

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, December 9, 2014

REGULAR MEETING
4:00 PM

Meeting came to order at 4:03 PM

A regular meeting of the Board of Commissioners was held in the District Board room. Those in attendance were Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. President **Richard Bard** was not in attendance due to a prior business commitment.

1. VISITOR BUSINESS

2. BOARD DISCUSSION/ACTION

- Approval of minutes – Tuesday, November 18th, 2014 – the minutes were read, amended and approved unanimously.
- FY 2015 budget draft - revision 2 – **Commissioner Powell** made a Motion to approve the 2015 budget. **Commissioner Bell** seconded the Motion. Motion passed unanimously.
- Services sold without developer extension – **General Manager Lakin** contacted District counsel about customers whose property does not abut the District's water mains and are requesting service subsequent to meter installation. Current District policy states that a customer must extend the main in order to receive water service if the main does not abut the property. **Lakin** has uncovered files indicating the District's policy was violated in the past and desires Board input going forward. **Commissioner Powell** and **Bell** appreciated the research and suggested the District work on a case by case basis.
- Issuing Municipal Bonds (Dave Trageser with D.A. Davidson & Co. in January?)
Commissioner Powell indicated a preference to arrange a presentation from a subject expert addressing water investment priorities and debt limits pertaining to long term planning inputs to the Comprehensive Water System Plan. **Commissioner Bell** suggested the June meeting to include an agenda item to discuss bonding.
- Newsletters for 2015 – **Operations Lead Wahanik** would like to start the process of communicating to the District customers. **Commissioner Bell** is in favor of sending out seasonal newsletters starting March 2015. Topics to include treating with chlorine and DBP's. **Operations Lead Wahanik** will create a first edition draft for the next Board meeting.

3. OPERATIONS REPORT

- Chlorine/DBP's – Operations Lead Wahanik queried the Washington State Department of Health for guidance on frequency of water samples and constituents of interest to assess chlorination disinfection byproduct formation potential. The District may need to invest in new chlorine feed pumps.
- Copier Procurement Investigation ongoing by **Commissioner Bell**
- Kingsbury obstruction/leak – **Operations Lead Wahanik** determined that a water main leak was located in the area identified by the leak detection contractor and not an obstruction. Staff repaired the leak and replaced an obsolete fire hydrant as well. They will be flushing the area in 2015 and will flow test again and hoping to find what could be causing the fireflow restriction.
- **Commissioner Bell** requested the January agenda include the Copier Investigation, Comprehensive Plan, Capacity Study and Water Main Extensions. She also requested that

for February's agenda to include more discussion on Chlorine and DBP's. Also, **Commissioner Bell** requested information on the top 10 commercial and top 20 residential water users and the top 20 residential users.

4. **ADMINISTRATION REPORT**

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN RESOLUTIONS**

Meeting concluded @ 5:45 PM