Those in attendance were President **Steve Haworth**, Commissioner **Bob Powell**, General Manager **Jeff Lakin** and Office Administrator **Melody Snyder**.

1. VISITOR BUSINESS

- There was no visitor business

2. BOARD DISCUSSION/ACTION

- Master Resolution – Continuation of the consolidation of the Master Resolution. Last meeting ended with review of Resolution #426. This meeting begins with Resolution #425 and ended at # 240.
 - 425 – Revised Rules and Regulations - Old rules and regulations that the district started with and used that as a bridge to start the customer handbook. Various sections were reviewed, specifically looking for precise interpretation/key definitions and language that deals with subject matter.

Specifically look at:

Article I -	Need to review and incorporate: 1.02 Backflow 1.04 Commercial Service - Reference 1.13 Premise - Reference 1.14 Residential Service – Reference
Article II -	Need to review and incorporate: 2.01 General - Defines who we are 2.02 District Management
Article III -	Needed / Superseded
Article IV -	Need to review and incorporate: 4.04 Large Tracks 4.05 Water Main Replacement 4.06 Reimbursement Agreement
Article V -	Needed / Superseded
Article VI -	Needed / Superseded
Article VII -	Needed / Superseded
Article VII -	Needed / Superseded
Article IX –	Needed / Superseded

- 413 – Changing regular meeting date of the Board of Commissioners – Incorporate the meaning
- 406 – System Development Charge – Superseded – Comp Plan & Capital Plan

Review ended with Resolution 240. Will resume with review of the rest of the resolutions at a later time to be determined.

3. **ADMINISTRATIVE REPORT**

- School District overcharges – It was discovered that the district’s billing system had been calculating the School District’s usage incorrectly, using a prior read from October of 2010 every billing period in 2011. The School District’s Superintendent has been notified of the error. A credit or a voucher has been offered to the School District. The Board asked **General Manager Lakin** to check into the 2012 water budget to see if any major changes should be done with this adjustment to revenue.

Commissioner Haworth is still actively seeking to continue a dialogue with representatives from Vashon Allied Arts and Vashon School District regarding shared resources and specifically retention ponds/irrigation well.

4. **SIGN APPROVED MINUTES IN BOOK**

Commissioner Powell made a Motion to conclude the meeting at 11:41 AM; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.