

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, November 12, 2013

SPECIAL MEETING
3:00 PM

A special meeting of the Board of Commissioners of Water District 19 was held at Beall Creek Pump Station. Those in attendance were **Commissioners Richard Bard** and **Bob Powell**, **General Manager Jeff Lakin**, **Operations Lead Armin Wahanik** and **Commissioner-Elect Jenny Bell**. **President Steve Haworth** was absent. Visitor Margot Boyer was also in attendance.

Meeting came to order at 3:00 PM

A tour of the reconstructed Beall Creek Pump Station building was given to all participants, highlighting improvements made. Station operations were also reviewed.

Meeting concluded at 3:45 PM

REGULAR MEETING
4:30 PM

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were **Commissioners Richard Bard** and **Bob Powell**, **General Manager Jeff Lakin**, **Operations Lead Armin Wahanik** and **Office Administrator Melody Snyder**. **President Steve Haworth** was absent. **Commissioner-Elect Jenny Bell** was also present.

Meeting came to order at 4:30 PM

1. **VISITOR BUSINESS** – There was no visitor business
2. **BOARD DISCUSSION/ACTION**
 - 2nd Draft 2014 budget – a possible increase in base fees in fiscal 2014 was discussed. **General Manager Lakin** to forward detailed meter data to **Commissioner Powell** for review. **Commissioners Bard** and **Powell** called a Special Meeting at 10:00 am on Tuesday, November 26th, 2013 to finalize detailed review of the fiscal 2014 budget.
 - Water quality data presented by Jenny Bell. **Commissioner-Elect Bell** presented both raw and treated water quality data retrieved online through the Department of Health's website. Data from seven districts on the Island were reviewed to gain an understanding of water quality island wide. She desires to increase ratepayer awareness and understanding of the contaminants found in water particularly disinfection byproducts and arsenic.
 - Washington Association of Sewer and Water Districts annual Commissioner Workshop Scheduled for Saturday, January 25th, 2014. All have agreed to attend.
 - Approval of minutes – Tuesday, October 8, 2013 – **Commissioner Bard** made a Motion to approve the minutes as presented; **Commissioner Powell** seconded the Motion. Motion passed unanimously.
3. **OPERATIONS REPORT**
 - PRV installation update – one PRV to install which will be above ground at 87 Ave. SW and Ellisport Rd. Plan to install in December. GC Systems to calibrate all valves after installation.
 - **Commissioner Bard** noted that there was some data calculation issues with the THM's and HAA's chart presented. **Operations Lead Wahanik** will review the data. Disinfection

byproducts sampling to begin at new sample points at Soper Road and 238th Street in 2014. Will continue to sample at the office for additional internal data.

4. **ADMINISTRATIVE REPORT**

- Audit update – No findings to report at this time. Cost will be in excess of \$11,000.00. This audit includes the years 2009, 2010, 2011 and 2012. We normally have an audit every three years but we were missed last year.
- Maury Mutual Water Company operations interlocal agreement status – Maury Mutual's Trustees are just looking for us to operate their system, not do their meter reading or billing. **General Manager Lakin** is working with board counsel to develop the appropriate interlocal agreement.
- Vashon Meadows Well assumption status – Consultants have forwarded their information to the Department of Ecology.
- Kiesecker annexation status – nothing to report at this time.
- Water unit liquidation status – Last five units available were offered to the next individuals on the waiting list; they have until the end of October to decide.
- Vashon Village Inn update – **General Manager Lakin** is working with the new architect to collect required water use data for issuance of a CWA based on newest plans.
- Funds Transfer Resolution – **Commissioner Powell** made a Motion to approve Resolution No. 1153 authorizing the transfer of \$100,000.00 from the Maintenance Fund to be split between the Districts Construction Fund and Depreciation Fund to support infrastructure additions and replacements; **Commissioner Bard** seconded the Motion. Motion passed unanimously.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

Commissioner Powell made a Motion to conclude the meeting at 6:17 PM; **Commissioner Bard** seconded the Motion. Motion passed unanimously.