

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, November 8, 2016

REGULAR MEETING
4:00 PM

Meeting came to order at 4:00 PM

A regular meeting of the Board of Commissioners was held in the District Board Room. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Operations Tech II **Helen Westphal** and Office Administrator **Melody Snyder**. Visitor present was Amoreena Miller, Strata Architects.

1. VISITOR BUSINESS

- Amoreena Miller with Strata Architects, representing McConnell Real Estate LLC, are requesting a CWA (Certificate of Water Availability) for a proposed business located at 17607 Vashon Hwy SW - plans for a pizza restaurant, coffee shop and a future retail space. After the Board discussed the water use engineering report and plans, **Commissioner Bell** stated that engineering reports are important to the District as they establish a chain of trust. **Commissioner Bard** made a Motion to approve the CWA request; **Commissioner Powell** seconded. Motion passed.

2. BOARD DISCUSSION/ACTION

- Approval of minutes – Tuesday, October 11, 2016 – **Commissioner Bell** made a Motion to approve the minutes as presented; **Commissioner Powell** second. Motion passed. Special Meeting Tuesday, October 25, 2016 - **Commissioner Bard** made a Motion to approve the minutes as presented; **Commissioner Powell** seconded. Motion passed.
- Reed Fitzpatrick – has submitted a request to move an ERU (equivalent residential unit) (tabled from October 11, 2016 meeting) – **Commissioner Powell** made a Motion to approved the transfer of one ERU from parcel #0622039092 to contiguous parcel #0622039004; **Commissioner Bell** seconded. Motion passed.
- Comprehensive Plan – settle on a source capacity assessment alternative – after discussing, the Board determined to choose Gray & Osborne **Scenario, 1 – the most conservative approach, revised to limit the well field capacity by only reducing Well 4 to 18 hours run time, leaving the other wells to run 24 hours if necessary.** **Commissioner Bard** made a Motion to accept Scenario 1 with the modification of Well 4 at 18 hours per day; **Commissioner Powell** seconded. Motion passed.
- Brown water issues at the residence of Charlie Peterson – **General Manager Lakin** explained that the majority of our brown water problems are caused by our older deteriorating mains. The Board discussed establishing an intent to pursue main replacement loans. **Commissioner Bell** requested a round number for financing costs for all the mains on the current capital replacement list. **Commissioner Bard** will make contact with Mr. Peterson and report back.
- Release of additional ERUs to the waiting list – **Commissioner Powell** made a Motion to approve releasing 15 additional ERU's to the waiting list; **Commissioner Bard** seconded.
Commissioner Bard – Aye
Commissioner Powell – Aye
Commissioner Bell – Nay
Motion passed.
- Messaging to the Community Advisory Group – Vashon Town Plan – **Commissioner Bard** will respond to Bradley Clark about zero use account requests.

- Fiscal 2017 budget – the feasible scope/number of annual meter replacements, and health insurance costs were discussed.
- Approval of installation of electrical service to facilitate startup of the portable tank and booster pump system at 115th Ave SW and SW Bank Rd. to improve water pressure. **Commissioner Bard** made a Motion to approve the temporary electrical service; **Commissioner Powell** seconded the motion. Motion passed.
- Approval of contract with USIC to provide locate services – **General Manager Lakin** stated the reasoning behind the request – staffing, the intended limited duration of the agreement and other island entities that utilize their services. **Commissioner Bell** made a Motion to approve the contract with USIC; **Commissioner Bard** seconded. Motion passed.
- Franchise Fees – The Board discussed the recent ordinance proceedings by King County which will assess ongoing rental charges for use of the road rights-of-way, and establishes a policy mechanism to establish their own utilities if deemed necessary.

3. **OPERATIONS REPORT**

- Well 1 has been left off recently since it is not currently needed to meet demand, although water quality has improved. More flushing is planned.

4. **ADMINISTRATION REPORT**

- **General Manager Lakin** encouraged the Board to keep the Comprehensive Plan moving forward. He also commented on the fiscal 2017 budget approval schedule.

5. **SIGN APPROVED MINUTES IN BOOK**

Meeting concluded at 6:00 PM