

**WATER DISTRICT 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, November 18, 2014**

**REGULAR MEETING**  
**4:00 PM**

A regular meeting of the Board of Commissioners was held in the District Board room. Those in attendance were Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. President **Richard Bard** was not in attendance due to a prior work commitment.

**Meeting came to order at 4:02 PM**

1. **VISITOR BUSINESS** – there was no visitor business
  
2. **BOARD DISCUSSION/ACTION - Commissioner Bard** had previously submitted position statements in writing pertaining to the agenda items below, to be read at the meeting.
  - Approval of minutes – Tuesday, October 14, 2014 – The minutes were read, amended and approved unanimously.
  - Approve Resolution 1161 authorizing the adoption of the King County Regional Hazard Mitigation Plan Update and Resolution 1162 authorizing the General Manager to sign the King County Regional Coordination Framework for resource sharing during a disaster. **Commissioner Powell** made a Motion to approve both Resolution 1161 and 1162; **Commissioner Bell** seconded the Motion. Motion approved unanimously. **Commissioner Bell** is interested in receiving a prioritization list from **General Manager Lakin** to enhance the Board’s understanding of the regional plan.
  - Approve revisions to the Transfer of Assets Agreement with Vashon Meadows Homeowners Association and to approve the General Manager to sign the agreement. **Commissioner Powell** made a Motion to approve the Transfer of Assets Agreement with Vashon Meadows Homeowners Association and approving **General Manager Lakin** to sign the agreement; **Commissioner Bell** seconded the Motion. Motion passed unanimously. **General Manager Lakin** said that this final action should bring the transfer to a conclusion. Just waiting for the paper work to close with the Department of Ecology.
  - FY 2015 budget draft - revision 1 - **Commissioner Bard and Bell** voiced concerns regarding the budget submitted for the office copier/printer/scanner and requested copies of the current contract agreement. Additional topics discussed were the meter replacement costs, new vent for the 100,000 gallon storage tank, costs for an engineering overview for the Comprehensive plan, residential indoor instantaneous meter reading displays and more analysis on capital projects for 2015. **Commissioner Powell** also requested information for water main projected replacement costs at the December meeting. **Commissioner Bell** has asked **General Manager Lakin** to query other water purveyors through WASWD regarding remote data collections and systems that collate.
  - Feasibility of reducing Chlorine/DBPs – enhanced treatment – discussion about using alternate disinfectants to treat DBP’s such as UV (ultraviolet radiation). The million gallon tank is a concern of **Commissioner Bell** with the amount of chlorine sitting in the tank. Reducing – buffering the treatment plant output. **Commissioner Bell** noted that the Washington State DOH Material supplied by **General Manager Lakin** showed opportunity to use UV disinfectant and possibly eliminate chlorine. **Operations Lead Wahanik** committed to collect additional samples at strategic times to increase our understanding of DBP formation potential at the wellfield. He will provide a summary at the next meeting for mapping out a plan for next year.

- GIS compatible program – brief discussion regarding performing hydraulic analysis in-house using the same software our consultant utilizes.
- Ways to minimize chlorine levels – Discussed earlier

### 3. **OPERATIONS REPORT**

- Kingsbury obstruction mitigation – **Operations Lead Wahanik** reported that the District has identified a location in the line, where the district suspects an obstruction. Staff will also replace an old two port fire hydrant that is in the location of the area identified. Work currently scheduled for the first week in December.
- Treatment Plant Filters – **General Manager Lakin** encouraged the Board to visit the plant during the filter overhaul due to its infrequent occurrence.

### 4. **ADMINISTRATION REPORT**

- Web based bill pay update – close to completion. Waiting for the District's IT contractor and our billing software company to communicate regarding final implementation steps.

### 5. **SIGN APPROVED MINUTES IN BOOK**

**Meeting concluded @ 5:51 PM**