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DUPLICATE BILLING REQUEST AUTHORIZATION FORM

It is the policy of Water District 19 that all properties be listed and billed to the legal owner. As an additional service for our owner/tenant customers, the District can send a "duplicate bill" to the tenant at the property address for \$5.00 per billing cycle, every two months. This fee will appear on each bill. If you desire this service, please complete the information below and return it to our office in the enclosed envelope. (Please Print)

Account No. _____ Service Address: _____

Owner Name: _____
Last First Middle Initial

Owner Address: _____
Address City State Zip

Owner Phone #: _____ Email: _____

TENANT

Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Effective Date: _____

I understand, as legal owner of the above property, that I am responsible for all water charges and that these charges are subject to late penalties, service charges, service disconnection, and property liens.

To ensure billing accuracy, it is my responsibility to notify the District of any billing information changes in a timely manner prior to its effective date. If the District is not notified of such change prior to its effective date, a prorated bill will be generated based on the notification date.

Signature: _____ Date: _____