

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, February 25, 2014

BOARD MEETING
4:30 PM

Meeting came to order at 4:33 PM

A Regular meeting of the Board of Commissioners was held at the District Office. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Visitors present were Lee Ann Brown of the Brown Agency, Kareen (Shirley) Snider and Jack Chevalier.

1. VISITOR BUSINESS

- LeeAnn Brown – Medical Benefits – Ms. Brown represents the Brown agency, the District’s medical plan representative. She presented her recommendation for an alternative individual plan arrangement that will save the District money over the previous quote for a group plan renewal, which were slated to increase costs by 19% over last year. The cost of four individual plans will be less than what the group plan cost last year. As this amount is below the prior approved budget amount no action is necessary by the Board.
- Shirley Kareen Snider – account delinquency – a brief historical overview was discussed regarding Ms. Snider’s account. Ms. Snider stated her case for reconsideration of the original illegal connection fines, for payment relief due to financial hardships and to postpone any possible water shutoff action. **Commissioner Powell** made a Motion to postpone any shutoff action pending board review of the possibility of applying the ADU policy retroactively. **Commissioner Bell** seconded the Motion. Motion approved unanimously.

2. BOARD DISCUSSION/ACTION

- Review Board/District priorities – **Commissioner Bard** noted two items that he wished to discuss. First, the Agenda. Second, the minutes. **Commissioner Bell** requested a discussion of WD19 roles. **Commissioner Powell** requested a discussion on Questioning Authority.

Commissioner Bell discussed how the agenda items she had wanted included for the last 2 meetings had not been. She discussed the executive function of the Board and the importance of the Board setting the Agenda to fulfill duty as elected officials. She discussed Administration’s role to support the functioning of the Board and the role of Administration to ‘prepare’ the agenda, but not to ‘set’ the agenda. She noted each Board member’s right to access information from any source, including Administration.

After discussion, **Commissioner Bard** and **Powell** agreed that the Board sets the Agenda and Administration prepares it and stated their support for discussing ‘Board’ initiated issues. The Board also confirmed that the items attached to the packet for their meetings should contain summary information useful to have on hand for discussion of items on the agenda.

The Board discussed minutes and the different functions they can serve. It was agreed that a transcript of minutes or a recording of the session may be considered at a later date but that at this time the Board will continue to keep the minutes ‘terse’ and sparse as recommended by Roberts Rules of Order. **Commissioner Bell** discussed the importance of noting on the minutes when specific executive function is delegated to administrators.

- Revised Resolution 1155 – A parcel was accidentally omitted from the prior approved Resolution #1155 and the Board will need to approve a revision such that the Kiesecker annexation can be recorded correctly. Resolution 1155 approved.
- Fleet purchase resolution – **Commissioner Bard** moved to approve Resolution 1158 for the purchase of the Toyota Tacoma truck. **Commissioner Powell** seconded the motion. Motion approved unanimously.
- Medical benefits budget – discussed earlier
- Vision/Goals – Innovation Plan submitted by **Commissioner Bell**. **The Board** has scheduled this topic for discussion at the March 25, 2014 meeting.
- **Commissioner Bell** discussed water usage data for different segments of WD19 and the potential for significant water savings and the use of conservation methods and alternative supply sources rather than options (such as the Booster pump) to withdraw more water from the watershed as a method of dealing with ‘peak usage’ problems faced by WD19 in the dry summer months. The Board supports this discussion and will continue it in the near future.
- Update on K2 contamination assessment – **Commissioner Bell** presented information from her discussions with the Department of Ecology and WA State DOH regarding known contamination sites on Vashon. She proposed follow-up action by the District and requested this topic be on the agenda for the March 11 meeting.
- Proposed Zero Water Policy – **Commissioner Bell** presented information related to a possible “Zero Water Policy”, where additional service fees for ‘new water’ are charged to those customers putting extra demand on the system. These monies are applied to efficiency retrofits or alternative water supply measures that offset the water withdrawals. Tabled for further discussion.
- Next meeting - 1:00 pm the 25th of March.

3. SIGN RESOLUTIONS

Commissioner Bell made a Motion to conclude the meeting at 8:35 pm; **Commissioner Powell** seconded the Motion. Motion passed unanimously.